



# BOROUGH OF GLEN ROCK

P.O. Box 116  
Glen Rock, PA 17327

(717) 235-3206

Fax (717) 235-0798

## RESIDENTIAL RENTAL LICENSE APPLICATION

ATTENTION: Owners Must Apply for a License Per Ordinance NO. 472 (2012-5) and any applicable subsequent amendments or modifications thereto.

Address of Property: \_\_\_\_\_

Name of Tenants/Occupants/Persons living within or occupying the property: \_\_\_\_\_ Ages: \_\_\_\_\_

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

Effective Date Tenants Moved In: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Owner's Phone Number: \_\_\_\_\_

Per the Ordinance, this License application must be made by March 31<sup>st</sup> of each year.

Please mail or deliver this form along with fees to the Borough office.

By signing below I understand that each rental unit must be inspected at least once every 3 years per the Borough's inspection schedule. I also understand I must notify the Borough office within 30 days of a change in tenant.

Owner's Signature: \_\_\_\_\_

-----Borough Office Use Below-----

\$ \_\_\_\_\_ Check# \_\_\_\_\_  
Payment Received

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Date Inspected

\_\_\_\_\_  
Secretary/Treasurer

\_\_\_\_\_  
Codes Officer