

**GLEN ROCK BOROUGH  
COUNCIL MEETING  
January 21, 2009**

<b>Present:</b>	Council Members:	Lucy Cadwallader Jane Glatfelter Kenneth Krebs John Peters Kathleen Wells
	Solicitor:	Michelle Pokrifka
	Secretary:	Ann Merrick
	Visitors:	Six Visitors

**The meeting was Called to Order** at 7:05 P. M. by President K. Wells beginning with the pledge to the flag followed by a moment of silence.

**Announcements**

Council President K. Wells announced that Council would not be adjourning tonight for Executive session.

**Planning Commission Report**

No report.

**Approval of the Minutes**

1. J. Peters moved to approve the December 17 Council Minutes and the January 13 Work Session Minutes, seconded by J. Glatfelter. Motion carried.

**Appointments/Resignations**

1. Councilman T. Shearer has resigned from his position due to personal reasons. K. Krebs moved to accept the resignation of Councilman T. Shearer, seconded by L. Cadwallader. Motion carried. Mr. Krebs asked that the secretary write a note of thanks to Mr. Shearer for his years of service. Council asked the solicitor the policy for filling this vacancy. The solicitor stated that Council has thirty days to fill the vacancy. If the vacancy is not filled by Council, then the Vacancy is turned over to the Vacancy Board for an additional fifteen days; if there is still a Vacancy then the Borough must file with the Court of Common Pleas. President K. Wells announced the Vacancy to the public and stated that anyone interested should submit a letter

to the Borough Office, for possible appointment at the February Council Meeting.

### **Borough Engineer's Report**

1. The engineer reminded Council to keep track of the time extensions for the Glen Rock Vista Plan so that the plan does not default to a deemed approval.
2. The Grove Subdivision Plan was submitted to the Borough Office on December 10, 2008. Although the plan was tabled during the Planning Commission's January 14, 2009, the ninety day time frame began on this day. The plan was tabled because it appears that a variance is required from the GR Zoning Hearing Board. The engineer reminded Council to keep track of the ninety day time frame so the plan does not default to a deemed approval.

### **Zoning Officer's Report**

1. The secretary provided the following summary to council and the public: two zoning permits issued, twenty-eight rental inspections performed, currently there are six zoning violations in the borough, and several requests for determination/questions have been addressed through the Zoning Office.
2. The ZO provided a monthly summary report from December 18 through January 21, 2009, which is available for review in the borough office if requested.

### **Police Commission's Report**

1. Written report for November, 2008, is available for review in the borough office. For comparison purposes, the following is a list of "Calls for Service" for each municipality:
  - A. Glen Rock Borough – 54
  - b. New Freedom Borough – 82
  - c. Shrewsbury Borough –97
  - d. Southern School District – 12
  - e. Railroad Borough – 12
  - f. Other jurisdictions – 6The specific breakdown for Glen Rock Borough's "Calls for Service" includes the following: Citations, 4; written warnings, 2; summary arrests, 6; and criminal arrests, 2.
2. Southern Regional Police Department has asked if Glen Rock is interested in donating \$500.00 to the Quick Response Team (QRT) to help provide the funding for the QRT Program. Council discussed and due to 2009 budget constraints Glen Rock Borough is unable to provide the donation at this time.

### **Solicitor's Report**

1. The solicitor provided Ordinance 458 (2008 – 10) which re-enacts and continues the earned income tax at the rate of ½ of one percent and the Per Capita Tax at ten dollars. The solicitor suggested making a minor change to Ordinance 458 with the removal of the beginning and ending dates. K. Wells moved to adopt Ordinance 458 (2008 – 10) with minor changes as suggested by the solicitor, seconded by L. Cadwallader. Motion carried.
2. The solicitor provided Ordinance 459 (2009 – 1), which is an ordinance providing for the levying, assessment and collection of a tax for General Revenue purposes upon a transfer of an interest in real property and other tax related provisions, amending and revoking the transfer tax ordinance of 1987, as amended. K. Wells moved to adopt Ordinance 459 (2009 – 1), which is an ordinance providing for the levying, assessment and collection of a tax for General Revenue purposes upon a transfer of an interest in real property and other tax related provisions, amending and revoking the transfer tax ordinance of 1987, as amended, seconded by J. Glatfelter. Motion carried.
3. The solicitor contacted J. Snyder, ETA, Inc. and told him that he needs to provide all documentation that belongs to Glen Rock Borough.

### **Mayor's Report**

No report.

### **Work Supervisor's Report**

1. The Borough has purchased two loads of salt to mix with stone, which was hauled by the WS, and another drum of additive, to combat numerous ice storms.
2. Water Street project is complete. The inlet and pipe issue have been resolved. York County participated in a final walk through and the WS recommends that all payments be approved.
3. Many street lights have been out in the Borough. The WS wrote down pole numbers and submitted information to the office, who faxed information to Met-Ed for street light repairs. The WS reminded both Council and residents that anyone may call Met-Ed to notify of a street light outage.
4. The WS will be ordering Street signs for installation this spring. This is the Borough's last year to meet the Federal Standard deadline. Council asked what percentage of street signs has been replaced so far and how many more signs need to be replaced. Questions will be passed on to the WS.

5. The WS stated that he must submit copies of parking tickets to the Southern Regional Police and that is why his truck was most recently seen in New Freedom.

### **Secretary's Report**

1. The secretary received three requests for Handicapped Parking spaces in the borough: 46 Cottage Avenue, 130 Hanover Street, and 48 Glen Avenue. Council discussed. This is the second Handicapped Parking space being requested for 46 Cottage Avenue. Another resident has been parking in the original Handicapped Space on Cottage Avenue. The solicitor suggested reviewing the current parking ordinance, to make possible changes, as necessary. M. Pokrifka stated that parking for Handicapped vehicles is not excluded from the parking ordinance, which mandates that vehicles may be parked in one spot for no more than seven days at a time. The resident who resided at 141 Hanover Street had a Handicapped Parking space, has now moved. Council wants to know if the requester from 130 Hanover Street can use the Handicapped Space located closer to 141 Hanover Street. J. Peters moved to designate the Handicapped Space near 141 Hanover Street for the 130 Hanover Street resident, if she is agreeable, seconded by K. Wells. Motion carried. J. Peters moved to install another Handicapped Space near 46 Cottage Avenue, seconded by K. Krebs. With four ayes and one nay, the motion carried. K. Wells moved to conditionally approve a Handicapped Space for the resident at 48 Glen Avenue to be installed when all necessary documentation is received by the Borough Office, seconded by L. Cadwallader. Motion carried.

### **Agenda**

1. Keith Godfrey – non-resident, property owner in Glen Rock Borough. Mr. Godfrey addressed Council with his concerns/opinions regarding the costly Rental Inspection Ordinance. Mr. Godfrey stated “there is no way to verify that landlords are actually complying with the current ordinance” and offered suggestions to make changes to the current ordinance. He is asking for a committee, including himself, to review and make changes to the ordinance. Council discussed and decided to meet with the Zoning Officer and solicitor. Council will provide feedback to Mr. Godfrey at next month's meeting.

### **Special Project's Report**

1. L. Cadwallader stated she will be attending the Southern York County School District meeting later this month.

2. L. Cadwallader remains in contact with Jake Romig to research available grants that may benefit the Borough. L. Cadwallader moved to authorize J. Romig to apply for infrastructure grants with DCED on behalf of, with no cost to, and without any matching funds, for the Glen Rock Borough, seconded by J. Peters. Motion carried.
3. ~~L. Cadwallader suggested that Council consider purchasing a sidewalk plaque commemorating Roland Seitz, in support of the Borough's 150<sup>th</sup> year celebration.~~ **L. Cadwallader suggested that she would investigate possible funding sources for the purchase of a sidewalk plaque commemorating Roland Seitz, in support of the Borough's 150<sup>th</sup> year celebration.**
4. L. Cadwallader reminded the Council and the GR Recreation Board that there is a free DCNR grant workshop in Carlisle, PA.
5. L. Cadwallader gathered as much information as she could for the 2009 Capital Budget Survey for PSAB. She was unable to gather information regarding Ambulance and Police Services.

### **Public Safety Report**

1. J. Peters contacted DCED requesting information regarding the Borough Council Handbook, which was last revised in 2000.
2. J. Peters discussed the possible formation of a Guardian Angels group in Glen Rock Borough. Clarification was provided that the formation of a Guardian Angels group is not sanctioned by the Council. M. Pokrifka said the group is "not an arm of the Borough Council". Council discussed determining if the community would be interested in supporting a group such as the Guardian Angels. J. Peters stated his concern for borough residents, especially those who live in the downtown area.

### **Finance Report**

1. K. Wells moved to pay the following invoices over \$500.00 through the General Fund, seconded by K. Krebs:
 

a. CGA Law firm	\$ 2864.04
b. James R. Holley & Associates, Inc.	773.75
c. Southern Regional Police Commission	62437.00
d. York Newspaper Company	1029.20

 Motion carried.

### **Personnel Report**

No report.

### **Ordinance/Refuse Report**

No report.

### **Building/Property Report**

No report.

### **President's Report**

No report.

### **Public Comment**

1. L. Cadwallader asked the rest of Council for some clarification regarding Penn Waste and their billing issues. Some residents are not paying their refuse invoices and Penn Waste requested that municipalities consider granting private companies the ability to issue municipal liens.
2. Borough Resident Ken Dry introduced himself to Council and stated his positive opinion for the formation of the Guardian Angels organization in Glen Rock Borough.
3. Borough Resident Eric Webb introduced himself to Council and stated his negative opinion for the formation of a Guardian Angels organization in Glen Rock Borough. Mr. Webb volunteered to work with the Public Safety committee to seek alternative sources other than the Guardian Angels.
4. The Friends of the Library are interested in scheduling another Town Hall Meeting with Council members present and suggested either April 17 or April 24 as possible meeting dates. Most of Council stated the best date to be April 17, 2009.

K. Wells moved to adjourn the meeting at 8:50 P. M., seconded by J. Peters. Motion carried.

### **Summary of Motions**

1. J. Peters moved to approve the December 17 Council Minutes and the January 13 Work Session Minutes, seconded by J. Glatfelter. Motion carried.
2. K. Krebs moved to accept the resignation of Councilman T. Shearer, seconded by L. Cadwallader. Motion carried.
3. K. Wells moved to adopt Ordinance 458 (2008 – 10) with minor changes as suggested by the solicitor, seconded by L. Cadwallader. Motion carried.
4. K. Wells moved to adopt Ordinance 459 (2009 – 1), which is an ordinance providing for the levying, assessment and collection of a tax for General Revenue purposes upon a transfer of an interest in real property and other

- tax related provisions, amending and revoking the transfer tax ordinance of 1987, as amended, seconded by J. Glatfelter. Motion carried.
5. J. Peters moved to designate the Handicapped Space near 141 Hanover Street for the 130 Hanover Street resident, if she is agreeable, seconded by K. Wells. Motion carried.
  6. J. Peters moved to install another Handicapped Space near 46 Cottage Avenue, seconded by K. Krebs. With four ayes and one nay, the motion carried.
  7. K. Wells moved to conditionally approve a Handicapped Space for the resident at 48 Glen Avenue to be installed when all necessary documentation is received by the Borough Office, seconded by L. Cadwallader. Motion carried.
  8. L. Cadwallader moved to authorize J. Romig to apply for infrastructure grants with DCED on behalf of, with no cost to, and without any matching funds, for the Glen Rock Borough, seconded by J. Peters. Motion carried.
  9. K. Wells moved to pay the following invoices over \$500.00 through the General Fund, seconded by K. Krebs:
 

a. CGA Law firm	\$ 2864.04
b. James R. Holley & Associates, Inc.	773.75
c. Southern Regional Police Commission	62437.00
d. York Newspaper Company	1029.20

 Motion carried.
  10. K. Wells moved to adjourn the meeting at 8:50 P. M., seconded by J. Peters. Motion carried.

**Summary of “To-Do” List**

1. The WS needs to provide Council with what percentage of the street signs have been replaced to meet the Federal Standard.
2. Council to meet with the Zoning Officer and solicitor to discuss the current Rental Ordinance, and provide feedback to Mr. Godfrey at next month’s meeting.

**Respectfully submitted,**

Ann E. Merrick  
Secretary/Treasurer