

**GLEN ROCK BOROUGH
COUNCIL QUARTERLY WORKSESSION
July 13, 2010**

Present: L. Cadwallader, J. Glatfelter*, R. Shiles, K. Wells, D. Young, A. Merrick, J. Romig, W. Cadwallader

R. Shiles called the meeting to order at 7:15 P. M., followed by the pledge to the flag. Jake Romig reviewed a list of questions pertaining to the Section 319 Grant the Borough received for resurfacing the Municipal Parking Lot adjacent to the Neuhaus Building along Main Street. Council expressed their interest in working with J. Romig and asked for both guidance and patience.

*J. Glatfelter arrived for the meeting at 7:22 P. M.

J. Romig will be completing all necessary permits for the project. He wrote the grant using the Design – Build concept, to aid in cost effectiveness. However, he said if the Borough chooses, they may separate the design phase and the construction phase of the project. Administrative costs cannot be charged against the grant. The Borough has signed the Grant Agreement and mailed it back to DEP. When the Borough receives their signed copy of the Grant Agreement, then J. Romig will assist the Borough in completing a Request for Proposal for the Design – Build project. J. Romig asked for a copy of the Borough's Stormwater Ordinance. Secretary will email this document directly to him. Council discussed the Borough's procurement method; L. Cadwallader will contact the Borough's Project Advisor, Joe Kelly, to ask whether the Borough may procure our Borough Engineer and then ask the Borough Engineer to team up with a contractor, to meet the Design – Build concept. A detailed five year maintenance plan must be submitted at the end of the project, demonstrating the Borough's plan for repairing and maintaining the resurfaced parking lot. Porous paving may not be salted or cindered as these materials will clog the pores of this type of surface. Street sweeping will help to keep the pores free from clogs.

Council members provided updates as follows:

- Possible installation of Holophane LED lights in the newly resurfaced parking lot next year; need to continue researching the costs involved.
- Meeting with Pam Shellenberger, York County Planning Commission, and Kenetha Hansen, York County Economic Development Corporation, to discuss the revitalization process.
- Discussed the benefits of a Business Association and Council will inquire whether current business owners are interested in participating.
- The Police Commission encourages open communication between the municipalities served and the Police Department.

Council discussed the current Council vacancy and letters of interest received by the Borough Office; two letters were received. J. Glatfelter moved to appoint Warren C. Cadwallader to the vacancy on Council, seconded by K. Wells. Motion carried.

Updates continued:

- Reminder of the Public Meeting scheduled for July 21, 2010 at 6:30 P. M. to discuss specifics of the CDBG Project # 45531639, Demolition of 13/17 Baltimore Street, with project engineer, JMT.
- D. Young asked for a brief history/historical photographs for the Borough's website; he was told to contact resident, Ronald Dise.
- D. Young attended a worthwhile State Ethics presentation.
- The solicitor will investigate whether the Borough must complete a traffic study prior to installing speed limit signs on Glen Avenue.
- Letter will be mailed shortly to CAI regarding procedure for follow up to Rental Inspection violations.
- The secretary will begin Request for Proposal process for code enforcement, BCO and ZO services for Glen Rock Borough.

K. Wells moved to adjourn the meeting at 9:08 P. M., seconded by L. Cadwallader.
Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer