

**GLEN ROCK BOROUGH
Borough Council Meeting
August 17, 2011**

Present:	Council Members:	Lucy Cadwallader Warren Cadwallader Ken Krebs Richard Shiles Doug Young
	Substitute Attorney:	Mike Caum
	Borough Engineer:	David Lipinski
	Secretary:	Ann Merrick
	Visitors:	Three Visitors

The Council meeting was Called to Order at 7:01P.M. by Council President R. Shiles.

Persons on Agenda

1. Richard Pace, 30 Dustys Lane/Attorney Charles Rausch: Proposed Final Minor Subdivision Plan
Attorney Rausch is in attendance for this meeting to determine if the Borough's SALDO Section 604 (c) is applicable to Mr. Pace's proposed subdivision plan and if so, is then requesting a waiver to that same section. Mr. Pace submitted a written letter requesting this waiver if applicable. He also submitted a letter requesting a time extension of September 21, 2011. Attorney Rausch presented historical information related to previous approved subdivision plans. He discussed the ambiguity between Section 604 (c), "Every lot shall abut by their full frontage on a dedicated public street" in the SALDO and then the definitions of the word "street" in both the SALDO and the Zoning Ordinance, "a public or private way". Mr. Pace received a letter from the Glen Rock Hose & Ladder Company, which states that the proposed lot location "does not represent any access issues for fire or emergency equipment." Borough Council was not aware of this letter existed. Council discussed all presented information and confirmed with Attorney M. Caum, that because there are discrepancies between the SALDO and the Zoning Ordinance, the Council is ethically bound to grant the waiver. R. Shiles moved to grant the waiver for Section 604 (c) for the Pace proposed final minor subdivision plan, but no further subdivision is allowable and the proposed plans must be reviewed by the GR Planning Commission, to meet all street design requirements, seconded by K. Krebs. With R. Shiles, K. Krebs, and W. Cadwallader voting aye and L. Cadwallader and

D. Young voting nay, the motion carried. R. Shiles moved to grant a time extension of September 21, 2011, for the proposed Richard Pace subdivision plan, seconded by K. Krebs. Motion carried.

GR Planning Commission's Report

No report.

Borough Engineer's Report

1. Engineer was provided a copy of Ordinance 297 (88-3), which is an approved borough ordinance, controlling construction, maintenance, repair and replacement of curbs and sidewalks and providing procedures and penalties for enforcement. Borough Engineer was not aware that the Borough had a procedure in place for regulating this type of work. This ordinance will be emailed to CAI for enforcement.
2. The Borough Engineer informed Council of his work on construction and bid documents for the School Street retaining wall. Final bid documents will contain two separate contracts: one for the wall work and one for the street work, containing unit prices. The engineer suggests that the wall and street work be completed simultaneously to avoid cracking of shotcrete.
3. D. Lipinski provided an update for the Cottage Avenue project. Columbia Gas records were not accurate, so additional work was performed. Fitz & Smith will schedule the pre-construction meeting near the end of August, with the Borough notifying residents with hand-delivered letter.
4. Holley's office mailed a letter to the Borough regarding the MUTCD and is willing to help the Borough as needed.
5. The Borough Engineer submitted to Penn DOT an ARLE Grant Application for a new controller, LED's and an emergency preemption. Since engineering expenses could be included in the grant, the total amount requested was \$23,000.00 with a match of \$2,000.00 from Glen Rock Borough. A Signal Permit is necessary when the Borough adds the emergency preemption. Swam electric completed the inspection of the traffic signal light and notified the Borough that the poles are rusting from the bottom and inside out, and will need to be replaced.
6. The engineer is working on the bid documents for video inspection portion of the Growing Greener Grant and anticipates having the documents completed within two weeks.
7. D. Lipinski asked Council to consider if they want to inform FEMA about any areas that do not show up on the effective FIRM Maps (mapping assessment and planning maps).
8. D. Lipinski explained to Council that Gary Masten of Shelmas at Broad Springs has contacted Holley's office about amending items on the final recorded subdivision

- plans for Field of Broad Springs and asked for Council to approve adopting the roads in this development, but was reminded that the Recreational Fees were never paid.
9. Council informed the engineer of several problems in the borough including the storm sewer grate which is six to eight inches lower than the road on Church Street and apparent cracks in the wall along Rt. 216, located right before the GR Mill Inn. R. Shiles moved to authorize D. Lipinski to work with the Work Supervisor to review the storm sewer grate problem on Church Street and the wall along Route 216, seconded by W. Cadwallader. Motion carried.
 10. Jake Romig needs to apply for DEP permit prior to the engineer moving forward on the Municipal Parking Lot bids.
 11. D. Lipinski asked for a status update for the zoning permit inspection of 115/117 Church Street. He also asked when the Zoning Permit was issued and how long the permit is valid. These answers will be obtained from Code Administrators, Inc.

Announcements/Vacancies

1. The following board has a vacancy:
 - A. An alternate is needed for GR Zoning Hearing Board.
2. The GR Zoning Hearing Board has interviewed several attorneys and must now offer the position of solicitor to one of the applicants.

Zoning Officer's Report

1. The ZO provided a monthly summary report for July 2011, which is available for review in the Borough Office. The secretary provided the following summary: there were two zoning permits issued; there was one new zoning violation, but no existing or abated zoning violations; two existing property maintenance violation. CAI completed nineteen Rental inspections.

*D. Lipinski left the meeting at 8:59 P. M.

Approval of Minutes

1. K. Krebs moved to approve the July 20 minutes with the following addition, seconded by W. Cadwallader:
 - a. page 1: **Absent:** Council Member: Lucy Cadwallader is absent from this Council Meeting because she is attending the Southern Regional Police Commission meeting, scheduled for the same date and time.W. Cadwallader, L. Cadwallader, K. Krebs, and R. Shiles voted aye; D. Young abstained from voting. Motion carried.

Solicitor's Report

1. Council discussed the resolution substituting the GRB Noise Ordinance for the PLCB regulations for the GR Mill Inn, but Council wants the resolution to delineate the area to be exempted and wants to define the noise limits.

*Attorney M. Caum left the meeting at 9:07 P. M.

2. Council discussed comments provided by M. Pokrifka regarding the Cable Franchise Agreement. R. Shiles moved to authorize M. Pokrifka to continue negotiations on behalf of GR Borough with Comcast, seconded by D. Young. Motion carried.
3. D. Lipinski forwarded a draft copy of the model Storm Water Management Ordinance to the solicitor to be reviewed. R. Shiles moved to authorize the solicitor to review the Storm Water Management Ordinance, seconded by L. Cadwallader. Motion carried.

Mayor's Report

No report.

Work Supervisor's Report

1. Thank you letter was received from Lois Brenneman for the repair to her driveway by R. McCullough.
2. The Work Supervisor suggests milling a swale at 126 Park Avenue and needs to discuss this repair with the Borough Engineer.

Secretary's Report

1. The secretary requested to amend a previously approved motion as the Chief Administrative Officer of the Borough's Pension plan, to request the Borough Council to meet the Borough's MMO (Minimum Municipal Obligation) of \$7674.00 for 2012. R. Shiles moved to amend the previous motions, to meet the Borough's MMO (Minimum Municipal Obligation) of \$7674.00 for 2012, seconded by K. Krebs. Motion carried.
2. The secretary announced that the finance committee is beginning to work on the 2012 budget, so if items need consideration, please submit information to either the committee members or the Borough Office.
3. The secretary provided information to Council regarding available new recycling cans, the size of a refuse can, which are available for purchase through YCSWA. Penn Waste is willing to distribute the cans, if going to all properties. The Borough is responsible for paying 25% of the cost while YCSWA pays the other 75% and then YCSWA is eligible for refund through a Grant program similar to the grant funds the Borough receives for tons of recycling collected each year. Council

suggested providing this information to residents through the next newsletter, to determine interest by GRB residents.

4. The secretary requested authorization to submit customer usage information to APPI (Affiliated Power Purchasers International, LLC) for review of the Borough's electricity usage and confirmation of best price for electricity. APPI is endorsed by PSAB. D. Young moved to authorize the secretary to submit customer usage information to APPI (Affiliated Power Purchasers International, LLC) for review of Borough's electricity usage and confirmation of best price for electricity, seconded by L. Cadwallader. Motion carried.
5. The secretary provided information to Council regarding the YCCD, Tree Vitalize Program. Council suggested contacting the GR Recreation Board to ask if they are interested in pursuing this grant opportunity.
6. Council requested an update from the solicitor regarding the status of the law regarding advertising costs.

Special Project's Report

No report.

Building/Property's Report

No report.

Personnel Report

No report.

Police Commission's Report

1. Written reports for May and June 2011 are available for review in the Borough Office. For comparison purposes, the following is a list of "Calls for Service" for each municipality for May:
 - a. Glen Rock Borough – 100
 - b. New Freedom Borough – 196
 - c. Shrewsbury Borough – 189
 - d. Southern School District – 17
 - e. Railroad Borough – 10
 - f. Other jurisdictions – 12

The specific breakdown for the month of May for Glen Rock Borough's "Calls for Service" includes the following: Citations, 46; written warnings, 8; summary arrests, 2; and criminal arrests, 3. Time analysis for GRB was 220.12 hours.

For comparison purposes, the following is a list of "Calls for Service" for each municipality for June:

- a. Glen Rock Borough – 89
- b. New Freedom Borough – 147
- c. Shrewsbury Borough – 163
- d. Southern School District – 7
- e. Railroad Borough – 7
- f. Loganville Borough - 12
- g. Other jurisdictions – 11

The specific breakdown for the month of June for Glen Rock Borough's "Calls for Service" includes the following: Citations, 35; written warnings, 8; summary arrests, 0; and criminal arrests, 6. Time analysis for GRB was 149.25 hours.

- 2. During the arbitration the union had three attorney's present compared to the Police Commission's single attorney. An explanation for GRB's reserve funds has been provided to the Police Commission's attorney.
- 3. Currently the estimated fee for Regional Police Services for 2012 is \$256,514.00 which includes 100 % health insurance coverage for Police Officers and all immediate family members.

Public Safety Report

- 1. The Borough has one more new Pedestrian Sign which will be placed along Main Street.
- 2. Council discussed cost versus service for Regional Police versus State Police.
- 3. L. Cadwallader contacted Springfield Township Supervisors to discuss the need for more visible signage at entrance of Church Street located in Springfield Township.

Ordinance/Refuse Report

- 1. Council discussed the benefits of mandatory recycling for businesses in the Borough. Currently the only business recycling is the GR Mill Inn.
- 2. Council discussed suggested changes to the current Rental Ordinance: remove change of tenant inspections and then scheduling mandatory three year inspections rather than four year inspections.

Finance Report

- 1. R. Shiles presented a list of the following invoices over \$500.00 and moved to pay these invoices using the General Fund, seconded by D. Young:
 - a. CGA Law Firm \$ 1629.86
 - b. Code Administrators, Inc. \$ 1067.50
 - c. Daniel B. Krieg, Inc. \$ 1452.70

d. James R. Holley & Associates, Inc. \$ 4862.21

Motion carried.

2. "Fresh Paint Days Pennsylvania Grant Application" was submitted by the deadline.

President's Report

No report.

Public Comment

No Public Comment.

Additional Discussions

1. The Fall Newsletter is scheduled to be mailed by October 1, 2011.
2. K. Krebs requested the Borough to purchase one gallon of paint to freshen the front of the Neuhaus Building for upcoming events. The Borough Office will provide the gallon of paint that is currently being stored for this purpose.

** Council recessed to Executive Session at 10:26 P. M. to new municipal code changes.

**The council meeting resumed at 10:32 P. M.

R. Shiles moved to adjourn the meeting at 10:33 P. M., seconded by L. Cadwallader.
Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer