

**GLEN ROCK BOROUGH
Borough Council Meeting
September 21, 2011**

Present:	Council Members:	Lucy Cadwallader Warren Cadwallader Jane Glatfelter* Ken Krebs Richard Shiles Kathy Wells* Doug Young
	Borough Solicitor:	Michelle Pokrifka
	Borough Engineer:	David Lipinski
	Mayor:	Ronald McCullough, Jr.
	Secretary:	Ann Merrick
	Visitors:	Three Visitors

The Council meeting was Called to Order at 7:00P.M. by Council President R. Shiles.

Persons on Agenda

1. John Lutz, owner of 36 Hayward Heights and Borough resident.
Mr. Lutz recently finished building a new home at 110 Hayward Heights, which is used as a rental property. Council discussed Mr. Lutz's request to waive the initial inspection, with the home meeting all UCC requirements. D. Young moved to waive the initial rental inspection for 110 Hayward Heights, seconded by L. Cadwallader. Motion carried.
2. Ed Chandler, Jr., POA for his father's home located at 141 Hanover Street.
Recently while cutting the grass, Mr. Chandler noticed a broken storm water pipe in the yard between 141 and 143 Hanover Street and he is requesting that the Borough repair this pipe. Council discussed and requested the engineer to re-investigate with the Work Supervisor. The Borough will inform Mr. Chandler of the outcome of this investigation.

*J. Glatfelter and K. Wells arrived for the meeting at 7:21 P. M.

GR Planning Commission's Report

1. Richard Pace has requested another time extension until October 26, 2011, for his proposed subdivision plan. R. Shiles moved to grant a time extension of October 19, 2011, for the proposed Richard Pace subdivision plan, seconded by L. Cadwallader. Motion carried.

Borough Engineer's Report

1. D. Lipinski reported that the state and federal government declared York County a disaster as a result of recent flooding, making state and federal funds available for emergency and permanent work. The Borough Secretary stated that these available funds are for private property owners, not public entities, such as the municipality.
2. Holley & Associates, Inc., has received new drawings for the School Street retaining wall from the structural and geotechnical engineer. Due to flooding and storm water ordinance work, Holley's office has not completed the bid documents but anticipate completion to be within the next few weeks. This project will be bid in the winter and started in the spring of 2012. Cones or barriers should be placed along the School Street wall to prevent the trash truck and vehicles from driving close to the retaining wall while on School Street prior to the start of this project.
3. Street reconstruction has begun on Cottage Avenue and should be completed within two to three weeks, weather permitting.
4. D. Lipinski has provided the Borough Secretary with a copy of the Federal Register, which provides a notice of proposed amendments to the MUTCD and requests comments through October 31, 2011. The sign retro reflectivity plan will not be required until two years from the effective revision date of the MUTCD. Sign replacement requirements will also change if the proposed amendments take effect.
5. D. Lipinski is working on the bid documents for the video inspection portion of the Growing Greener Grant project. This work is not completed since the engineer was working on flood issues and the storm water ordinance.
6. D. Lipinski again asked Council to consider if they want to inform FEMA about any areas that do not show up on the effective FIRM Maps (mapping assessment and planning maps). Council has no additional areas of concern for the FIRM Maps.
7. D. Lipinski notified Gary Masten, Field of Broad Springs, of the recreation fees that must be paid before Borough Council will consider the road adoption and other changes to the plan. The engineer and Mr. Masten want to meet with M & T Bank to review issues. D. Lipinski asked Council whether the solicitor should also attend this meeting, but this was not authorized by Council. The engineer also explained that there is cracking along portions of the streets throughout the development. He explained that since there is no curbing to confine the limits of the paving, this will continue to be a problem. The engineer will have the cracks sealed with a rubberized sealant prior to adoption by the Borough.
8. D. Lipinski met with the Work Supervisor regarding the inlet on Church Street and the concrete wall near the GR Mill Inn. He has contacted Penn DOT and sent a location map to the York County Maintenance Manager, Mike Martin. Mr. Martin informed that he will investigate and get back in touch with the engineer.
9. Although the law indicates that the Act 167 Storm Water Ordinance has to be adopted by October 12, 2011, there are conflicts and discrepancies with information

throughout the law which needs clarified prior to adoption. D. Lipinski recommended for the Borough to wait for more information from DEP prior to advertising or adopting this ordinance. He also stated that YCPC would prefer that municipalities adopt a standalone Storm Water ordinance, rather than adding the Storm Water Ordinance to the Borough's SALDO.

10. Council discussed the addition of mesh on the highest portion of the new outfield fence at the baseball field. No one knows who installed the mesh material, but it has damaged the new fence. D. Young moved to write a letter to the GR Athletic Association, informing that the mesh must be removed and the damaged fence must be repaired at their expense, seconded by W. Cadwallader. Motion carried.

Announcements/Vacancies

1. The GR Zoning Hearing Board has a vacancy for one alternate.
2. The GR Zoning Hearing Board has interviewed several attorneys and must now offer the position of solicitor to one of the applicants.

Zoning Officer's Report

1. The ZO provided a monthly summary report for August 2011, which is available for review in the Borough Office. The secretary provided the following summary: one zoning permit was issued; one new zoning violation, but no existing zoning violations and four abated zoning violations; two existing property maintenance violation. CAI completed thirteen Rental inspections.

*D. Lipinski left the meeting at 8:15 P. M.

Approval of Minutes

1. W. Cadwallader moved to approve the August 17 minutes with the following corrections, seconded by L. Cadwallader:
 - a. page 1: removal of the words, "followed by the pledge to the flag"; and
 - b. page 4: removal of the word "the", the second line of #1 of the Work Supervisor's Report.Motion carried.

Solicitor's Report

1. M. Pokrifka presented the Cable Franchise Agreement, discussed specifics and recommended adoption. After discussion by Council, K. Wells moved to adopt the Cable Franchise Agreement as presented by the solicitor, seconded by K. Krebs. Motion carried.

2. The solicitor informed Council that the District Magistrate ruled for judgement for the Plaintiff (Glen Rock Borough). This case was filed due to refusal of a rental property owner to complete a rental inspection as required by the Ordinance.
3. The solicitor provided an update regarding adoption of the ordinance for collection of Local Earned Income Taxes, Act 32. M. Pokrifka will email the latest version for Council to review.
4. The solicitor provided an update regarding the electronic advertising bill.
5. The solicitor provided a rough draft of a blight ordinance for the ordinance committee to begin reviewing.

Mayor's Report

1. The Mayor received several phone calls from the media regarding the Borough's flood damages.

Work Supervisor's Report

1. Cottage Avenue project has begun.
2. The Work Supervisor requested additional work hours for part-time employee, Steve Bowers, to at least complete the inlet re-build on Winter Avenue. The Finance Committee will determine whether this request is feasible with previously approved additional expenditures in the Borough's tight budget.

Personnel Report

1. The Personnel Committee will meet on October 20, 2011.

Secretary's Report

1. The secretary requested a motion to transfer \$5500.00 from the Rental Fund into the General Fund for the highest yield of interest. K. Krebs moved to transfer \$5500.00 from the Rental Fund into the General Fund for the highest yield of interest, seconded by W. Cadwallader. Motion carried.
2. The secretary provided a copy of the 2012 Animal Care and Housing Agreement for the SPCA of York County to the solicitor for her review and further discussion/adoption during the October Council meeting.
3. The secretary provided a copy of the 2012 Animal Control Officer's Contract to the solicitor for her review and further discussion/adoption during the October Council meeting.

Police Commission's Report

1. For comparison purposes, the following is a list of "Calls for Service" for each municipality for July:
 - a. Glen Rock Borough – 94
 - b. New Freedom Borough – 197
 - c. Shrewsbury Borough – 177
 - d. Southern School District – 3
 - e. Railroad Borough – 16
 - f. Loganville Borough - 16
 - g. Other jurisdictions – 6

The specific breakdown for the month of July for Glen Rock Borough's "Calls for Service" includes the following: Citations, 18; written warnings, 12; summary arrests, 0; and criminal arrests, 3. Time analysis for GRB was 184.17 hours.

2. The finance committee for the Police Commission is still working on the 2012 budget; overall cost may be lower than earlier anticipated.
3. Arbitration results have not been made public yet, so details will be provided during executive session.

Public Safety Report

1. L. Cadwallader met with FEMA representative and information will be distributed to all residents regarding obtaining disaster assistance.
2. Council discussed the process to withdraw from Southern Regional Police Services in 2013.

Special Project's Report

1. Committee members are trying to generate interest in the Beautification Committee and the Street Fair Committee.
2. D. Young announced that the Borough was awarded one of the Keep PA Beautiful, Fresh Paint Days' Pennsylvania Program Grants. The Borough will receive up to forty gallons of Pittsburgh Paint and a two hundred dollar gift card from Home Depot for various supplies. The Borough will be using this grant to paint the Maintenance Building. The project date must be re-scheduled and volunteers contacted with the new work date.

Building/Property's Report

1. The library staff has noticed that someone is dumping their trash near the ramp trash can. Council will watch for the possible dumper.

Ordinance/Refuse Report

1. Council is considering changes to the current Rental Ordinance: eliminating the change of tenant inspections and then scheduling mandatory three year inspections, with approximately 120 rental inspections per year.
2. Several Council members completed a walk through the Oakworks Building with representatives from the York County Economic Development Corporation. The representatives will keep in touch with possible long-term solutions for use of this building.

Work Supervisor's Report continued

3. The Neuhaus Building sustained water damage of two feet high in the basement. The Work Supervisor is watching for possible mold growth in the drywall and affected steps. The Borough does not have flood insurance.

Finance Report

1. R. Shiles presented a list of the following invoices over \$500.00:

a. CGA Law Firm	\$ 2113.50
b. Code Administrators, Inc.	\$ 777.50
c. James R. Holley & Associates, Inc.	\$ 3950.96
d. Southern Reg. Police Commission	\$56445.00
e. Swam Electric Co., Inc.	\$ 970.18

W. Cadwallader moved to pay these invoices using the General Fund, seconded by K. Wells. Motion carried.

President's Report

No report.

Public Comment

1. Mark Bortner commented that the light bulb installed on the Oakworks Building is working well. He asked Council about the possibility of dredging the Codorus Creek. The Borough previously received a grant to dredge the Codorus Creek. Mark asked who is responsible for repairing the damaged retaining wall along the Codorus Creek. Council indicated this may be a Borough issue.
2. Southern Regional Police Officer, Mike Miller, attended the Borough's meeting, to answer any questions. There were no questions asked.

** Council recessed to Executive Session at 9:18 P. M. to discuss arbitration results.

**The council meeting resumed at 9:51 P. M.

R. Shiles moved to adjourn the meeting at 9:52 P. M., seconded by L. Cadwallader. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer