

GLEN ROCK BOROUGH
Borough Council Meeting
July 18, 2012

Present:	Council Members:	Rollin Apgar Lucy Cadwallader Eugene Delahanty Richard Shiles Benjamin Wetzel Doug Young
	Solicitor:	Michelle Pokrifka
	Engineer:	Jason Brenneman
	Mayor:	Ronald McCullough, Jr.
	Secretary:	Ann Merrick
	Visitors:	Three visitors

The meeting was Called to Order at 7:00P.M. by Council President, R. Shiles, with the pledge to the flag.

No Announcements

Borough Engineer's Report

1. J. Brenneman informed Council that construction is progressing for the School Street Project. He stated that Stewart & Tate will be submitting a change order for a change of pipe due to sanitary sewer depth (but it has not been submitted yet). He also discussed adding one inch of shotcrete to cover the nails for an additional cost of \$2305.00 and saw cutting vertical joints in the shotcrete and caulking for an additional cost of \$2668.00. These additions would help to create a uniform slope; Core Design agrees with the addition of this work. R. Apgar moved to approve spending additional funds NTE \$3400.00 for the addition of one inch of shotcrete to cover the nails and cutting vertical joints in the shotcrete and caulking, seconded by B. Wetzel. Motion carried.
2. J. Brenneman updated Council regarding progress on the Municipal Parking Lot project. Placement of Mignano's dumpster was discussed at length in regard to location and weight limits on the pervious pavement. J. Brenneman confirmed that the design plans for the project use pervious pavement in front of the Neuhaus Building; Council was insistent that they requested Superpave in front of the library, but that is not the way the plans were designed.

*R. McCullough left the meeting at 7:50 PM and returned to the meeting at 7:52 PM.

J. Brenneman presented two options for Council to consider:

Option A: approximately 4500 Square Feet of Superpave from entrance of parking lot to the first parking space next to Mignano's Restaurant, where dumpster would be placed on a concrete pad.

Option B: approximately 4200 Square Feet of Superpave from entrance of parking lot to the middle of the parking lot, first parking space.

Council also discussed placing the dumpster next to the Neuhaus Building and/or placing the dumpster in front of the Restaurant. Council asked the solicitor whether the Borough would be liable if the trash truck had to back out onto Main Street.

M. Pokrifka stated the question was too specific and she would have to research case law for an answer. B. Wetzel moved to place the dumpster in the first parking space alongside the Neuhaus Building, Super paving in front of the Neuhaus Building and Super paving based on the drawing in Option A, seconded by

L. Cadwallader. L. Cadwallader, B. Wetzel and D. Young voted yes; R. Apgar, E. Delahanty, and R. Shiles voted no. R. McCullough voted no; motion did not pass. B. Wetzel moved to Superpave in front of the Neuhaus Building, Superpave as suggested in Option A and place dumpster in location as in Option B, seconded by

R. Apgar. B. Wetzel, E. Delahanty voted yes; L. Cadwallader, R. Shiles, R. Apgar, and D. Young voted no. Motion did not pass. L. Cadwallader moved to Superpave in front of the Neuhaus Building and in Option A, placing the dumpster in first and second spaces next to Mignano's Restaurant, seconded by R. Apgar.

L. Cadwallader, R. Apgar, R. Shiles, D. Young voted yes; B. Wetzel and E. Delahanty voted no. Motion carried.

3. J. Brenneman presented a request for payment of \$32130.00 for Shiloh Paving & Excavating. B. Wetzel moved to pay \$32130.00 to Shiloh Paving & Excavating for work to date on the Municipal Parking Lot, seconded by R. Apgar. Motion carried.
4. J. Brenneman presented a change order of \$7265.30 to Shiloh Paving & Excavating for additional stone being placed for wall, due to not meeting bearing capacity during testing. B. Wetzel moved to approve the change order of \$7265.30 to Shiloh Paving & Excavating for additional stone being placed for wall, due to not meeting bearing capacity during testing, seconded by L. Cadwallader. Motion carried.
5. J. Brenneman presented a change order of \$1429.14 for premium overtime. The contractor was delayed right away due to problems with Bid Documents, York County, and the State. Council had previously authorized working both Saturday hours and later hours on week nights. Holley's office did not recommend approving entire change order. L. Cadwallader moved to approve change order to pay one half of the premium overtime as invoiced, seconded by D. Young. L. Cadwallader, E. Delahanty, R. Shiles, B. Wetzel, and D. Young voted yes; R. Apgar voted no. Motion carried.

6. J. Brenneman provided an update regarding the Codorus Street and Wall meeting with FEMA, and ECS on July 11, 2012. FEMA is only going to fund for the section of wall that collapsed and the inlet that was filled in. He recommends leaving the stone portion of the wall in place, replacing the portion FEMA will fund and additional approximately 100 feet to the south to the electric pole with K Stone Block. J. Brenneman also recommends installing drainage behind the existing wall and reconstructing all of Codorus Street. J. Brenneman estimated engineering fees between \$3000 and \$4000.

*R. Apgar left the meeting at 8:30 PM and returned at 8:35 PM.

Council discussed breaking the project into phases, but bidding as one project, for the reconstruction of Codorus Street, removal of the existing wall, wall replacement and engineering fees.

R. McCullough left the meeting at 8:40 PM.

R. Apgar moved to authorize Holley's office to prepare bid documents for the Codorus Street and Wall project, seconded by B. Wetzel. Motion carried.

7. J. Brenneman provided an update for the Church Street – GGII Grant project. The survey is finished and existing condition plans are being prepared. CDBG funding for the Hanover Street Curb and sidewalk is being removed from York County's list of projects. Although a final decision has not been made, these funds may be moved to Church Street. J. Brenneman discussed completing the CDBG work on Church Street concurrently with the GGII Grant project.

R. McCullough returned to the meeting at 8:43 PM.

The project could be bid as one project, ultimately saving the Borough funds with one advertisement and one set of bid documents. No temporary curb or paving would have to be installed or ripped out. If the Borough paid the engineer's fees through the General Fund, then the entire \$100,000.00 of CDBG funds could be used for construction. A motion is necessary and Council would need to submit a letter to York County, indicating that Council will pay for engineering using their General Fund and entire \$100,000.00 of CDBG funds will be used for construction. Council may consider making this motion contingent upon York County moving the Hanover Street CDBG funds to Church Street. No motion was made this evening.

8. J. Brenneman requested that the Borough authorize Holley & Associates to submit permits on the Borough's behalf by completing Penn DOT form 950AA, by adopting Resolution 2012-5. D. Young moved to authorize Holley & Associates to submit

permits on the Borough's behalf by completing Penn DOT form 950AA and adopting Resolution 2012-5, seconded by B. Wetzel. Motion carried.

*J. Brenneman left the meeting at 9:02 P. M.

GR Planning Commission's Report

No report.

Approval of Minutes

1. D. Young moved to approve the June 20, 2012 minutes, seconded by L. Cadwallader. Motion carried.

Zoning Officer's Report

1. The ZO provided a monthly summary report for June 2012, which is available for review in the Borough Office, if requested. The secretary provided the following summary: there was one zoning permit issued. CAI completed three Rental inspections.
2. The structure 28 – 30 Water Street has been posted as unsafe and must be vacated. Since the owner of this property was previously represented by CGA Law Firm, Attorney J. Elliott from Ream, Carr, Markey & Woloshin, LLP will provide legal services to the Borough for this NOV.
3. D. Young is currently reviewing the Rental Ordinances, to suggest updates/clarifications for a newer version.

Solicitor's Report

1. M. Pokrifka provided a copy of the fully executed refuse contract with York Waste Disposal.
2. Ordinance 469 (2012 – 2), an ordinance adopting Glen Avenue, Meadowsweet Lane, and Wildflower Court located within Glen Rock Borough, as official streets was advertised. R. Apgar moved to adopt Ordinance 469 (2012 – 2), an ordinance adopting Glen Avenue, Meadowsweet Lane, and Wildflower Court located within Glen Rock Borough, as official streets, seconded by L. Cadwallader. Motion carried.
3. M. Pokrifka presented Ordinance 470 (2012-3), an ordinance establishing a tax certification fee and collection thereof. B. Wetzel moved to authorize the solicitor to advertise Ordinance 470 (2012-3), an ordinance establishing a tax certification fee and collection thereof, for adoption during the August Council meeting, seconded by R. Apgar. Motion carried.
4. The solicitor presented Resolution 2012 – 3, with citizens and Borough Council expressing their appreciation to David Lipinski for his dedication to public service.

5. The solicitor presented Resolution 2012 – 4, to re-adopt the emergency operations plan for Glen Rock Borough. R. Apgar moved to adopt the emergency operations plan for Glen Rock Borough, seconded by L. Cadwallader. Motion carried.
6. M. Pokrifka reviewed changes to the newly adopted Borough Code relative to Recreation Boards. The solicitor stated that the Borough Council shall not delegate the power to expend Borough funds. With regard to Recreation Boards, all bills must be paid by the Borough Treasurer.
7. The solicitor indicated that a more stringent standard has been established by the new Borough Code with regard to property maintenance and blighted properties.
8. The solicitor provided copies of Shrewsbury Borough's soliciting and peddling ordinance for Council to review.
9. The solicitor stated that as long as part-time employees work less than thirty hours per week, under Obama Care, they are not eligible for healthcare benefits. She also said there is no requirement for providing health benefits after retirement.

Mayor's Report

1. GRB had three major police incidents in May that consumed 354 hours.

Work Supervisor's Report

1. WS will be purchasing paint to complete line painting throughout the Borough.
2. WS continues to cut grass, spray weeds and trim trees.
3. When the construction work is complete on the Municipal Parking Lot, the WS plans to paint the Neuhaus Building.
4. The WS will need an elbow for down spouting to channel the roof water into the proposed rain barrel.

Secretary's Report

1. The secretary requested a motion to transfer \$5829.54 from the GRB Section 319 Nonpoint Source Management Grant Funds to the General Fund to reimburse the borough for payment of contractual portions of the grant project. D. Young moved to authorize the secretary to transfer \$5829.54 from the GRB Section 319 Nonpoint Source Management Grant Funds to the General Fund to reimburse the borough for payment of contractual portions of the grant project, seconded by L. Cadwallader. Motion carried.
2. The Borough Office will be closed July 30 – August 3, 2012 and the answering machine will be turned off.

Public Safety Report

1. R. Apgar requested a motion to adopt an ordinance to place a stop sign heading east on Glen Avenue, seconded by B. Wetzel. Motion carried.

Special Project's Report

1. Thank you notes will be sent to volunteers who watered the Main Street plants.
2. L. Cadwallader will be attending LGAC's meeting on August 1, 2012.

Personnel Report

1. B. Wetzel moved to extend current health insurance benefits through the GR Water & Sewer Authority to R. McCullough for another one year period of time, beginning August 1, 2012 and ending July 31, 2013, and offering \$500.00 to A. Merrick, to help pay for her health insurance benefits, seconded by R. Apgar. Motion carried.

Ordinance/Refuse Report

1. B. Wetzel suggested that Council consider eliminating Ordinance 442, the mandatory dumpster enclosure ordinance, and showed examples of many dumpsters throughout the Borough that are not currently enclosed. Council suggested that B. Wetzel draft modifications to the current ordinance for further review.
2. R. Apgar suggested that the current grass and weeds ordinance might be too flexible and a new version may need to be more specific to address Council's concerns. R. Apgar volunteered to work on a draft of this ordinance for further review by Council.
3. Council members discussed what action they must take to file complaints with the Borough office regarding complaints.

Police Commission's Report

1. J. Trout is representing GRB on a committee to meet with Stewartstown Borough to discuss the possibility of them joining Southern Regional as a member.
2. A Peer to Peer Study is being completed.
3. The Council President's are meeting to discuss each current Borough members concerns with Loganville Borough buying services.

Building/Property's Report

No report.

Finance Report

1. R. Shiles presented a list of the following invoices over \$500.00 to be considered for payment using the General Fund:

a. CGA Law Firm	\$ 1383.18
b. Core-Design Group LLC	1179.99
c. James R. Holley & Associates, Inc.	7469.30
d. Smitty's Garage	610.57

e. Wertz Farm & Power Equip, Inc. 506.25

B. Wetzel moved to pay the invoices over \$500.00 through the General Fund, as presented, seconded by R. Apgar. Motion carried.

2. R. Shiles requested a motion for reimbursement of purchasing an engraved plaque for D. Lipinski for \$32.70. B. Wetzel moved to reimburse R. Shiles \$32.70 for the purchase of an engraved plaque for D. Lipinski, seconded by R. Apgar. Motion carried.

President's Report

1. R. Shiles presented a request for permission to keep chickens at 204 Park Avenue. The owner has already submitted permit fees. L. Cadwallader moved to approve chickens for the property 204 Park Avenue, seconded by B. Wetzel. Motion carried.
2. Anyone with ideas for the next quarterly newsletter should submit articles to the Borough Office.
3. R. Shiles suggested offering monthly parking permits and limiting parking to a two hour limit on other spaces for the newly paved Municipal Parking Lot.
4. R. Shiles has received complaints about the number of hand written signs hanging on poles near the Getty Station.
5. Council President suggested Council consider a Fire Tax for Borough residents, to pay the Fire Company for their services.

Public Comment

None

L. Cadwallader moved to adjourn the meeting at 10:48 P. M., seconded by R. Apgar. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer