

GLEN ROCK BOROUGH
Borough Council Meeting
February 20, 2013

Present:	Council Members:	Rollin Apgar Lucy Cadwallader Eugene Delahanty L. James Merrick Benjamin Wetzel Doug Young
	Solicitor:	Michelle Pokrifka
	Secretary:	Ann Merrick
	Visitors:	Two visitors

The meeting was Called to Order at 7:00 P.M. by Vice-President, B. Wetzel, with the pledge to the flag.

No Public Comment

Agenda

1. Lee Hoffheins, Treasurer, Hufnagel Public Library
Mr. Hoffheins provided Council with a copy of the 2013 Budget. He explained that York County funding and PA State Aid income has been static for the last three years. The library employees did receive a 3 percent raise for 2013. Their overall expenses have increased by two percent. Mr. Hoffheins asked several maintenance questions:
 - a. Who is responsible for emptying the trash cans located outside the library?
Council indicated that this subject was previously discusses and indicated that the Work Supervisor is responsible for this job duty. Council did say that they would be discussing this subject later in the meeting.
 - b. What is the status for repairing the bathrooms since the water damage?
All work has been completed except for painting the drywall and installing the molding. The Work Supervisor will be completing these tasks. No final deadline for completion of all tasks was provided.
 - c. What work is planned for the side of the Neuhaus Building which faces the old Oak Works Building?
The Borough has not budgeted for any work for 2013.

The Borough pays approximately \$15000.00 for expenses for the Neuhaus Building; in addition the Borough gives a \$1500.00 donation to the Hufnagel Public Library.

2. Warren Cadwallader, resident, 176 Hanover Street: Burn Permit costs

Mr. Cadwallader was not present for the meeting. L. Cadwallader provided a copy of a recent newspaper article, which stated that Shrewsbury Township residents will be paying \$1.00/annually for Burn Permits. Mr. Cadwallader is concerned that Glen Rock Borough residents must pay \$25.00/month for Burn Permits and wonders what justification the Borough has for charging that fee. Council discussed the fees and whether to maintain current ordinance or eliminate the ordinance. R. Apgar moved to amend the current fee resolution to decrease the cost of the Burn Permit from \$25.00/month to \$10.00 on an annual basis, seconded by E. Delahanty. R. Apgar and E. Delahanty voted in favor; J. Merrick, B. Wetzel, and D. Young voted opposed. L. Cadwallader abstained. Motion did not pass. Following addition discussion, J. Merrick moved to amend the Fee Resolution to decrease the cost of the Burn Permit from \$25.00/month to \$20.00/annually, seconded by D. Young. J. Merrick, B. Wetzel, and D. Young voted in favor; R. Apgar and E. Delahanty voted opposed. L. Cadwallader abstained. Motion carried.

Announcements

1. B. Wetzel announced the following vacancies:
 - a. GR Recreation Board; and
 - b. GR Planning Commission.

Borough Engineer's Report

1. ECS LLC submitted a proposal to provide inspection and testing of the wall sub grade to verify that it is suitable for bearing conditions for the Codorus Street/Retaining wall project. The solicitor reviewed and said this proposal is similar to the one provided for the Municipal Parking Lot. The costs should be recouped from FEMA. L. Cadwallader moved to accept the structural engineering proposal from ECS LLC for the Codorus Street/Retaining wall project, seconded by J. Merrick. Motion carried.
2. The secretary requested a motion to adopt Resolution 2013 – 2, authorizing the vice-President of Council to sign PennDOT Form M-945 RC, a document which records a PennDOT Highway Occupancy Permit for the Church Street project, to be submitted to Pennsylvania Department of Transportation. D. Young moved to adopt Resolution 2013 – 2, authorizing the vice-President of Council to sign PennDOT Form M-945 RC, a document which records a PennDOT Highway Occupancy Permit for the Church Street project, to be submitted to Pennsylvania Department of Transportation, seconded by L. Cadwallader. Motion carried.

GR Planning Commission's Report

1. GR Planning Commission has reviewed the final "Agreement" between Ray and Eileen Secrist, Glen Rock Borough and Glen Rock Sewer Authority, to amend

previously approved requirements of the sanitary sewer extension and the water main extension for Lots 2, 3, and 4 located along Valley Street in Glen Rock Borough. The Planning Commission recommends that Council approve this agreement and release the letter of credit in the amount of \$23,850.00, which was being held to guarantee construction and installation of the water main and sanitary sewer extensions. R. Apgar moved to approve the final "Agreement" between Ray and Eileen Secrist, Glen Rock Borough and Glen Rock Sewer Authority, to amend previously approved requirements of the sanitary sewer extension and the water main extension for Lots 2, 3, and 4 located along Valley Street in Glen Rock Borough, seconded by L. Cadwallader. Motion carried. J. Merrick moved to release the letter of credit in the amount of \$23,850.00, seconded by R. Apgar. Motion carried.

GR Recreation Board Report

1. A new flag was purchased for the park flagpole.
2. Rebecca Rohrbaugh is committed to direct the GR Summer Park Program again this summer, which will be held for three weeks, four days per week, for a total of twelve sessions. The dates should be established by the March meeting.
3. Dog waste continues to be a problem at the park. The Board is searching for a low cost solution.

Approval of Minutes

1. L. Cadwallader moved to approve the January 16, 2013 minutes, seconded by R. Apgar. Motion carried.

Zoning Officer's Report

1. The ZO provided a monthly summary report for January 2013, which is available for review in the Borough Office, if requested. The secretary provided the following summary: there was one zoning permit issued. 1.5 hours was spent answering Zoning questions.

Solicitor's Report

1. M. Pokrifka provided Council with a Memo regarding Boundary Change Procedures and General Information.
2. The solicitor and borough secretary are trying to locate originals of all previously adopted Ordinances and Resolutions, for submission to the Codification Book.

Mayor's Report

No report.

Work Supervisor's Report

1. The WS has requested that Council approve the purchase of six tires for the 2008 Truck: two new tires for the front and four re-caps for the rear. Council asked for pricing; the WS was not present for the meeting; pricing was not available for the meeting.

Secretary's Report

1. The secretary announced that a developer is interested in the property located at 34 – 40 Main Street, for upscale apartments for the second and third floors, and parking on the first floor.
2. The secretary requested a motion to donate the 2013 budgeted amount of \$7000.00 to the GR Recreation Board. R. Apgar moved to donate \$7000.00 to the GR Recreation Board as budgeted, seconded by J. Merrick. Motion carried.

Personnel Report

1. The Personnel Committee is working on employee performance reviews; a new format is being considered.
2. Trash pickup is the Work Supervisor's responsibility.
3. R. Apgar discussed donating a computer to the Work Supervisor, to help keep track of work tasks, time and resources.

Special Project's Report

1. The new sign for the Maintenance Building has been paid for and picked up.
2. Trucks over the approved weight limit have been observed driving on the new municipal parking lot; Council discussed; more visible signs were previously approved for purchase and placement near the entrance to the parking lot.
3. Clean the Stream is scheduled for April 27, 2013, 8am – 1pm.
4. Municipality Yard Sales will be advertised for June 1, 2013.
5. The next newsletter is planned for Spring disbursement.

Police Commission Report

1. Southern Police Commission is still trying to negotiate services with Stewartstown Borough.
2. Council discussed the need for three strong voices to represent Glen Rock Borough's best interests with other Police Commission members. L. Cadwallader moved to nominate and appoint Rollin Apgar as the Borough's alternate member for the Police Commission, seconded by J. Merrick. Motion carried.

Building/Property's Report

No report

Work Supervisor's Report continued

2. The WS estimates the cost of new tires to be approximately \$1500.00. Council suggested swapping tires with another truck.

Public Safety Report

1. As per Press Release on Southern Regional Police Departments' website, the Borough Thief has been arrested.

Ordinance/Refuse Report

1. This new committee met and discussed the blight and solicitation ordinances. The committee recommends adopting the Blight Ordinance and does not recommend adopting the solicitation ordinance, due to restrictions of similar, related activities. Pennsylvania's Blight Act authorizes municipalities to adopt their own ordinances. The solicitor will prepare a final draft of the Blight Ordinance for Council to review but suggested waiting for final adoption, when the codification is advertised for adoption.
2. Council discussed rental ordinance scenarios and their intentions related to different definitions in the newly adopted rental ordinance.

Finance Report

1. B. Wetzel presented a list of the following invoices over \$500.00 to be considered for payment using the General Fund:

a. CGA Law Firm	\$ 1977.00
b. James R. Holley & Associates, Inc.	1945.57
c. MediaOnePA	697.20

R. Apgar moved to pay the invoices over \$500.00 through the General Fund, as presented, seconded by L. Cadwallader. Motion carried.

President's Report

No report.

Public Comment

1. Mark Bortner shared his thoughts regarding previous Council discussions.

J. Merrick moved to adjourn the meeting at 9:30 P. M., seconded by L. Cadwallader.
Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer