

GLEN ROCK BOROUGH
Borough Council Meeting
June 19, 2013

Present:	Council Members:	Lucy Cadwallader Eugene Delahanty L. James Merrick Benjamin Wetzel Richard Shiles Doug Young
	Engineer:	Jason Brenneman
	Solicitor:	Michelle Pokrifka*
	Secretary:	Ann Merrick
	Visitors:	Three visitors

The meeting was Called to Order at 7:00 P.M. by President R. Shiles, with the pledge to the flag.

No Public Comment

Agenda

1. Terry Steyer, GR Mill Inn
Mr. Steyer announced that Byron Banghart is planning music concerts for the property, also known as the Greek Ruins, located behind the Laundromat, which is also owned by Steyzan Holdings, LLC. The first event is a Free Concert, 1 – 3PM, on Saturday, June 22, 2013. Other uses for the property may include outdoor flea market/auction area. An Arts Festival is being planned for September 21, 2013; more information is available on the website, www.ruinshall.com.

*M. Pokrifka arrived for the meeting at 7:03 PM.

The group is hoping to obtain sponsorship from local businesses. No lighting or electricity is currently available on site. Council expressed concern with safety of pedestrians walking around the area and the close proximity of the creek; caution tape fencing was in place, with no trespassing signs, but someone keeps removing the caution tape.

Announcements/Vacancies

1. The Borough received a letter of interest from Borough resident, Jeremy Diehl, for the GR Planning Commission vacancy. D. Young moved to appoint Jeremy Diehl to the GR Planning Commission, seconded by L. Cadwallader. Motion carried.
2. Jeremy Diehl is interested in helping to organize a GR Borough "Fall Festival" for 2014.
3. The following organizations still have vacancies:
 - a. GR Recreation Board, and
 - b. Civil Service Representative for Southern Regional Police.

Borough Engineer's Report

1. A Pre-Construction Meeting was held June 19, for the Church Street project; Wexcon will begin working in three to four weeks. Wexcon has requested a change work order to use a different base drain and is recommending a pre-wrapped pipe; the cost is about \$5000.00 savings for the Borough. J. Merrick moved to approve Change Order #1, authorizing Wexcon to use a pre-wrapped pipe, seconded by L. Cadwallader. Motion carried.
2. Resolution 2013 – 8 was prepared, authorizing the Council President to sign Penn DOT Form M-945 RC, to record the HOP for construction of the Curb and Sidewalk on Church Street. D. Young moved to approve Resolution 2013 – 8, seconded by B. Wetzel. Motion carried.
3. J. Brenneman informed Council that the CDBG Funding for Church Street was not available yet, and this part of the project may be completed in the spring of 2014.
4. J. Brenneman updated Council regarding the Manchester Street culvert and parallel pipe. If sedimentation in the culvert is impacting the roadway, then Penn DOT would clean it out, but if its impacting the store, then it's the Borough or the store owner's responsibility. The parallel pipe is Penn DOT's responsibility and Penn DOT is willing to install rolled curb for the property owner. J. Brenneman discussed coordinating with Penn DOT to install rolled curb and request that they also pave a stabilized area to prevent possible erosion. L. Cadwallader moved to authorize J. Brenneman to coordinate Penn DOT's installation of rolled curb to the bottom of the sumped area, seconded by D. Young. Motion carried.

*J. Brenneman left the meeting at 7:35 P. M.

No GR Planning Commission Report

GR Recreation Board Report

1. K. Krebs and help stained the park pavilion.
2. The GR Athletic Association placed 75 tons of dirt on the Baseball field.

3. The Dog Bag Tubes were installed.
4. D. Young moved to hire Megan Rogers as a Summer Playground Assistant, seconded by L. Cadwallader. Motion carried.
5. D. Young moved to hire Emily Hart, to replace Austin Hart, as the GRRB seasonal employee, to open/close restrooms, and empty the trash cans surrounding the pavilion, seconded by J. Merrick. Motion carried.
6. The Recreation Board is ordering signs to display Rules of Conduct and help bring attention to the Dog Bag Tubes.
7. Horseshoe Pits have been installed.
8. GRRB received a donation and thank you note from a local daycare for use of the GR Park.
9. Mesh has been installed, again, on the outfield fence of the baseball field.

Approval of Minutes

1. B. Wetzel moved to approve the May 15, 2013 Council Meeting minutes and the May 15, 2013 Public Meeting minutes, seconded by L. Cadwallader. Motion carried.

Zoning Officer's Report

1. Code Administrator's Inc. provided a monthly summary report for May 2013.

Solicitor's Report

1. The solicitor reviewed Resolutions for 2013 with the Borough Secretary; two resolutions were recorded in the minutes, having the same number; the resolutions are appropriately numbered now, but are incorrectly numbered in the minutes.
2. The solicitor prepared and presented Resolution 2013 – 6, to support the amendment to the prevailing wage law, which was adopted by Council in March, 2013, for signatures.
3. The solicitor prepared and presented Resolution 2013 – 7, a memorandum of agreement for mutual aid communications between Baltimore County, MD and York County, PA. B. Wetzel moved to adopt Resolution 2013 – 7, seconded by L. Cadwallader. Motion carried.
4. M. Pokrifka presented Resolution 2013 – 9, adoption of the 2013 York County Mitigation Plan. If the Borough postpones the adoption of this resolution, then the Borough would not be eligible for PEMA/FEMA funds. B. Wetzel moved to adopt Resolution 2013 – 9, seconded by L. Cadwallader. Motion carried.
5. The solicitor plans to discuss weight limits for vehicles during the Ordinance committee meeting on Thursday, June 20, 2013 at Noon.

No Mayor's Report

Work Supervisor's Report

1. Ford is unable to build the Borough's new truck as a 2013 model so they will build it as a 2014 model, for no additional cost.
2. The Boom Mower is damaged and WS is trying to repair. No accessories are available since the model is outdated.

Secretary's Report

1. The secretary requested a motion to approve and execute the agreement with York County Planning Commission for the Church Street Curb & Sidewalk Improvements. D. Young moved to approve and execute the agreement with York County Planning Commission for the Church Street Curb & Sidewalk Improvements, seconded by J. Merrick. Motion carried.
2. The secretary completed the DAP-12 for closeout of the Borough's Large Project with FEMA/PEMA and submitted all paid invoices and copies of permits.
3. The Borough has received our Winter Municipal Services Renewal Agreement from Penn DOT, for the 2013 – 2014 snow seasons. The secretary requested a motion to authorize the Council President to sign the Winter Municipal Services Renewal Agreement on behalf of Glen Rock Borough. B. Wetzel moved to authorize the Council President to sign the Winter Municipal Services Renewal Agreement on behalf of Glen Rock Borough, seconded by J. Merrick. Motion carried.
4. The secretary requested a motion to approve the following individuals as GR Fire Police for 2013: Harold Surratt, Jake Fair, Jon Abbott, Kevin Hale, John Haney, and Joe Myers. J. Merrick moved to approve the following individuals as GR Fire Police for 2013: Harold Surratt, Jake Fair, Jon Abbott, Kevin Hale, John Haney, and Joe Myers, seconded by B. Wetzel. Motion carried.
5. The secretary requested a motion to authorize the GR Fire Police to assist Springfield Township with traffic control for their July 4th Blast Activities. J. Merrick moved to authorize the GR Fire Police to assist Springfield Township with traffic control for their July 4th Blast Activities, seconded by D. Young. Motion carried.

No Personnel Report

Special Project's Report

1. The GR Borough Yard Sale went well.
2. L. Cadwallader rode the train on the second day and expressed concern for the look of homes and businesses as the train enters into Glen Rock Borough.
3. L. Cadwallader noticed sludge on the top layer of water in the rain barrel and requests that the Work Supervisor drain the entire rain barrel to remove the bad substance.

4. L. Cadwallader thanked CGA Law Firm for their invitation to the York Revolution Baseball Game/box seating, including dinner and snacks.
5. L. Cadwallader mentioned that the grant application for Keep PA Beautiful, 2013, Fresh Paint Days, is available.

Police Commission Report

1. Current Regional Police Commission members will soon receive estimated costs for Stewartstown joining the Commission as a participating member.
2. Stewartstown may join as a Commission member during fourth quarter of 2013.

Building/Property's Report

1. WS is working on cost estimates for painting and replacing framing and windows on the side of the Neuhaus Building.

Hufnagel Library Board

1. Taste of the Valley fundraising event is scheduled for November 8, 7-10 PM. Location for the event is not known at this time.

No Public Safety Report

Ordinance/Refuse Report

1. The Ordinance Committee is meeting with the solicitor on June 27 at Noon, to continue discussing the Storm Water and Parking Ordinances and Codification changes.
2. The Ordinance Committee reviewed the Blighted Properties Ordinance and recommended that Council adopt the ordinance. The solicitor recommended that Council wait to adopt the ordinance until the Codification of Borough Ordinances is advertised and adopted.
3. B. Wetzel moved to authorize J. Brenneman's attendance to the Ordinance meeting on June 27 and any other necessary meetings, to discuss his recommendations for codifying Borough Ordinances, seconded by J. Merrick. Motion carried.

Finance Report

1. R. Shiles presented a list of the following invoices over \$500.00 to be considered for payment using the General Fund:

a. CGA Law Firm	\$ 1625.00
b. Code Administrators, Inc.	945.00
c. James R. Holley & Associates, Inc.	3235.75
d. SF & Company	6975.00
e. Southern Police Commission	60000.00

- L. Cadwallader moved to pay the invoices over \$500.00 through the General Fund, as presented, seconded by J. Merrick. Motion carried.
2. R. Shiles presented an invoice over \$500.00 to be considered for payment using State Highway Aid:
 - a. Reilly Sweeping Inc. \$ 1470.00
 - B. Wetzel moved to pay Reilly Sweeping \$1470.00 using State Highway Aid, seconded by L. Cadwallader. Motion carried.

President's Report

1. Council asked that weed letters be issued for the Ambulance's Memorial Garden and the Getty gas station property.
2. B. Wetzel moved to cancel the July 11, 2013 Quarterly Council meeting due to lack of an agenda, seconded by J. Merrick. Motion carried.

**Council recessed to Executive Session at 8:40 P. M. to discuss personnel issues.

**The Council meeting resumed at 9:35 P. M.

No Public Comment

B. Wetzel moved to adjourn the meeting at 9:37 P. M., seconded by L. Cadwallader. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer