

**GLEN ROCK BOROUGH
COUNCIL MEETING
July 16, 2014**

Present:	Council Members:	Jeremy Diehl Victoria Ribeiro Richard Shiles Doug Young
	Engineer:	Jason Brenneman, PE
	Solicitor:	Michelle Pokrifka*
	Mayor:	Ronald McCullough, Jr.*
	Secretary:	Ann Merrick

The meeting was Called to Order at 7:01 P.M. by Council President Richard Shiles. No flag was available for the pledge.

No Public Comment

Announcements/Vacancies

1. The following vacancies were announced:
 - a. GR Planning Commission, one vacancy as of Nov 3, 2013, and
 - b. GR Zoning Hearing Board, one vacancy as of Dec 14, 2013.

Borough Engineer's Report

1. J. Brenneman provided another update on the Church Street project. Penn DOT is still receiving complaints from residents. Columbia Gas has twenty-nine more gas services to attach to the main. Columbia Gas now anticipates finishing their work near the end of August. Council noted that there are portions of sidewalk removed on both sides of the street and there are pot holes which need temporarily repaired now; Holley's office will determine if the repair work is part of the project or regular maintenance work and request immediate repairs.

*M. Pokrifka arrived for the meeting at 7:08 P. M.

2. J. Brenneman reviewed his cost estimate for Winter Avenue, totaling \$65928.36. Milling and/or reclaiming of the roadway would not be possible on this roadway due to the difficulty to maneuver equipment. Cost estimate includes the installation of new pipe within the road to existing culvert/creek to Manchester Street. If existing pipe do not need replaced, then estimated cost would be \$25000.00 less. The cost

savings to the Borough is approximately \$9810.81 for 9.5 mm SuperPave by Columbia Gas.

3. Council received a letter from Bonnie Riehl, property owner of 129 Manchester Street, who reports that a sinkhole is developing in her yard because of possible damage to a storm water pipe. The Work Supervisor and Council President completed an initial investigation; they are unsure if the entire length of Storm Water pipe needs replaced. They did note that there is a tree growing on this property, which may be within the Borough's Right of Way. Council discussed this matter. J. Diehl moved to authorize J. Brenneman to investigate the storm water pipe matter at 129 Manchester Street, seconded by D. Young. Motion carried.
4. J. Brenneman stated that he received a phone call from A. Merrick informing him that the Elevation Certificate is no longer needed for the Borough's Renewal of Flood Insurance for the Neuhaus Building.
5. The Engineer described a two lot subdivision is planned for Messina's Plaza, located in Shrewsbury Township. Parking spaces in the front of the building will be removed, as per requirements Shrewsbury Township received from Penn DOT. J. Brenneman requested a letter of approval from Glen Rock Borough Council. Council has been informed of the project but will not submit a written letter of approval to Shrewsbury Township.
6. Council discussed Opting In or Out of the Regional Chesapeake Bay Pollution Reduction Plan. If the Borough Opt's Out now, and EPA mandates that all municipalities must participate, then the Borough will have to develop their own CBPRP. Both the solicitor and the engineer agreed that non-MS4's Opt-Out at this time.
7. R. Shiles informed Council that FEMA has approved Glen Rock Borough's Hazard Mitigation Plan.

*J. Brenneman left the meeting at 8:05 P. M.

No GR Planning Commission Report

No GR Recreation Board Report

Approval of Minutes

1. D. Young moved to approve the June 18, 2014 Council Meeting Minutes, seconded by J. Diehl. Motion carried.

Zoning Officer's Report

1. Code Administrator's Inc. provided a monthly summary report for June, 2014.

Solicitor's Report

1. M. Pokrifka recommends that Council approve the following ordinances, for final adoption with the Codification:
 - a. Storm Water Ordinance – Council discussed current problematic areas of the current draft of this ordinance. A final fee schedule has never been defined and Council still has questions regarding the implementation process once this ordinance is adopted. The Storm Water Ordinance adoption deadline was June, 2013.

*R. McCullough arrived for the meeting at 8:15 P. M.

- b. Dumpster Ordinance – an ordinance repealing portions of Ordinance 442 (2006-3) regarding the screening from public view and permitting of new and existing dumpsters. J. Diehl moved to approve this new dumpster ordinance, to be advertised with the Codification, seconded by V. Ribeiro. Motion carried.
- c. Ordinance Amending Glen Rock Borough's Municipal Solid Waste and Recycling Ordinance – J. Diehl moved to approve the ordinance amending Glen Rock Borough's Municipal Solid Waste and Recycling Ordinance, to be advertised with the codification, seconded by D. Young. Motion carried.
- d. Winter Storm Emergency Ordinance – Council discussed various changes to this ordinance and suggested mailing a letter to residents who will be affected by the establishment of a winter storm emergency route. J. Diehl moved to approve the Ordinance regulating the traffic and parking of vehicles during periods of winter storm emergencies, prohibit the dumping, shoveling, pushing or placement of any snow or ice into the public highways and streets, and prescribing penalties for violations, to be advertised with the Codification, seconded by D. Young. Motion carried.
- e. Ordinance establishing weight restrictions for borough parking lots, and Church Street – D. Young moved to approve the ordinance establishing weight restrictions for borough parking lots, and Church Street, to include "Payload Weight" in Section 2, to be advertised with the Codification, seconded by J. Diehl. Motion carried.
- f. Ordinance adopting the International Property Maintenance Code for all property maintenance. Council discussed and decided it was necessary to compare this draft to the newly adopted Rental Ordinance 472.
- g. Ordinance authorizing the GR Hose & Ladder to seek recovery of costs incurred when responding to fires, etc. – D. Young moved to approve this ordinance with the addition of the wording "from Insurance Providers" authorizing the GR Hose & Ladder to seek recovery of costs incurred when responding to fires, automobile accident scenes, hazardous incidents, and any other safety and rescue responses which take place within Glen Rock Borough, to be advertised with the Codification, seconded by J. Diehl. Motion carried.

2. M. Pokrifka discussed Worker's Compensation for employees who are also volunteers for the local fire company. If an employee is injured while volunteering, this event could affect the Borough's WC rates.
3. The solicitor discussed the addition of an Indemnification Agreement to the GR Recreation Board's Application for Facilities Use Form.
4. The solicitor is developing a new Disruptive Conduct Report form to be used by the Police for rental properties in Glen Rock Borough.

Mayor's Report

1. Gene Anstine has resigned as the GR Fire Chief, so Ron McCullough is currently the acting Fire Chief for GR Hose & Ladder.

Work Supervisor's Report

1. The WS will be purchasing another inlet for repair on Hillside Terrace.
2. The WS discussed the necessary equipment needed for painting the rear side of the Neuhaus Building.
3. The WS flushed out the inlet on Baltimore Street and now storm water is flowing through the pipe.
4. Council asked WS to cut the weeds along Hayward Heights; the boom mower has been temporarily repaired.

*R. McCullough left the meeting at 9:48 P. M.

Secretary's Report

1. A. Merrick briefly updated Council on the status of rental inspections.
2. The secretary discussed the Borough's Flood Insurance Renewal; the premium for current coverage is \$186.00 for \$6200.00 of coverage and the premium for increased coverage is \$192.00 for \$6800.00 of coverage. Council recommended choosing the increased coverage of \$192.00 for \$6800.00 of coverage.

Police Commission's Report

1. The Commission voted to not pursue accreditation but to adhere to the policies and procedures mandated by the accreditation program.
2. The Commission is considering an upgrade to York County's radios/CAD System with some expense impacting the last quarter of 2014 budget.
3. When the Sheriff's Dept assists the police for municipal events such as the carnivals and the carolers, there is no expense to the municipalities for this service.
4. The Commission's By-Laws were approved by the Commission last night; the By-Laws will be mailed to each member municipality for review/approval.
5. The Commission's 2013 Audit is available in the office, for review.

No Public Safety Report

Personnel Report

1. The Personnel Committee recommends that council hire Molly Earls, \$9.50/hour, six hours per week, as the part-time, assistant secretary for the Borough Office.
J. Diehl moved to hire Molly Earls, \$9.50/hour, six hours per week, as the part-time, assistant secretary for the Borough Office, seconded by D. Young. Motion carried.
2. R. Shiles stated that Steve Bowers will have to limit his hours to twenty-five hours per week.

No Ordinance/Refuse Report

No Building/Property Report

Special Project Report

1. The next Brew/Art Fest Committee will meet August 6, at 7PM. The committee is working on a logo.
2. Keel Mar Landscaping is still planning to develop a garden area along the Rail Trail.

Finance Report

1. R. Shiles presented the invoices over \$500.00 for payment through the General Fund. D. Young moved to pay the following invoices over \$500.00, using the General Fund, seconded by J. Diehl:

a. CGA Law Firm	\$ 1951.05
b. Code Administrators, Inc.	602.50
c. James R. Holley & Associates, Inc.	1846.95
d. L & L Paint Center	668.84
e. MediaOne	714.70

Motion carried.

No President's Report

J. Diehl moved to adjourn the meeting at 10:09 P. M., seconded by D. Young. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer