

**GLEN ROCK BOROUGH
COUNCIL MEETING
November 19, 2014**

Present:	Council Members:	Eugene Delahanty Victoria Ribeiro Mike Shaver, Jr. Richard Shiles Benjamin Wetzel Doug Young
	Engineer:	Jason Brenneman, P. E.
	Solicitor:	Michelle Pokrifka*
	Secretary:	Ann Merrick

The meeting was Called to Order at 7:01 P.M. by Council President Richard Shiles beginning with the pledge to the flag. President R. Shiles welcomed two Boy Scouts who are working on their Citizen in the Community merit badge.

No Public Comment

Vacancies

1. There is still one vacancy on the GR Planning Commission as of November 3, 2013.

Borough Engineer's Report

1. J. Brenneman informed Council that Carbaugh has completed 75% of the CDBG project # 45571941 Church St. Curb & Sidewalk Improvements. The engineer submitted a Request for payment of \$71636.37. B. Wetzel moved to authorize YCPC to pay Carbaugh \$71636.37 for the CDBG project # 45571941 Church St. Curb & Sidewalk Improvements, seconded by M. Shaver. Motion carried.
2. J. Brenneman stated that Carbaugh will be using the Penn DOT specification sealant, as originally quoted in their contract for this project.

*M. Pokrifka arrived for the meeting at 7:07 P. M.

3. J. Brenneman provided a change order decrease of \$5732.41 for placement of SuperPave on Church Street, New Street and Hayward Heights, and requested a motion to accept the Change Order. D. Young moved to accept the change order decrease of \$5732.41 for placement of SuperPave on Church Street, New Street and Hayward Heights by Kinsley Construction, Inc., seconded by V. Ribeiro. Motion carried.

4. J. Brenneman presented a request for payment of \$19499.59 to Kinsley Construction, Inc., for placement of 12.5mm and 25mm of SuperPave on Church Street, New Street and Hayward Heights. D. Young moved to authorize payment of \$19499.59 to Kinsley Construction, Inc., for placement of 12.5mm and 25mm of SuperPave on Church Street, New Street and Hayward Heights, using Liquid Fuel Funds, seconded by B. Wetzel. Motion carried.
5. J. Brenneman provided a change order increase of \$875.00 for milling the roadway, Church Street, New Street, and Hayward Heights, by Kinsley Construction, Inc. D. Young moved to accept the change order increase of \$875.00 for milling the roadway, Church Street, New Street, and Hayward Heights, by Kinsley Construction, Inc., seconded by B. Wetzel. Motion carried.
6. J. Brenneman presented a request for payment of \$4025.00 for milling the roadway, Church Street, New Street, and Hayward Heights, by Kinsley Construction, Inc. D. Young moved to authorize payment of \$4025.00 for milling the roadway, Church Street, New Street, and Hayward Heights, by Kinsley Construction, Inc., using Liquid Fuel Funds, seconded by B. Wetzel. Motion carried.
7. J. Brenneman provided a change order decrease of \$8530.43 for 12.5mm and 25mm SuperPave materials purchased from York Materials Group, Inc. B. Wetzel moved to accept the change order decrease of \$8530.43 for 12.5mm and 25mm SuperPave materials purchased from York Materials Group, Inc., seconded by V. Ribeiro. Motion carried.
8. J. Brenneman presented a request for payment of \$30405.32 for 12.5mm and 25mm SuperPave materials purchased from York Materials Group, Inc. M. Shaver moved to authorize payment of \$30405.32 for 12.5mm and 25mm SuperPave materials purchased from York Materials Group, Inc., using Liquid Fuel Funds, seconded by B. Wetzel. Motion carried.
9. J. Brenneman discussed the Church Street line painting; parking spaces were not taken into consideration prior to the placement of the double yellow lines. Council requests re-centering of a single line from parking space to curb. The engineer will contact Penn DOT to discuss.
10. The engineer will obtain cost estimates for micro-surfacing Rexwood Drive to present at the December Council meeting.
11. The engineer recommends boring beneath the Railroad tracks to repair/replace the rusted storm water pipe on Water Street. Sleeving the entire pipe will be cost prohibitive. Council has requested quotes to sleeve the damaged sections of the pipe and boring under the Railroad tracks.
12. J. Brenneman will contact Columbia Gas regarding their plans for repairing/paving a portion of Winter Avenue.
13. Jeremy Diehl, property owner and resident of 47 Manchester Street requested that Council consider removing parking spaces along Manchester Street. If the spaces

were removed by Resolution, then J. Diehl would be approved by the state to install a parking pad off Manchester Street. Council discussed parking along Manchester Street. Council discussed both safety concerns and removal of parking spaces when considering this request. J. Brenneman will check Penn DOT's allowable width for the roadway. YCPC could complete a traffic study, for a cost of \$725.00. No decisions were made; Council will re-evaluate with more information during the December meeting.

14. J. Brenneman stated that residents on Church Street need to be informed that Rock Salt and/or Ice Melt products should not be used on the new sidewalks, to try to prevent damaging the new surface for the 2014 – 2015 Snow Season.
15. Council discussed the Veterans Memorial Park and may need engineering for the platform must be ADA compliant as per Code Administrators. J. Brenneman mentioned the property may need to be surveyed. The solicitor stated she could review ADA requirements. M. Shaver moved to authorize the solicitor to determine ADA compliance and the engineer to provide expertise for completion of the Veterans Memorial Park, seconded by B. Wetzel. Motion carried.
16. Council discussed the GR Caroler Statue and confirmed a signed License agreement between York County, GR Caroler's Association and Glen Rock Borough for placement of statue on York County's property. Code Administrators indicates that a permit is necessary due to the height of the statue. The solicitor informed Council that the Borough must not avoid the permit process and suggested a meeting with CAI to find out what necessary requirements for obtaining a permit. B. Wetzel moved for the Borough to pay associated costs for a meeting with CAI to find out what is necessary to satisfy code compliance. For lack of a second, the motion died. The solicitor stated the statue is considered a structure and is located in a public area. B. Wetzel moved for Council to issue waiver for the requirement of obtaining a structural engineer to certify all applicable items for the statue project, seconded by E. Delahanty. Motion carried. B. Wetzel moved to schedule a meeting with CAI, and authorized J. Brenneman to attend, seconded by E. Delahanty. Motion carried.

*J. Brenneman left the meeting at 7:55 P. M.

GR Recreation Board Report

1. GRRB submitted a five year ADA Compliance proposal to Council.
2. D. Young moved to re-appoint Ken Krebs to the GR Recreation Board for two more years, term ending December 31, 2017, seconded by B. Wetzel. Motion carried.
3. D. Young moved to re-appoint Christen Anderson to the GR Recreation Board for three more years, term ending December 31, 2018, seconded by V. Ribeiro. Motion carried.

4. D. Young moved to re-appoint Tiffany Murphy to the GR Recreation Board for three more years, term ending December 31, 2018, seconded by V. Ribeiro. Motion carried.
5. Council asked whether the GRRB's five year ADA Compliance proposal must be formally adopted. The solicitor may recommend that the Recreation Board also add the YC Rail Trail, which is ADA compliant and the new Veterans Park needs to be added to the plan too. R. Shiles will contact Anne Creamer to discuss this addition. The ADA Plan may be reassessed every year, as needed.

No GR Planning Commission Report

Approval of Minutes

1. D. Young moved to approve the October 15, 2014 Council Meeting Minutes, seconded by M. Shaver. Motion carried.
2. B. Wetzel moved to approve the October 22, 2014 Quarterly Council Meeting Minutes, seconded by V. Ribeiro. Motion carried.

Zoning Officer's Report

1. Code Administrator's Inc. provided a monthly summary report for October, 2014.

Police Commission's Report

1. John Trout reported to Council that Council's letter to the Commission was not viewed as a letter of withdrawal.
2. The Commission approved a business office planning study, which was performed by Stambaugh Ness; a fulltime administrative employee is retiring; she will be replaced by a part-time employee.
3. New Freedom Borough is considering capping their price at \$600,000. The current formula is quite expansive. The Commission encourages the Council Presidents to meet to discuss the intergovernmental agreement and ways to simplify the cost per member process.
4. Council asked how much time each month is spent on patrol, investigation and responding to calls. Council would like their representatives to relate to the police chief that Glen Rock Borough needs more visibility and patrolling in all areas of the Borough.
5. The Commission is hiring two new officers, one to replace a resigning officer, and one to replace the school resource officer.
6. Council briefly discussed use of the Rental Ordinance Disruptive Conduct Report.
7. If GRB were to submit a withdrawal letter by October 31, 2015, GRB would be withdrawing effective January 1, 2017.

Solicitor's Report

1. M. Pokrifka has modified the Disruptive Conduct Report; A. Merrick should send the new format to the Chief for his input.
2. York County Solid Waste Authority has requested an amendment to their previous 2007 agreement, to allow for financing with other conventional methods, like direct bank loans, rather than only through bonds. M. Shaver moved to approve Amendment #1 with York County Solid Waste Authority, seconded by D. Young. Motion carried.
3. One LED spotlight is planned to light the GR Caroler Statue. Rodney Krebs is planning to tie into GR EMS electricity, for an estimated cost of \$30.00/annually. B. Wetzel moved to add an additional \$30.00 to the GR EMS donation, as a separate account item, to cover this electrical cost expense for lighting the statue, seconded by V. Ribeiro. Motion carried.
4. The solicitor recommends that the Borough obtain an agreement with GR EMS, as neighboring property owner, and GR Carolers Association and will contact the GR EMS attorney, Mike Craley, to discuss a contractual agreement.

Secretary's Report

1. The secretary requested a motion to accept the 2015 Animal Care and Housing Agreement with the SPCA. M. Shaver moved to accept 2015 Animal Care and Housing Agreement with the SPCA, seconded by B. Wetzel. Motion carried.
2. The secretary requested a motion to transfer \$934.84 and \$477.13 from the "In Lieu of Land Fee" Funds to the General Fund to reimburse the General Fund for expenses paid for the Veterans Memorial Park. D. Young moved to transfer \$1411.97 from the "In Lieu of Land Fee" Funds to the General Fund to reimburse the General Fund for expenses paid for the Veterans Memorial Park, seconded by M. Shaver. Motion carried.
3. The secretary requested a motion to transfer \$151937.50 from the Growing Greener II Grant Fund to the Money Market Reserve Funds to reimburse the Borough for paid expenses. B. Wetzel moved to transfer \$151937.50 from the Growing Greener II Grant Fund to the Money Market Reserve Funds to reimburse the Borough for paid expenses, seconded by M. Shaver. Motion carried.
4. The secretary requested a motion to transfer \$100.00 from the Growing Greener II Grant Funds to the General Fund to reimburse for funds needed to open the account. B. Wetzel moved to transfer \$100.00 from the Growing Greener II Grant Funds to the General Fund to reimburse for funds needed to open the account, seconded by M. Shaver. Motion carried.
5. The secretary requested a motion to re-appoint L. James Merrick to the GR Zoning Hearing Board for a three year term, to expire November 18, 2017. B. Wetzel

- moved to re-appoint L. James Merrick to the GR Zoning Hearing Board for a three year term, to expire November 18, 2017, seconded by V. Ribeiro. Motion carried.
6. The secretary requested a motion to re-appoint W. Richard Super to the GR Zoning Hearing Board for a three year term, to expire November 18, 2017. B. Wetzel moved to re-appoint W. Richard Super to the GR Zoning Hearing Board for a three year term, to expire November 18, 2017, seconded by V. Ribeiro. Motion carried.
 7. The secretary requested a motion to re-appoint Joe Heisler to the GR Planning Commission for a four year term, to expire November 18, 2018. D. Young moved to re-appoint Joe Heisler to the GR Planning Commission for a four year term, to expire November 18, 2018, seconded by V. Ribeiro. Motion carried.

No Work Supervisor's Report

Mayor's Report

1. Mayor McCullough requested a motion for authorization for the GR Hose & Ladder to reduce their responses for service, to be limited to Cardiac Arrest Class 1 calls and for Class 1 calls, second due. M. Shaver moved to authorize the GR Hose & Ladder to reduce their responses for service, to be limited to Cardiac Arrest Class 1 calls and for Class 1 calls, second due, seconded by B. Wetzel. Motion carried.

No Building/Property Report

No Special Project Report

No Personnel Report

No Ordinance/Refuse Report

Finance Report

1. R. Shiles presented the invoices over \$500.00 for payment through the General Fund. B. Wetzel moved to pay the following invoices over \$500.00, using the General Fund, seconded by V. Ribeiro:

a. CGA Law Firm	\$ 2764.51
b. James R. Holley & Associates, Inc.	4831.32

Motion carried.
2. Finance Chairman, D. Young presented changes to the 2015 budget. B. Wetzel moved to advertise the 2015 budget for adoption during the December, 2014 Council meeting, seconded by D. Young. Motion carried.

President's Report

1. R. Shiles received positive feedback for the Veterans Memorial Program.

M. Shaver moved to adjourn the meeting at 9:35 P. M., seconded by E. Delahanty. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer