

**GLEN ROCK BOROUGH
COUNCIL MEETING
April 15, 2015**

Present:	Council Members:	Eugene Delahanty Jeremy Diehl Victoria Ribeiro Richard Shiles Benjamin Wetzel Doug Young
	Mayor:	John Trout
	Borough Engineer:	Jason Brenneman, P. E.*
	Solicitor:	Michelle Pokrifka
	Secretary:	Ann Merrick

The meeting was Called to Order at 7:00 P.M. by Council President Richard Shiles beginning with the pledge to the flag.

Public Comment

1. Warren Cadwallader shared his willingness to weed along the railroad tracks, next to Flowers by Cindy. He is planning on ordering six yards of mulch and asked if the volunteers for the April 25 Spring clean up could spread the mulch. J. Diehl said that he still hopes that Keel Mar will donate the mulch for this location.

GR Arts & Brew Fest Report

1. Council requested information from the committee, especially since the Borough is sponsoring the event. Fun Run 5K route was described, registration begins at 7am and the race begins at 8am. The proceeds from the race will benefit ALS. GR EMS will have a crew on duty, but is not planning to have extra volunteers. John Trout volunteered to discuss with Captain Ed Bailey. The Brew portion of the Festival includes twelve breweries and two wineries, serving from 1 – 6pm. GR Mill Inn has staff working all day. There is one entrance into Ruins Hall and all tasters will purchase a wrist band. Everyone underage will have a black X on their hands. The GR Mill Inn will be selling/serving food and drinks. There will be two music stages in Ruins Hall area; bands and vendors will be listed on the website. J. Diehl stated he would like to use the GR EMS parking lot for all food vendors. Alyssa from the GR Mill Inn spoke with Chief Boddington; at least one officer will be present for the event. Parking areas discussed include GR Park, Messina's Plaza, and American Legion Parking Lot. At least one bus shuttle will provide transportation to and from the festival area.

*J. Brenneman arrived for the meeting at 7:50 PM.

There are no plans to use the Veterans Park. Event cardboard boxes will be used for trash. Four Handicapped port-a-potty(s) will be placed near the GR EMS Building and Municipal Parking Lot. Sixty-five vendors are participating in the event. Volunteers are needed for parking, directing traffic, and set up/tear down.

Borough Engineer's Report

1. Water Street project will go out to bid for awarding at May Council meeting. M. Pokrifka is working on the intergovernmental agreement. Shrewsbury Township will do the paving at the end of August/beginning of September. R. Gotwols is going to do work on the railroad tracks.
2. J. Brenneman is working on the ARLE Grant and will meet with Milt's. There is no match for this grant.
3. The CDBG funding for Hanover Street has not been released yet. Copies of the letters sent to residents regarding removal of trees need to be sent to the solicitor.
4. J. Brenneman reviewed comments for the reverse subdivision planned for Cottage Avenue.

Glen Rock Planning Commission

1. The GR Planning Commission recommended a conditional approval of the reverse subdivision of 39 Cottage Avenue, upon completion of the following items:
 - The statement of ownership must be signed, dated, and notarized (s.302.III.a).
 - The proposed use under "Site Data" should be revised to remove the reference to Lot #2, since that lot will be combined with Lot #1.
 - Borough Council should consider requiring a new deed to be prepared for the combined lots prior to final plan approval.
 - Approval of requested waivers for the existing scale of one inch equals twenty feet and the location of existing water mains, sewer lines, and stormwater management facilities.

J. Diehl moved to conditionally approve the reverse subdivision of 39 Cottage Avenue upon completion of the following items:

- the statement of ownership must be signed, dated, and notarized (s.302.III.a);
- the proposed use under "Site Data" should be revised to remove the reference to Lot #2, since that lot will be combined with Lot #1;
- a new deed must be prepared for the combined lots, and approval of waivers regarding plan scale and surveying lines, with James R. Holley & Associates office recording the reverse subdivision plan and the new deed, after all outstanding fees are paid to the Borough, seconded by D. Young. Motion carried.

Borough Engineer's Report continued

5. J. Brenneman has contacted Penn DOT, but does not know if Penn DOT ever contacted Columbia Gas regarding line painting on Church Street. R. Shiles said he would contact Representative Kate Klunk.
6. Council discussed Shrewsbury Township's paving of the GR Park parking lot. Some council members are concerned with the base of the parking lot. D. Young moved to authorize the Borough Engineer to assess needs for a base at the GR Park parking lot, seconded by J. Diehl. Motion carried. J. Brenneman discussed coordinating the park base repair work with the Water Street storm sewer project. Holley's office will provide engineering and bid out all base repairs for Water Street and Shrewsbury Township will complete paving.

Agenda

1. John Trout, President of GR EMS, Inc., discussed how the volunteer company utilizes the Borough's annual donation. GR EMS, Inc appreciates GR Borough's support.
2. Ben Wetzal, CS Convenience, informed Council that new LED signs were installed at 50 Main Street without an approved permit; the Zoning Hearing Board must first approve his variance, then

the permit can be issued. B. Wetzel requested Council's permission to use the LED illuminated signs prior to approval from the Zoning Hearing Board and approval of Building Permit. V. Ribeiro moved to approve CS Convenience Stores request to use lighted signs until approval/disapproval is granted by the GR Zoning Hearing Board, seconded by J. Diehl. E. Delahanty, J. Diehl, V. Ribeiro, and D. Young voted yes; B. Wetzel and R. Shiles abstained from voting. Motion carried.

Vacancies

1. GR Planning Commission: one vacancy.
2. GR Recreation Board: two vacancies.

Approval of Minutes

1. B. Wetzel moved to approve the March 18, 2015 Council Meeting Minutes, seconded by V. Ribeiro. Motion carried.

Zoning Officer's Report

1. Code Administrator's Inc. provided a monthly summary report for March, 2015.

Police Commission's Report

1. Council asked whether mediation is part of the current Police Contract, and if not, suggested it be added to the new contract. J. Trout will ask the Police Commission's Labor Law attorney.
2. J. Trout will talk with Jon Abbott regarding GR Fire Police helping with GR Arts & Brew Fest.
3. V. Ribeiro moved for Council to approve the use of GR Fire Police/Fire volunteers for the non-emergency GR Arts & Brew Fest, seconded by J. Diehl. Motion carried.

GR Recreation Board Report

1. A committee of volunteers is working on the DCED Grant Application for a new dog park and upgrades to the large play area, swings and bouncy riders. J. Brenneman has provided an updated site map. Liberty Parks and George Ely will provide proposals. The DCED Grant requires a 15% match.

Solicitor's Report

1. M. Pokrifka requested updates of the Refuse/Recycling Contract for services. After discussing, V. Ribeiro moved to authorize the solicitor to advertise for Refuse and Recycling Bids, to be opened and awarded during Council's June 17 meeting, seconded by B. Wetzel. Motion carried.
2. The solicitor provided a sample copy of an Indemnification Agreement which she reviewed with Attorney Mike Craley. She will also review with the County and the Carolers. John Trout will share with GR EMS, Inc. Anyone with questions may contact M. Pokrifka.
3. The Intergovernmental Agreement with Shrewsbury Township is necessary because Glen Rock borough wants to use Liquid Fuel Funds for projects when Shrewsbury Township does paving work for the Borough. M. Pokrifka will forward this document to Shrewsbury Township's solicitor.
4. M. Pokrifka provided a copy of a waiver of compensation resolution for Council members. D. Young moved to adopt Resolution 2015 – 5, a waiver of compensation resolution, seconded by B. Wetzel. E. Delahanty, J. Diehl, V. Ribeiro, R. Shiles, B. Wetzel and D. Young all refused compensation. Motion carried.

5. M. Pokrifka provided a copy of a waiver of compensation resolution for the Mayor. B. Wetzel moved to adopt Resolution 2015 – 6, waiver of compensation for the Mayor, seconded by J. Diehl. Mayor J. Trout refused compensation. Motion carried.
6. The solicitor provided an update regarding insurance for the baseball teams who use the large baseball field at the GR Park.

Work Supervisor's Report

1. Street Sweeping is scheduled for May 20 and 21, 2015.
2. Council discussed monthly cleaning of the Neuhaus floors. A. Merrick will contact Deb Smith to see if she is interested and request a bid.
3. R. Shiles has asked the WS to complete cross walk painting and yellow safety painting prior to the GR Arts & Brew Fest.
4. WS will be replacing the Glen Rock Borough blue signs with white lettering at the top of Church Street, next to Prince Kitchens and on Manchester Street.

Mayor's Report

1. Mayor J. Trout thanked Council for his appointment.

Secretary's Report

1. The secretary requested a motion to transfer \$5000.00 from Rental Fund to General Fund to pay upcoming Borough Expenses. D. Young moved to transfer \$5000.00 from Rental Fund to General Fund to pay upcoming Borough Expenses, seconded by J. Diehl. Motion carried.
2. The secretary requested a motion to authorize Glen Rock Fire Police and members of the volunteer fire company for some and/or all non-emergency events planned for Dallastown Borough and New Freedom Borough. B. Wetzel moved to authorize Glen Rock Fire Police and members of the volunteer fire company for some and/or all non-emergency events planned for Dallastown Borough and New Freedom Borough, seconded by J. Diehl. Motion carried.
3. The secretary reminded Council to file their Statement of Financial Interest forms by May 1.
4. The secretary requested a motion to transfer \$100,000 from the General Fund to the General Reserve Money Market Acct to receive highest yield of interest. B. Wetzel moved to transfer \$100,000 from the General Fund to the General Reserve Money Market Acct to receive highest yield of interest, seconded by V. Ribeiro. Motion carried.
5. The 2014 Audit is complete and was filed with the State prior to the deadline. Copies of Audit have been distributed to Council members.
6. The secretary requested a motion to authorize the payment of \$5000 for 2015 Fire/Emergency Services Taxes to GR Hose and Ladder as received. D. Young moved to authorize the payment of \$5000 for 2015 Fire/Emergency Services Taxes to GR Hose and Ladder as received, seconded by J. Diehl. Motion carried.
7. Borough was approved for a Business Credit Card through Peoples Bank; personal information used was for Patriot Act only and there is no liability for personal information provided.

No Building/Property Report

Special Projects Report

1. J. Diehl will obtain a quote from Keel Mar to clean up the rain garden.

No Personnel Report

Ordinance/Refuse Report

1. B. Wetzel asked Council to consider reviewing and updating the current Zoning Ordinance. Council would like an approximate cost to review the ZO from Gavin Markey. The solicitor would like to know if it's major or minor items that need updated.

Finance Report

1. R. Shiles presented the invoices over \$500.00 for payment through the General Fund. D. Young moved to pay the following invoices over \$500.00, using the General Fund, seconded by

V. Ribeiro:

a. CGA Law Firm \$ 1643.48

b. James R. Holley & Associates, Inc. 3216.70

c. SF & Company 6220.00

Motion carried.

President's Report

1. The Hufnagel Public Library is considering becoming a branch library of the YC Library System. The Library Board is not aware of any impacts to Glen Rock Borough.
2. Several months ago, R. Shiles received a phone call from Judge Joy, regarding the current borough fines for overweight vehicles both on Church Street and in the Municipal Parking Lot. The solicitor indicated that the fines are set by what is allowable by the vehicle code.
3. D. Young discussed the necessity for a website overhaul and presented a proposal from NCD Solutions which includes fees of \$132 to host the website and \$1052 for redesign and twelve months of web site hosting.

B. Wetzel moved to adjourn the meeting at 10:54 P. M., seconded by V. Ribeiro. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer