

**GLEN ROCK BOROUGH
COUNCIL MEETING
January 21, 2015**

Present:	Council Members:	Eugene Delahanty Mike Shaver, Jr. Benjamin Wetzel Doug Young
	Solicitor:	Michelle Pokrifka
	Secretary:	Ann Merrick

The meeting was Called to Order at 7:00 P.M. by Council Vice-President Benjamin Wetzel beginning with the pledge to the flag.

No Public Comment

Vacancies

1. There is still one vacancy on the GR Planning Commission as of November 3, 2013.
2. D. Young announced the resignations of Lee McNinch and Christen Anderson from the GR Recreation Board. M. Shaver moved to accept the resignations of Lee McNinch and Christen Anderson, seconded by D. Young. Motion carried.

Agenda

1. Lee Hoffheins, Borough Tax Collector: Appointment of Deputy Tax Collector
Mr. Hoffheins discussed Act 164 and the need for the borough to appoint a Deputy Tax collector to collect and settle taxes during any incapacitation of the tax collector. D. Young moved to appoint Judy Kroh as Glen Rock Borough's Deputy Tax Collector, seconded by M. Shaver. Motion carried.

GR Recreation Board Report

1. Most recent meeting was held on January 20 with three members.
2. To date \$5100 has been collected for the Dog Park; an estimated \$15000 is needed for construction.
3. Solicitor M. Pokrifka provided a draft copy of the Facility Use Rules and Regulations for Council to review and comment prior to passing it on to the Recreation Board.
4. An updated five year ADA Compliance Plan was provided to Council. Council will need to determine if this proposed plan meets ADA Compliance requirements for the Veterans Memorial Park located at 13 Baltimore Street.
5. A meeting with Lori Reich, DCNR, is scheduled for Tuesday, February 17, 2PM at the Borough Office. B. Wetzel mentioned he will try to attend. Council needs to

actively participate with the GR Recreation Board to bring the park into ADA Compliance. Ways to accomplish this task include helping to obtain grants and committing funds to both engineering and some or all of the matching grant funds. M. Shaver moved to authorize Jason Brenneman to attend the February 17 meeting with DCNR, seconded by D. Young. Motion carried.

No GR Planning Commission Report

Approval of Minutes

1. E. Delahanty moved to approve the December 17, 2014 Council Meeting Minutes, seconded by D. Young. Motion carried.
2. Council discussed the incorrect terms for Recreation Board members in Resolution 2014 – 16. Solicitor M Pokrifka provided Resolution 2015 – 1, re-appointing recreation board members and setting terms, and revokes Resolution 2014 – 16. D. Young moved to adopt Resolution 2015 – 1, re-appointing recreation board members and setting terms, and revokes Resolution 2014 – 16, seconded by M. Shaver. Motion carried.

Zoning Officer's Report

1. Code Administrator's Inc. provided a monthly summary report for December, 2014.
2. Council discussed permit status for the Caroler Statue. M. Pokrifka and Attorney Mike Craley discussed and agree that an agreement between the Borough and GR EMS, Inc in necessary.

Police Commission's Report

1. A. Merrick provided an update on cost for police services for 2015. Council wants to know the total amount of unexpended funds from the Police Commission's 2014 budget.
2. D. Young moved to pay \$54811 to the Southern Regional Police Commission for the first quarter, seconded by E. Delahanty. Motion carried.

Solicitor's Report

1. M. Pokrifka provided Resolution 2015-2, a resolution establishing fees for third party Code Administrators, Inc. for uniform construction code services and zoning and property maintenance code services. M. Shaver moved to adopt Resolution 2015-2, a resolution establishing fees for third party Code Administrators, Inc. for uniform construction code services and zoning and property maintenance code services, seconded by E. Delahanty. Motion carried.
2. Glen Rock Borough's participation in the YC Regional Chesapeake Bay PRP was adopted by Resolution; however, the ordinance was never adopted. The Ordinance

included a Penn DOT agreement date and Penn DOT did not meet the agreement date which then voided all ordinance adoptions. All participating municipalities who are represented by CGA Law Firm will share the cost of the advertising of the new ordinance. The ordinance will be advertised in the end of January, for a February 18, 2015 adoption. A representative and an alternate will need to be appointed as voting members for this organization.

3. M. Pokrifka received a phone call from Attorney G. Malone who is representing the resident of 129 Manchester Street, regarding the broken storm water pipe. She requested authorization to contact the Borough Engineer prior to responding in writing to Attorney Malone. D. Young moved to authorize the solicitor to discuss/confirm specifics of this matter with Borough Engineer, and then to follow up in writing to Attorney Malone, seconded by M. Shaver. Motion carried.

Secretary's Report

1. A. Merrick requested a motion to appoint Lee Hoffheins as the York Adams Tax Bureau representative and the TCC representative and appoint Doug Young as the alternate for YATB and TCC. D. Young moved to appoint Lee Hoffheins as the York Adams Tax Bureau representative and the TCC representative and appoint himself as the alternate for YATB and TCC, seconded by M. Shaver. Motion carried.
2. A. Merrick requested a motion to pass a Resolution to participate in the Junior Council Person Program with PSAB. D. Young moved to adopt Resolution 2015 – 3, for participation in PSAB's Junior Council Person Program, seconded by M. Shaver. Motion carried.
3. A. Merrick mentioned that YCPC is requesting an appointment to the LGAC Committee from Glen Rock Borough for 2015. A decision was not made and the matter was tabled until February.

No Work Supervisor's Report/No Mayor's Report

No Reports for the following committees: Building/Property, Special Projects, Personnel.

Ordinance/Refuse Report

1. A meeting is scheduled with Selective Insurance representative on January 26 to discuss recommendations for GR Park bleachers.
2. Council discussed the following street projects for 2015: paving the Parking Lot at the park, Water Street and Winter Avenue. The Work Supervisor needs to meet with Mike from Shrewsbury Township to discuss these projects, request estimates for the work and obtain estimated tons of asphalt needed to complete these projects.

Finance Report

- 1. B. Wetzel presented the invoices over \$500.00 for payment through the General Fund. D. Young moved to pay the following invoices over \$500.00, using the General Fund, seconded by M. Shaver:
 - a. CGA Law Firm \$ 1867.76
 - b. Code Administrators Inc. 777.50
 - c. James R. Holley & Associates, Inc. 693.30
 - d. Ream, Carr, Markey & Woloshim, LLP 1120.00
 - e. YC Stormwater Consortium c/o YCPC 604.00Motion carried.

M. Shaver moved to adjourn the meeting at 8:45 P. M., seconded by E. Delahanty. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer