

**GLEN ROCK BOROUGH
COUNCIL MEETING
June 17, 2015**

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| Present: | Council Members: | Eugene Delahanty Jeremy Diehl Victoria Ribeiro Richard Shiles Benjamin Wetzel Doug Young |
| | Mayor: | John Trout |
| | Borough Engineer: | Jason Brenneman, P. E |
| | Solicitor: | Michelle Pokrifka |
| | Secretary: | Ann Merrick |
| | Work Supervisor: | Ronald McCullough, Jr. |

The meeting was Called to Order at 7:00 P.M. by Council President Richard Shiles beginning with the pledge to the flag.

Public Comment

1. Borough Resident Bob Becker submitted the name of Pfc. Eric Gonzalez to be added to the Veterans Memorial Park plaque. Although Pfc. Eric Gonzalez was once a resident of Glen Rock Borough, he moved to New Freedom; only the names of Glen Rock Borough residents where engraved on the plaque.
2. Terry Steyer, GR Mill Inn, announced that a Yard Sale will be held on July 18, Ruins Hall, 30 Enterprise Street, 8AM – Noon, with the proceeds to benefit Glen Rock Borough. Participation cost is \$15.00 per space. Mr. Steyer thanked the Council for support and volunteers for the GR Arts & Brew Fest and gave the Borough a \$400.00 check, as possible startup funds for a 2016 GR Arts & Brew Fest.

Borough Engineer's Report

1. Kinsley Contractors will be repairing the handicapped ramp on New Street.
2. Line painting on Church Street was discussed with the following possible solutions: remove parking spaces on Church Street, remove the yellow lines completely, use a single line, move the lines, making two even lanes of 9 ½ feet wide or leave the lines as they are now. Prior to the Church Street project there were two yellow lines. After discussion, V. Ribeiro moved to inform Columbia Gas to remove the current lines, repaint a double yellow line on Church Street, centering the lines from the parking space to curb, allowing for even size driving lanes, seconded by J. Diehl. J. Diehl, V. Ribeiro and D. Young voted in favor of the motion, while E. Delahanty, R. Shiles, and B. Wetzel voted against the motion. Mayor J. Trout voted in favor of the motion; motion carried.
3. J. Brenneman informed Council that the DCED Grant is almost complete and requested the adoption of Resolution 2015 – 9, a resolution to request and submit a grant to Greenways, Trails, and Recreation Program from the Commonwealth Financing Authority to be used for upgrading the Glen Rock Borough Park. D. Young moved to adopt Resolution 2015 – 9, seconded by V. Ribeiro. Motion carried.
4. J. Brenneman needs to know the total Liquid Fuel funds Council is planning to spend for the Water Street project.

5. The engineer received an estimate of \$78,160 from TRG for the proposed work for the ARLE Grant. Although a match is not required, this grant is competitive and he suggests that the Borough consider a ten percent match. J. Diehl moved for the Borough to commit ten percent match for the ARLE Grant, seconded by V. Ribeiro. Motion carried.
6. J. Brenneman received a phone call from resident, Jay Seitz, 226 Ridge Avenue. Mr. Seitz is concerned with erosion to a water drain ditch between his and his neighbor's property. J. Brenneman told Mr. Seitz that this is a private matter; Council concurred.
7. York County Planning Commission has now indicated that the Borough will have \$100,000 for the Hanover Street CDBG Curb and Sidewalk project. D. Young moved to approve and execute the contract with YCPC for the CDBG Hanover Street Curb & Sidewalk project, seconded by B. Wetzel. Motion carried.

*J. Brenneman left the meeting at 7:25 P. M.

Solicitor's Report

1. The solicitor provided the results of bids for refuse and recycling services from Republic Services and Penn Waste:
 - A.1. For two refuse collections per week, one recyclable collection per week and one bulky item, two containers for pick up for the term of two years, beginning August 1, 2015, for the total sum of: Republic Services (RS) bid \$237.00 per year per unit and Penn Waste (PW) bid \$225.00 per year per unit.
 - A.1.a. With the right of the Borough to extend the contract for one year from August 1, 2017 to July 31, 2018 for the total sum of: RS bid \$260.00 per year per unit and PW bid \$236.40 per year per unit.
 - A.2. For two refuse collections per week, one recyclable collection per week and one bulky item, four containers for pick up for the term of two years, beginning August 1, 2015, for the total sum of: RS bid \$237.00 per year per unit and PW bid \$225.00 per year per unit.
 - A.2.a. With the right of the Borough to extend the contract for one year from August 1, 2017 to July 31, 2018 for the total sum of: RS bid \$260.00 per year per unit and PW bid \$236.40 per year per unit.
 - B.1. For two refuse collections per week, one recyclable collection per week and one bulky item, two containers for pick up for the term of three years, beginning August 1, 2015, for the total sum of: both RS and PW bid \$237.00 per year per unit.
 - B.1.a. With the right of the Borough to extend the contract for one year from August 1, 2018 to July 31, 2019 for the total sum of: RS bid \$260.00 per year per unit and PW bid \$248.90 per year per unit.
 - B.2. For two refuse collections per week, one recyclable collection per week and one bulky item, four containers for pick up for the term of three years, beginning August 1, 2015, for the total sum of: both RS and PW bid \$237.00 per year per unit.
 - B.2.a. With the right of the Borough to extend the contract for one year from August 1, 2018 to July 31, 2019 for the total sum of: RS bid \$260.00 per year per unit and PW bid \$248.90 per year per unit.
- B. Wetzel moved to accept the bids from Republic Services and Penn Waste, seconded by J. Diehl. Motion carried. B. Wetzel moved to accept Penn Waste's quote of \$225.00 per year per unit for two refuse collections per week, and one recyclable collection per week, one bulky

item, and four containers for pick up for the term of two years beginning August 1, 2015, seconded by J. Diehl. Motion carried.

Announcements/Vacancies

1. B. Wetzel moved to accept the resignation of Tiffani Murphy from the GR Recreation Board, seconded by V. Ribeiro. Motion carried. With T. Murphy's resignation there are now three vacancies on the GR Recreation Board. Several residents expressed interest in serving including Jeremy Diehl and Dave Votta. V. Ribeiro moved to appoint Jeremy Diehl to one of the vacancies, seconded by B. Wetzel. J. Diehl abstained from the vote. Motion carried.
2. GR Planning Commission has one vacancy.

Approval of Minutes

1. B. Wetzel moved to approve the May 20, 2015 Council Meeting Minutes, seconded by V. Ribeiro. Motion carried.

Zoning Officer's Report

1. Code Administrator's Inc. provided a monthly summary report for May, 2015.

Police Commission's Report

1. SRPD's newest hired officer has resigned; he was not meeting SRPD's standards.
2. The Police Commission is headed to arbitration with the police officer's union for a new contract. Mediation was not a consideration at this time, but may be added to the new contract.
3. Recently a meeting was held between train flaggers and police; an ambulance drove through a crossing when train flaggers directed all vehicles to stop for the train. Drivers should never put themselves at risk of being hit by the train.
4. Council/Mayor discussed perceptions about Glen Rock Borough.

GR Recreation Board Report

1. The Baseball field bleachers are a liability to the Borough and were cited as dangerous in a recent insurance company audit. The Recreation Board would like the bleachers roped/blocked off until repairs are made and requested a date when repairs are scheduled. R. Shiles stated he will assist WS in setting a date for completion of repairs to the bleachers.

GR Arts & Brew Fest Report

1. Approximately 3000 – 5000 people attended the 2015 GR Arts & Brew Fest. The event was successful with no complaints received and only a few heat related incidents. 104 runners participated in the 5K Run and raised over \$3000 for ALS. A committee is forming now for the 2016 event. A suggestion was made for Council to consider adding a Marketing line item to the Borough's budget to positively promote Glen Rock Borough.

Property Maintenance

1. Council discussed property maintenance issues throughout the Borough. For District Justice action, residents and/or homeowners must be servable. Council would like compliance to current ordinances.

Solicitor's Report continued

2. M. Pokrifka provided a Memo to Council regarding the process for reduction of the number of Borough Council members.
3. The solicitor is still trying to gather comments for the completion of the Indemnification Agreement for the statue between Glen Rock Borough, YC Parks & Recreation Dept., and GR Carolers.
4. The solicitor advertised Ordinance 480 (2015 – 2), authorizing an intergovernmental cooperation agreement with Shrewsbury Township. D. Young moved to adopt Ordinance 480 (2015 – 2), authorizing an intergovernmental cooperation agreement with Shrewsbury Township, seconded by B. Wetzel. Motion carried.
5. The solicitor continues to review of the codification.

Work Supervisor's Report

1. The roof of the Maintenance Building is leaking; the WS will investigate further.
2. The new Boom Mower has been purchased and is working well.
3. Some curb painting was completed prior to the GR Arts & Brew Fest.
4. Council has requested that the WS develop a plan to clean up the Borough prior to any major events.
5. Council would like Street Sweeping to be scheduled in April from now on.
6. The WS submitted a quote of \$7100.00 from E. M. Kutz for the purchase of a new leaf box and shroud. Council requests that the WS provide additional quotes for equipment purchases in the future. B. Wetzel moved to accept the E. M. Kutz proposal of \$7100.00 for the leaf box and shroud, with the Borough applying for a recycling equipment grant, seconded by J. Diehl. Motion carried.
7. WS provided one quote from Wertz Farm & Power Equipment for a commercial grade 20" chainsaw, for a cost of \$584.95 and said that he will obtain additional quotes.
8. WS reported that S. Bowers is trying to obtain quotes for replacing the windows at the Neuhaus Building.
9. Council discussed whether to paint/not paint the crosswalks within the Borough. Penn DOT stated that if the crosswalks are painted at the traffic light intersection, then the sidewalks must be made ADA accessible. PA State Law is vehicles must yield to pedestrians in crosswalks. The WS plans to paint all crosswalk areas except for those at the traffic light this summer.

Mayor's Report

1. The Mayor reported that the Borough's reflective signs provide safe driving conditions for residents throughout the Borough.
2. Mayor Trout was pleased with the outcome of the first annual GR Arts & Brew Fest.

Secretary's Report

1. The secretary requested a motion to authorize the Glen Rock Fire Police and members of the volunteer fire company to assist with some and/or all non-emergency events planned for New Freedom Borough and Red Lion Borough. B. Wetzel moved to authorize the Glen Rock Fire Police and members of the volunteer fire company to assist with some and/or all non-emergency events planned for New Freedom Borough and Red Lion Borough, seconded by J. Diehl. Motion carried.
2. The secretary requested a motion to adopt Resolution 2015 – 8, authorizing and directing the Vice-President and/or the secretary to submit the necessary Green Light-Go agreement on behalf of Glen Rock Borough. B. Wetzel moved to adopt Resolution 2015 – 8, authorizing and directing

the Vice-President and/or the secretary to submit the necessary Green Light-Go agreement on behalf of Glen Rock Borough, seconded by V. Ribeiro. Motion carried.

3. Council verified that tree branches hanging on or over a neighboring property line are private property issues.

No Building/Property

Special Project Reports

1. J. Diehl obtained a quote from Keel Mar of \$2500 to remove the weeds along the Rail Trail near the Glen Rock Railroad sign and \$1600 to fill up the Rain garden area with more plants and grasses. B. Wetzel moved to pay \$2000 for Keel Mar to weed and plant along the Rail Trail near the GR Sign, seconded by V. Ribeiro. Motion carried.

Personnel Report

1. Committee needs to schedule a meeting.

No Ordinance/Refuse Report

Finance Report

1. R. Shiles presented the invoices over \$500.00 for payment through the General Fund. D. Young moved to pay the following invoices over \$500.00, using the General Fund, seconded by

B. Wetzel:

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|---------------------------------------|------------|
| a. CGA Law Firm | \$ 1652.10 |
| b. Code Administrators, Inc. | 1145.00 |
| c. GR Recreation Board | 3032.28 |
| d. James R. Holley & Associates, Inc. | 1421.43 |
| e. Media One PA | 1285.60 |
| f. PSAB MRT | 1250.00 |
| g. Ream, Carr, Markey & Woloshin, LLP | 870.00 |
| h. Southern Police Commission | 54811.00 |
| i. Wertz Farm & Power Equipment, Inc. | 16000.00 |

Motion carried.

2. B. Wetzel moved to Reilly Sweeping Inc. \$2007.50 with Liquid Fuel Funds, seconded by D. Young. Motion carried.

President's Report

1. R. Shiles reported that mural painting on the Neuhaus Building is continuing this summer.
2. R. Shiles provided an update of work continuing this summer on the Veterans Park.

Public Comment

1. Val Phillips, resident of 39 Cottage Avenue
Mr. Phillips submitted a Zoning Permit application for building a garage. Permit was initially issued and Mr. Phillips started his project. Just prior to pouring concrete, permit was revoked due to an error; side yard setback must be at least ten feet from lot line and his drawing shows setback of five feet. Mr. Phillips expressed both frustration and concern for anyone walking near this project area, worried about possible liability issues. Council discussed matter to resolve and decided a

variance might be easiest way to resolve the matter. B. Wetzel moved to waive the Zoning Hearing Board fees for 39 Cottage Avenue project, seconded by J. Diehl. Motion carried.

Borough Engineer's report continued

8. D. Young moved to use one-half of funds from Liquid Fuel Account and one-half of funds from the General Fund, to pay for the Water Street project, seconded by B. Wetzel. Motion carried.

B. Wetzel moved to adjourn the meeting at 9:45 P. M., seconded by V. Ribeiro. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer