

**GLEN ROCK BOROUGH  
COUNCIL MEETING  
April 19, 2017**

**Present:** Council Members: Rollin Apgar Adam Rettig Doug Young  
Joshua Corney Victoria Ribeiro  
Jeremy Diehl Richard Shiles  
Solicitor: Michelle Pokrifka  
Borough Engineer: Jason Brenneman, P.E.  
Mayor: John Trout  
Work Supervisor Ronald McCullough, Jr.  
Secretary: Ann Merrick

**The meeting was Called to Order** at 7:01 P.M. by Council President D. Young beginning with the pledge to the flag.

**Announcements/Vacancies**

1. President D. Young welcomed the public for attending the Council Meeting.
2. President D. Young announced one vacancy on the GR Planning Commission, off and on vacancies on the GR Recreation Board, and soon there will be one vacancy on the GR Borough Council. Those interested in the Borough Council vacancy should attend a meeting or two to see whether serving the community in this capacity is a good fit.
3. President D. Young announced that Council would be holding an executive session early in the meeting.
4. President D. Young announced that the subject of "Taps" would not be discussed during the Council Meeting.

**Public Comments**

1. Warren Cadwallader, 176 Hanover Street: Mr. Cadwallader is concerned that everyday someone is parking a vehicle next to a yellow curb, on the curve of Hanover Street. He also informed Council that there is a yard sale set up at 207 Hanover Street and items have been in the yard, covered with a tarp, since March 23. Chief Boddington said he would look into both of these matters. GR Borough does not have a Yard Sale Permit.

**Agenda**

1. Tim Howard, 18 Hillside Terrace: Requesting permission to remove 12 foot span of curb along Circle Drive to allow him to park his camper at the rear of his property. Mr. Howard discussed his project to reduce the eight inch high curb to two inches along Circle Drive to allow him to park his camper in the rear of his property, once he has received an approved zoning permit. Council discussed; WS said there is an inlet above and below this section of curbing and he does not anticipate any problems. R. Shiles moved to approve Tim Howard's curb cut proposal along Circle Drive, seconded by R. Apgar. Motion carried.
2. Bill Vance did not attend the meeting.
3. Ken Dry, 133 Manchester Street: Problem with his neighbor. Mr. Dry discussed several neighborly disputes. Chief Boddington indicated that SRPD responded to several calls between the neighbors, no enforcement action was taken and his officer's were trying to keep peace.

## **Old Business**

1. No movement has been made on traffic calming or LED Street Lights projects.
2. R. Apgar asked to table the Rockville Road property discussion until next month.

## **Borough Engineer's Report**

1. J. Brenneman told Council that Springfield Contractors is repairing the small fence gap between small dog and large dog areas and will be submitting for final payment during the May Council Meeting. D. Young requested another load of mulch for the park.
2. J. Brenneman informed Council that Lester Matthews's plans for additional townhomes on Lester Court have expired; Council can re-approve the plan. Storm water improvements need to be installed as per the plan. Council suggested asking for water runoff remedies if there are unseen problems, for instance the installation of drains at the bottom of each driveway.
3. The next CDBG cycle is 2018 – 2020; applications are due June 9, 2017. Council discussed several projects including Hanover Street Curb & Sidewalk, Downtown Lighting, street paving, storm sewer work on the lower half of Hanover Street, stream wall rebuild on Baltimore Street, demolition of blighted building on Hanover Street. Council decided on the following three projects:
  1. Hanover Street Curb & Sidewalk
  2. Storm Sewer work on lower half of Hanover Street, and
  3. Blighted Building at 35 Hanover StreetJames R. Holley & Associates, Inc. will prepare applications and estimates for these three projects.

\*\*Council recessed to Executive Session at 7:41pm to discuss possible litigation.

\*\*The Council meeting resumed at 8:03 PM.

## **Borough Engineer's Report continued**

4. R. Shiles moved to authorize the solicitor and engineer to work together on a Stewart & Tate Bond issue, seconded by R. Apgar. Motion carried.

## **Solicitor's Report**

1. M. Pokrifka provided Ordinance 486 (2017 – 01) for adoption. J. Diehl moved to adopt Ordinance 486 (2017 -01), an ordinance authorizing Glen Rock Borough to enter into an intergovernmental cooperation agreement with other local municipalities for establishing a regional emergency management agency, seconded by R. Shiles. Motion carried.
2. M. Pokrifka provided a copy of Resolution 2017 – 1, a resolution outlining the fee schedule for use in enforcement of Ordinance 472 (2012-05), and any amendment thereto regulating residential rental units, with a few minor changes since originally adopted, to include clarification of fees for Ordinance compliance, charging for engineering fees if incurred with Ordinance enforcement and providing a penalty fee of \$500 per unit per month, for allowing continued occupancy after revocation of a residential rental license. R. Apgar moved to re-adopt Resolution 2017 – 01 with minor changes including clarification of fees for Ordinance compliance, charging for engineering fees if incurred with Ordinance enforcement and providing a penalty fee of \$500 per unit per month, for allowing continued occupancy after revocation of a residential rental license, seconded by J. Diehl. Motion carried.
3. The solicitor provided a copy of Resolution 2017 – 03 for signatures.
4. The solicitor discussed changes to weed ordinance, nuisance ordinance and rental ordinance and accompanying fee resolutions; M. Pokrifka will forward these ordinances to Council for further discussion during the Quarterly meeting.

\*J. Brenneman left the meeting at 8:14PM.

### **Police Commission Report**

1. R. Apgar mentioned that although he was not present for the meeting between Southwestern Regional Police and GR Borough Council & New Freedom Borough Council, his understanding is that Southwestern Regional PD is interested in expanding, but wants GR Borough and New Freedom Borough together as one member. R. Apgar moved to postpone the current withdrawal letter, to remain with Southern Regional Police Department until December 31, 2018 with the option to rescind Glen Rock's withdrawal letter all together, seconded by J. Corney. Council discussed specifics of Southwestern Police Department meeting held on April 18, 2017. The Council discussed Chief Smeal's recommendations. R. Apgar moved to amend his motion to postpone and delay GR Borough's withdrawal from Southern Regional Police Commission to December 31, 2018, seconded by J. Corney. Chief Boddington interjected that he wants to fix the Police Commission and is asking each fulltime member for one more year to implement Chief Smeal's recommendations. R. Apgar moved to amend his motion to postpone Glen Rock Borough's withdrawal from Southern Regional Police Commission until December 31, 2018, to advertise and hold another public meeting in accordance with the Commission's Intergovernmental Agreement, seconded by J. Corney. R. Apgar moved to amend his motion to accept New Freedom Borough's Terms of Continuation, seconded by J. Corney. R. Apgar, J. Corney, A. Rettig and R. Shiles voted in favor of the motion; J. Diehl, V. Ribeiro, and D. Young voted against. Motion carried.
2. There were no other comments about the Police Commission meeting.

### **Approval of Minutes**

1. R. Apgar moved to approve the March 15, 2017 Council Meeting Minutes, seconded by J. Corney. Motion carried.

### **Recreation Board Report**

1. J. Diehl requested an extension for the quote for 5K9 Bark for the Park insurance.
2. The Board hopes to have mulch available for spreading April 28 – 30.
3. Lauren Milliken is interested in remaining on the Recreation Board.

### **GR Fire Chief's Report**

1. Chief R. McCullough informed Council that the Fire Company is no longer interested in purchasing 35 Hanover Street; the fire company has upcoming expenses which include purchasing air packs and a new fire truck.

### **Work Supervisor's Report**

1. WS presented a quote of \$984.00 per day from Reilly Sweeping for street sweeping. J. Diehl moved to approve Reilly Sweeping's quote of \$984.00 for one day of street sweeping, seconded by R. Apgar. Motion carried.
2. WS is communicating with Council President about ongoing Borough projects.
3. Council discussed how to clean up the outside of the Maintenance Building.
4. WS provided quotes for street repairs by Shrewsbury Township: Pleasant Street, \$11,143.00; Circle Drive, \$47,110.00; Winter Avenue, \$13,086.00; Hill Street, \$9,529.00, and High Street, \$9,564.00. The General Fund has approximately \$63,000 budgeted for Street repairs plus Liquid Fuel Funds. Priority projects are Circle Drive and High Street.

### **Secretary's Report**

1. GR Water & Sewer shutoff the water at 124 Hanover Street for non-payment of invoices. South Penn Code Consultant's have issued a letter to residents, giving them five days to make payments. If payments are not made, then the property will be posted and residents will have to vacate the property.

\*M. Pokrifka left the meeting at 9:29 PM.

2. South Penn Code Consultants completed 2 Passed Rental Inspections, issued two zoning permits and one driveway permit for March, 2017.
3. Kim Erdman, Animal Control Officer reported removing a cat trap near 10 New Street and issued warning for dog on the loose at 124 Hanover Street for March, 2017.
4. A. Merrick requested a motion to transfer \$10,000 from Rental Funds to the General Fund to pay upcoming expenses. R. Apgar moved to transfer \$10,000 from Rental Funds to the General Fund to pay upcoming expenses, seconded by R. Shiles. Motion carried.
5. A. Merrick requested a motion to authorize Glen Rock Fire Police and/or Firefighters to assist with events planned or unplanned in Dallastown Borough, Fawn Grove Borough and Fawn Township. R. Shiles moved to authorize Glen Rock Fire Police and/or Firefighters to assist with events planned or unplanned in Dallastown Borough, Fawn Grove Borough and Fawn Township, seconded by J. Diehl. Motion carried.
6. A. Merrick requested a motion to authorize Glen Rock Fire Police to assist with traffic control for the 13<sup>th</sup> Annual Sprint Triathlon in Springfield Township. J. Corney moved to authorize Glen Rock Fire Police to assist with traffic control for the 13<sup>th</sup> Annual Sprint Triathlon in Springfield Township, seconded by R. Apgar. Motion carried.
7. A. Merrick requested a motion to authorize payment of \$8000 to GR Recreation Board, as budgeted for 2017. J. Diehl moved to authorize payment of \$8000 to GR Recreation Board, as budgeted for 2017, seconded by R. Apgar. Motion carried.
8. Statements of Financial Interest are due May 1, 2017.

### **No Personnel Report**

### **Public Safety Report**

1. Council re-visited purchasing the Radar Speed Sign using General Funds. The sign will be used to complement police enforcement of speeding throughout the Borough. The decision was postponed until the Council's Quarterly meeting next week.

### **Building/Property Report**

1. Stonewall will complete the concrete work on entrance and walkways within thirty days at the Veterans Park.
2. American Legion is willing to help with the completion of the Veterans Park project.

### **Special Projects Report**

1. Two Earth day events are planned for Glen Rock Borough: 10 – 11:30am is Recycled Hope's Trash Walk in the Ruins and the Beautification Committee will begin working at 8:30AM on Main Street.

**GR Arts & Brew Fest**

- 1. 2017 event is scheduled for June 3. Many vendors and sponsors are participating; there are four stages this year with family activities and a forced path past the craft vendors.

**No Ordinance/Refuse Report**

**Finance Report**

- 1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by

V. Ribeiro:

a. A & M Fencing	\$ 6425.00
b. CGA Law Firm: March, 2017 Invoice	1290.00
c. George Ely Associates, Inc.	4130.00
d. Hamilton & Musser, P. C.	5500.00
e. Peoples Bank Credit Card	1080.06
f. South Penn Code Consultants LLC	1162.50
g. Southern Regional Police	62726.00

Motion carried.

**No New Business**

**No President’s Report**

**Public Comment**

- 1. Stan Walters mentioned that Yorkana Borough has a Radar Speed Sign.

Next Quarterly Council Meeting is April 26, 2017, 7PM, 1 Manchester Street and next Council Meeting is scheduled on May 17, 2017, 7PM. 59 Water Street.

V. Ribeiro moved to adjourn the meeting at 9:43 PM, seconded by R. Apgar. Motion carried.

**Respectfully submitted,**

Ann E. Merrick  
Secretary/Treasurer