

**GLEN ROCK BOROUGH  
COUNCIL MEETING  
August 19, 2015/August 25, 2015**

<b>Present on 8/19:</b>	Council Members:	Eugene Delahanty Jeremy Diehl Victoria Ribeiro Richard Shiles Benjamin Wetzel Doug Young
	Borough Engineer:	Jason Brenneman, P. E.
	Solicitor:	Attorney Michelle Pokrifka*
	Secretary:	Ann Merrick
	<b>Present on 8/25:</b>	Council Members:
Mayor:		John Trout
Secretary:		Ann Merrick

**The meeting was Called to Order** at 7:00 P.M. by Council President Richard Shiles.

**Public Comment**

1. Chief James Boddington, Southern Regional Police Department  
Chief Boddington provided Council with an overview of recent Calls for Service (within the last six months) in Glen Rock Borough, including a robbery on Rexwood Drive, burglary on Circle Drive, arson on Baltimore Street, and patrol time on Church Street for speeding and overweight vehicles. Chief Boddington stated his officers have good working relationship with kids throughout the community.

\*M. Pokrifka arrived for the meeting at 7:09 PM.

Council raised concern and frustration that SRPD is not enforcing the Disruptive Conduct Report, which is part of the Rental Ordinance. Chief Boddington stated that due to the format of the Ordinance, too much time is needed to fill out the lengthy Disruptive Conduct Report. Chief assured Council that SRPD will contact the Borough if there are repeat issues at the same residences. The solicitor informed the Chief that the report has been shortened; since the Chief was not aware, the solicitor said she would email the new report to him. Council questioned the Chief to explain the differences between SRPD's service versus possible State Police Service. Chief Boddington indicated that the State Police are overworked, especially now that they must respond to calls in Red Lion Borough. Chief Boddington said that SRPD provides more personal service, has a quicker response time, can enforce ordinances, and provides night time foot patrol. Chief Boddington said he would like Glen Rock Borough to remain a full-time member of the Southern Police Commission. Council stated that rising cost of Police Services is a major concern.

### **Borough Engineer's Report**

1. The Hanover Street Curb & Sidewalk project should be ready to bid/award in October 2015, work completed in November 2015, and paving restoration would then be completed in the spring 2016. J. Brenneman discussed widening Hanover Street three feet, from 238 Hanover Street up to the intersection of Glenvue Road and Hanover Street, approximately 500 feet. He indicated that average road widths are 28 – 32 feet wide. The solicitor said the Borough Council has the right to widen the road and does not think there is an eminent domain issue, because the right of way is defined in the original ordinance. V. Ribeiro moved to conditionally approve the widening of Hanover Street, from 238 Hanover Street to the intersection of Glenvue Road and Hanover Street, upon further inspection and minimal impact of property owners is determined, seconded by J. Diehl. Motion carried.
2. J. Brenneman reviewed Ordinance 325 (91-2) which regulates making openings and excavations in Borough Streets, related to numerous street cuts on Ridge Avenue. He recommends the Borough require Keystone Custom Homes complete a full overlay of the street cuts they made. B. Wetzel moved to authorize James R. Holley & Associates to contact Keystone Custom Homes to inform them of Council decision regarding full road overlay requirements on Ridge Avenue, seconded by J. Diehl. Motion carried.
3. Springfield Contractors should finish their work on Water Street by August 21 and the railroad will begin working on August 24, 2015.
4. J. Brenneman informed Council that Holley & Associates is planning to re-write Floodplain Ordinances for the municipalities they serve and the cost would be shared by participating municipalities. All ordinances must be approved by DCED, advertised, adopted and submitted to DCED prior to December 16, 2015. Chairman R. Shiles informed the rest of Council that only a few deficiencies were noted on the Borough's current ordinance. B. Wetzel moved to authorize the solicitor to make amendments to the current Floodplain Ordinance, seconded by V. Ribeiro. Motion carried.
5. Borough Resident, Mr. Besaw, submitted letters to Council regarding road erosion and stormwater causing erosion on his property. Council discussed both of these issues. The road erosion is located on a portion of W. Center Street that is not adopted by the Borough, and so the Borough will not repair or maintain this portion of road. Council discussed investigating the stormwater erosion. J. Diehl moved to authorize James R. Holley & Associates to investigate stormwater issues that may be causing erosion on Mr. Besaw's property, and report back to council during the September Council meeting, seconded by V. Ribeiro. Motion carried.
6. Zoning Map information from the YCPC presentation from the July Council meeting was discussed. Council still has many questions, including whether YCPC can reproduce the Borough's original zoning map. Council decided to ask Terry Ruby to attend the October Council meeting to present YCPC's zoning map recommendations.

\*J. Brenneman left the meeting at 9PM.

### **Announcements/Vacancies**

1. GR Planning Commission has one vacancy.

### **Approval of Minutes**

1. D. Young moved to approve the July 15, 2015 Council Meeting Minutes, seconded by J. Diehl. Motion carried.

### **Zoning Officer's Report**

1. Code Administrator's Inc. provided a monthly summary report for July, 2015.

### **Police Commission's Report**

1. Council President, R. Shiles met with Lt. Palmer, Pennsylvania State Police. The day shift had fifteen officers on duty and the State Police enforce all vehicle laws, domestic disturbances, and would patrol the entire Borough. The State Police would not enforce Borough Ordinances. Council discussed whether to hold another Resident's meeting in September or to wait until the results of the pending arbitration were received. Council discussed asking Red Lion Borough, Southwestern Regional Police Services, and Pennsylvania State Police to attend a meeting, so Council can ask questions directly to help make an informed decision. Council asked whether their August 19 meeting could be recessed to be reconvened based on the availability of Red Lion Borough, Southwestern Regional Police Services, and Pennsylvania State Police. The solicitor indicated that notice of the meeting would need to be posted and the meeting should be scheduled within one week of the regular Council meeting.

### **GR Recreation Board Report**

1. Council discussed Resolutions for board members and whether it is necessary to have appointed Board members fill a vacancy created by a Board member's resignation or whether Board members may begin their own term when they submit a letter of interest and are appointed. Term's should be staggered and always end in December.
2. The Bleacher project has been completed for the baseball field at the park. Volunteer Jeff Heyne has expense receipts for items purchased to complete the project and would like to be reimbursed.
3. The Recreation Board would like wood mulch installed if/when the park receives grant funds to complete upgrades.
4. Nineteen dogs participated in the Dog Frisbee Event; however very few people actually attended the event to watch, so the Recreation Board does not plan to schedule this event next year.
5. The Summer Park Program averaged 28 kids per week. The Director, Rebecca Rohrbaugh uses all thirty hours of planning time and has requested to be paid an additional six hours for her time to complete registrations.
6. Shrewsbury Township plans to pave the parking lot in early October and then the Borough will complete line painting.
7. The board is planning a 5K-9 Run for dogs and members plan to attend New Freedom's event, Dog Day in the Park.
8. Council discussed if the GRAA raises any income or incurs any expenses associated with use of the GR Park Baseball Field. M. Pokrifka suggested that the GRAA provide Council with an itemized budget of income and expenses.

### **GR Arts & Brew Fest Report**

1. SAVE the DATE: June 4, 2016 will be the next GR Arts & Brew Fest.
2. Sponsorship decks are available for anyone interested in donating toward this Borough event.
3. GR Arts & Brew Fest Committee meetings will be held the first Tuesday of each month, 6:30pm at Mignano's Restaurant.

### **Solicitor's Report**

1. M. Pokrifka provided a copy of the amended refuse ordinance. Council approved amending the refuse ordinance during their July Quarterly meeting.

2. M. Pokrifka is still gathering signatures on the statue Indemnification Agreement.
3. M. Pokrifka scheduled a meeting with the Codification Committee for September 14 at 3pm.

### **Work Supervisor's Report**

1. The rubber roof of the Maintenance Building is leaking; Council asked the WS to get quotes to repair the roof.

### **No Mayor's Report**

### **Secretary's Report**

1. The secretary informed Council that the cost of the salt contract for 2015 – 2016 Snow Season is \$75.10/ton; last year the Borough paid \$63.12/ton.
2. As the Chief Administrative Officer of the Borough's pension plan, the secretary requested a motion to meet the borough's MMO (Minimum Municipal Obligation) of \$10792 for 2016. D. Young moved to meet the borough's MMO (Minimum Municipal Obligation) of \$10792 for 2016, seconded by B. Wetzel. Motion carried.
3. The secretary informed Council that the Borough has received a new Winter Municipal Five Year Winter Agreement from Penn Dot and requested a motion to authorize the Council President to fully execute the agreement with Penn Dot, on behalf of Glen Rock Borough. B. Wetzel moved to authorize the Council President to fully execute the new Winter Municipal Five Year Agreement with Penn Dot, on behalf of Glen Rock Borough, seconded by J. Diehl. Motion carried.
4. The Borough received a thank you from Hufnagel Public Library for the generous donation; the funds will be used for collection development and programming.
5. The Borough received notice from CS Davidson, that construction (including repair to missing mortar and spalled concrete) is scheduled to begin in October, 2015 for the Water Street Bridge. The Secretary was asked to send out accompanying letter to all Council members.

### **Personnel Report**

1. B. Wetzel moved to hire the Summer Park Program employees and pay Rebecca Rohrbaugh for six hours to complete park program sign ups, seconded by V. Ribeiro. Motion carried.
2. Council discussed hiring D. Smith as an hourly employee to continue cleaning the park restroom's and possibly clean the floors of the Neuhaus Building. B. Wetzel moved to hire D. Smith as a part-time employee with no benefits, seconded by V. Ribeiro. Motion carried.

### **Special Project's Report**

1. Keel-Mar plans to begin weeding and planting along the Rail Trail near the GR Sign on August 24. Their labor will be donated; the cost of the plants is estimated at \$1700.00.

### **Building/Property Report**

1. The mural painting on the side of the Neuhaus Building is almost complete.
2. Council discussed collecting bids for grass cutting, to free up the Work Supervisor for 30+ hours to work on other Borough projects. The secretary was asked to get grass bids.

### **No Ordinance/Refuse Report**

## Finance Report

1. R. Shiles presented the invoices over \$500.00 for payment through the General Fund. B. Wetzel moved to pay the following invoices over \$500.00, using the General Fund, seconded by J. Diehl:
  - a. CGA Law Firm, June Invoice \$ 2144.55
  - b. CGA Law Firm, July Invoice 964.04
  - c. James R. Holley & Associates, Inc. 3161.60
  - d. People's Bank Credit Card 1510.36Motion carried.

## President's Report

1. President Shiles announced that Zion Lutheran Church is volunteering to complete service projects in the Borough on September 13, 2015.
2. President Shiles announced that the Friends of the Library would like to hold a candidate night in October. R. Shiles will verify the date of the event.
3. President Shiles reported that the Revitalization Committee has collected donations to purchase US Flags/Service Flags/POW Flags, to be displayed on poles throughout the center of town, Main St/Hanover St/Water St.

B. Wetzel moved to recess tonight's meeting at 10:55PM, to reconvene on August 25, 2015, 7PM, at the Borough Office, pending the availability of Red Lion Borough, Pennsylvania State Police and Southwestern Regional Police Services, seconded by V. Ribeiro. Motion carried.

**The Council Meeting** reconvened on August 25, 2015, 7 PM, at the Glen Rock Hose & Ladder Company.

President Shiles thanked the following guests for attending the meeting, to answer questions about possible police coverage and service: Sgt. Wise, Pennsylvania State Police, Mr. Matthew Bollinger, Southwestern Regional Police Commission President, and Mr. Walter Hughes, Red Lion Borough President. Members of the Southern Regional Police Department and Southern Regional Police Commission attended the meeting, but no one signed the attendance sheet.

The following is a list of questions asked by Council, and answered by the guests:

1. How many officers are on duty at one time for the State Police? *The Bureau of Research and Development determines how many officers are needed based on population and the volume of calls for service. The Loganville Barracks location is never below minimum staffing, 6 – 15 officers. The municipalities using State Police are broken into zones and a car may be assigned to each zone, but depending on Calls for service, all cars may respond to just calls in one zone.*
2. If Glen Rock Borough used State Police, would the Borough get any patrol time? *The Bureau of Research & Development would have to re-zone to accommodate for additional population in new municipalities.*
3. What is the State Police's response time for emergencies in the Borough? *Response time for emergencies depends on location of officer when call is received, approximately 5 – 7 minutes; normal drive time from Loganville to Glen Rock is thirteen minutes, driving the speed limit.*
4. Would the State Police be able to compile a report of information including Calls for Service, similar to what Southern Regional Police Dept currently provides the Borough? *The State Police respond to 14,000 Calls for Service each year in all zones. Some information would be available to the Borough.*

5. If the Borough held a Special Event, like the Carolers or GR Arts & Brew Fest, would the State Police provide coverage? *Yes, coverage is available per request.*
6. Does the State Police provide any local ordinance enforcement? *No Local Ordinance Enforcement. The State Police respond to all calls for service, but do not enforce local ordinances.*
7. Mr. Matthew Bollinger, Southwestern Regional Police Services Commission, discussed a pricing example with a sample cost proposal for Glen Rock Borough using current calls for service. SWRPD response time is comparable to State Police, as N. Codorus Township is a ten minute drive to Seven Valleys. Council asked about contracting some set hours from SWRPD and then using State Police for the rest of the hours. Mr. Bollinger did not think this was the best option for the Borough. SWRPD estimates that Glen Rock Borough's cost per hour would be \$75.00. SWRPD officers are paying for healthcare.
8. How many officers does SWRPD have and how many municipal members? *SWRPD has fourteen officers and four fulltime members.*
9. President Shiles shared that Council is not unhappy with Southern Regional Police Department, but that rising costs drives Council's interest to investigate what options are available.
10. Chief Boddington, SRPD, asked Council why they were not considering purchasing hours from SRPD. Some Council members were under the impression that purchasing hours from SRPD was not an option. The Southern Regional Police Commission never made a decision whether fulltime members could become part-time member, purchasing hours; SRPC does have a few agreements with communities/school districts purchasing hours.
11. Walt Hughes, Red Lion Borough Council President discussed the use of State Police within their Borough. As the third largest Borough in York County, Red Lion Borough could not afford the rising cost of purchasing police services and using PA State Police has saved funding for road projects. Red Lion School District hired a York Area Regional Community Officer.

Council thanked everyone for their participation and information. Council discussed the Intermunicipal agreement with Southern Regional Police Commission. B. Wetzel moved to advertise a Town Hall Meeting/Public Hearing on September 16, 2015, at 6pm, seconded by V. Ribeiro. Motion carried. President R. Shiles stated the following options of remaining a fulltime member of Southern Regional Police Commission, purchasing hours from a police department and/or using State Police to provide safety for Glen Rock Borough residents, to be considered and discussed during the upcoming Town Hall/Public Hearing meeting.

B. Wetzel moved to adjourn the meeting at 7:59 P. M., seconded by V. Ribeiro. Motion carried.

Respectfully submitted,

Ann E. Merrick  
Secretary/Treasurer