

**GLEN ROCK BOROUGH
COUNCIL MEETING
February 15, 2017**

Present: Council Members: Rollin Apgar Richard Shiles
Joshua Corney Doug Young
Solicitor: Michelle Pokrifka*
Borough Engineer: Jason Brenneman, P.E.
Mayor: John Trout
Secretary: Ann Merrick

The meeting was Called to Order at 7:00 P.M. by Council President D. Young beginning with the pledge to the flag.

Public Comment

1. Attorney Mike Caum introduced himself as a District Justice Candidate.

Agenda

1. Matt Cartier, Boy Scout, Troop 90: Proposed an Eagle Scout Project of adding benches or picnic table and landscaping the garden located between the Neuhaus Building and the Municipal Parking Lot.

*M. Pokrifka arrived for the meeting at 7:06 PM.

Scout M. Cartier plans to work on the project beginning in June, 2017. R. Shiles said he would act as the Borough's representative and provide guidance as needed. R. Shiles moved to approve M. Cartier's Eagle Scout Project proposal, seconded by R. Apgar. Motion carried.

Old Business

1. Keith Godfrey, owner of the apartments located at 61 – 69 Manchester Street expressed interest for individual addresses for each rental apartment, 36 – 54 Pleasant Street. R. Apgar moved to advertise Resolution to modify addresses on a portion of Manchester Street to Pleasant Street, Glen Rock Borough, seconded by R. Shiles. Motion carried.
2. Glen Thomas, GR Athletic Association, is requesting the completion of the third phase of the fence project for the baseball field, to replace the Backstop Fencing. He obtained three quotes:
 - a. Pro Max Fence Systems - \$17952.00
 - b. Security Fence Company - \$14240.00
 - c. A & M Fencing - \$12850.00

GRAA is offering to pay one-half of the cost and is asking for the Borough to pay the other half of the cost to replace the Backstop Fence. GRAA will provide demolition of the current fencing but may need some assistance for the Borough's work supervisor to remove concrete. GRAA will also dispose of the old backstop fencing. D. Young stated that although this project was not budgeted for 2017, the Borough Council members waived their salaries, so funding in 2017 is available for the completion of this project. R. Shiles moved to accept all bid proposals, seconded by R. Apgar. Motion carried. R. Shiles moved to approve the A & M Fencing proposal totaling \$12850, to replace the baseball field Backstop Fence, GRAA paying one-half of the cost and GR Borough

paying the other half of the cost, and the Work Supervisor assisting with demolition of the old fence, seconded by R. Apgar. Motion carried.

3. D. Young discussed developing a traffic calming policy for the Borough and suggested that Council members read through Penn DOT Pub 383.
4. The Borough has a good contact with Met-Ed regarding LED street lights. GR Borough will begin scheduling street lights for replacement to LED's.

Announcements/Vacancies

1. GR Planning Commission has one vacancy. John Lutz expressed interest to continue serving on the GR Planning Commission for one more four year term. R. Apgar moved to re-appoint John Lutz to the GR Planning Commission, term ending December 31, 2020, seconded by J. Corney. Motion carried.
2. Anne Creamer has resigned from the GR Recreation Board. A local resident submitted a Volunteer Form expressing interest to participate on the GR Recreation Board.

Borough Engineer's Report

1. J. Brenneman submitted Change Order #3 for the GR Park Improvements project, for Springfield Contractors to complete additional grading around and within the dog park fence for a cost of \$1500.00. J. Corney moved to approve Change Order #3 for Springfield Contractors for a cost of \$1500.00 to complete additional grading around and within the dog park fence, seconded by R. Apgar. Motion carried.
2. Springfield Contractors submitted a Request for Payment. J. Brenneman recommends retaining funds for seeding, clean up and pathway completion. J. Corney moved to authorize payment of \$20,554.05 to Springfield Contractors, seconded by R. Apgar. Motion carried.
3. Council President D. Young mentioned gathering projects for CDBG 2018 – 2020 Grant Cycle. V. Ribeiro is working on a possible Bike Loop concept with the GR Mill Inn. J. Corney mentioned that the creek wall along Baltimore Street is leaning toward the creek, as a possible project.
4. Noticeable cracks have risen to the surface of the Rexwood Drive micro surfacing project. The completed work was guaranteed for a year as part of the Performance Bond. J. Brenneman will contact Stewart & Tate for review of completed work.

*J. Brenneman left the meeting at 8:05 PM.

Solicitor's Report

1. M. Pokrifka discussed Rental Ordinance changes and the adoption of the Rental Fee Resolution. R. Shiles moved to adopt the Rental Fee Resolution, seconded by J. Corney. Motion carried. M. Pokrifka will send Ordinance changes to the Codification Company.
2. M. Pokrifka is still working on the fee resolution to include fees for Ordinance 451 and Ordinance 115 and 443.
3. M. Pokrifka stated the fees with Penn Waste for extending the contract for one more year, August 1, 2017 to July 31, 2018 would increase to \$236.40, prior to the increase of the tipping fees. R. Apgar moved to extend the borough's refuse contract with Penn Waste for one year, August 1, 2017 to July 31, 2018 for a cost of \$236.40 per Borough Residential Unit plus the increased tipping fee, seconded by J. Corney. Motion carried.
4. M. Pokrifka informed Council that if the library was named in a potential legal matter, the library needs to contact their own insurance company, to place them on notice of a possible lawsuit.

5. M. Pokrifka discussed the Intergovernmental Agreement between GR Borough and Shrewsbury Township and listing each other as additional insured on the policies. Keller-Brown wants to see the changed wording in the Intergovernmental Agreement, with GR Borough being listed as additional insured when Shrewsbury Township does completes work in GR Borough.

*M. Pokrifka left the meeting at 8:50 PM.

Approval of Minutes

1. J. Corney moved to approve the January 18, 2017 Council Meeting Minutes, seconded by R. Apgar. Motion carried.

No Recreation Board Report

Police Commission Report

1. A Draft of Mr. Smeal's report and recommendations will be ready for review on February 16, 2017.
2. Council discussed available options for police services for 2018 and forward. Council President D. Young asked Council members to consider and consolidate questions and gather answers to make the best decision for GR Borough.

Work Supervisor's Report

1. 2014 Truck is having emission problems and is headed back to Ford for more repairs.
2. WS needs a decision from Council for road paving projects for 2017, if planning to use Shrewsbury Township to pave, so asphalt can be purchased in March.
3. WS is cleaning out the basement of the Neuhaus Building, to give the library its own designated storage space.
4. The wiper has been installed on the new tractor.
5. WS has completed cleaning up the park.

Secretary's Report

1. The secretary requested a motion to transfer \$150,000 from the General Reserve Funds to the General Fund to pay for budgeted expenses. R. Shiles moved to transfer \$150,000 from the General Reserve Funds the General Fund to pay for budgeted expenses, seconded by R. Apgar. Motion carried.
2. The secretary requested a motion to request and authorize the use of surrounding Special Fire Police for June 3, September 23 and December 24, 2017 in Glen Rock Borough. R. Apgar moved to request and authorize the use of surrounding Special Fire Police for June 3, September 23 and December 24, 2017 in Glen Rock Borough, seconded by R. Shiles. Motion carried.
3. Statements of Financial Interest are due May 1, 2017.
4. South Penn Code Consultants completed 1 Rental Inspection during January, 2017.
5. Kim Erdman, Animal Control Officer reported no activity for January, 2017.
6. Notices were sent to Rental Property violators; next step is revoking their Rental Licenses for non-compliance.

Mayor's Report

1. Mayor Trout is waiting for completed Regional EMA documents to share for final review.
2. The secretary will contact Chief Boddington referencing need of police patrol for GR Arts & Brew Fest 5K Race.

No Personnel Report

Public Safety Report

1. R. Apgar provided a brief synopsis of last month's presentation for Radar Speed displays. The Radar Sign costing \$3640 is a dumb unit with no brain, no software, shows speed, has batteries and chargers. The Radar Sign costing \$4665 has remote access, data included, may be used on public roads, allows for six users. The Radar signs are approved by Penn DOT and can be positioned anywhere in the Borough. R. Apgar is not aware of any grants to help pay for the sign. Maybe Liquid Fuel funds can be used to purchase the sign.

Building/Property Report

1. R. Shiles provided an update on the Veterans Park project. Greg Fink has all equipment for lighting and is waiting for the ground to dry out. All work should be completed by this summer.
2. R. Shiles provided information about the library: currently the library is a member library. York County Library System would like the library to become a Branch library. So far the Hufnagel Board has decided to remain a member library.

Special Projects Report

1. April 22, 2017 is a tentative date for Earth Day event being organized by Chelsea Kozak.

Ordinance/Refuse Report

1. R. Apgar discussed GR Water & Sewer Authority's transfer of the Rockville Road property to Glen Rock Borough and is investigating whether there are any deed restrictions and/or details regarding the property transfer.

Finance Report

1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by R. Shiles:

a. Southern Regional Police Commission	\$ 62,726.00
b. Springfield Contractors, Inc.	20,554.05
c. The Playground Pros	30,214.00

Motion carried.
2. D. Young acknowledged the payment of \$4900.00 to D.A.D. Construction for the final window project.

President's Report

1. President Young informed Council that somehow the Men's Bathroom at the Park got unlocked and was vandalized this winter. The urinal is smashed and the toilet is clogged. The Video is a seven day loop and has not been helpful in determining who caused the damages.
2. Four Council members have terms ending 1/2018.

No Public Comment

R. Apgar moved to adjourn the meeting at 9:57 PM, seconded by R. Shiles. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer