

**GLEN ROCK BOROUGH
COUNCIL MEETING
May 17, 2017**

Present: Council Members: Rollin Apgar* Richard Shiles
Joshua Corney* Doug Young
Victoria Ribeiro
Solicitor: Michelle Pokrifka*
Borough Engineer: Jason Brenneman, P.E.
Mayor: John Trout
Secretary: Ann Merrick

May 30, 2017

Council Members: Rollin Apgar Richard Shiles
Victoria Ribeiro Doug Young
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The meeting was Called to Order at 7:01 P.M. by Council President D. Young beginning with the pledge to the flag.

*M. Pokrifka arrived for the meeting at 7:02 PM.

Announcements/Vacancies

1. President D. Young announced one vacancy on the GR Planning Commission, one vacancy on the GR Recreation Board and one vacancy on GR Borough Council.
2. President D. Young announced that Council would be holding an executive session early in the meeting.
3. President D. Young stated that tonight's meeting would recess and reconvene on May 30, 2017, 7PM at the Borough Office to adopt the changed Intergovernmental Agreement Ordinance with Southern Regional Police Commission.
4. President D. Young requested changing the August Council Meeting from the 16th to the 9th. No decision was made; a final decision will be made during the June Council Meeting.

Public Comments

1. Lucy Cadwallader, 176 Hanover Street: Mrs. Cadwallader asked whether Council would be accepting the resignation of Adam Rettig. Adam Rettig emailed his resignation to Council, explaining that he is moving out of the Borough at the end of May, 2017. R. Apgar moved to accept Adam Rettig's resignation, seconded by V. Ribeiro. Motion carried.

Approval of Minutes

1. R. Shiles moved to approve the April 19, 2017 Council Meeting Minutes, seconded by J. Corney. Motion carried.
2. R. Apgar moved to approve the April 26, 2017 Quarterly Council Meeting Minutes, seconded by R. Shiles. Motion carried.

Agenda

1. Attorney Joseph Gothie, representing Southern Management Rentals, LLC for Rental Appeals for Notices of Violation issued for 106 Hanover Street, 127 Main Street, 117 Main Street, Apts A and C, and 119 Main Street, Apts A and C. Attorney J. Gothie requested relief from fines and fees, \$750/per rental unit, issued through Notices of Violation from the Borough for non-compliance with the Rental Ordinance. J. Corney moved to reduce Southern Management Rentals, LLC overall Rental Ordinance Notice of Violation fees/fines by \$1500, seconded by R. Apgar. Motion carried. Council President D. Young announced upcoming changes to Rental Ordinance deadlines to take effect in 2017.
2. Tina Davenport, owner of 24 Hanover Street: Requesting relief from Penn Waste's Refuse Invoices due to a house fire in May, 2016. Council asked the secretary to contact Penn Waste, to request that Penn Waste remove 24 Hanover Street from the contract with Glen Rock Borough. The secretary should report the findings to the Davenport's.
3. Attorney Gothie requested relief from fines and fees for the Rental Property, 124 Manchester Street. J. Corney moved to reduce Southern Management Rentals, LLC Rental Ordinance Notice of Violation fees/fines by \$250 for 124 Manchester Street rental property with the condition that the property is scheduled for and passes the rental inspection, seconded by R. Apgar. Motion carried.
4. Todd Zeigler, Manager of Shrewsbury Township discussed applying for 2020 CDBG Funds to help pay associated costs for updating the Southern York County Comprehensive Plan. R. Shiles moved to authorize Shrewsbury Township to apply for CDBG Funds to help pay associated costs for updating the Southern York County Comprehensive Plan, seconded by V. Ribeiro. Motion carried.

Old Business

1. R. Apgar moved to authorize M. Pokrifka to pull the deed for the Borough's Rockville Road property, seconded by J. Corney. Motion carried.
2. Borough Council vacancy created with the acceptance of Adam Rettig's resignation is an appointment through the end of 2017.

Borough Engineer's Report

1. R. Shiles moved to authorize the third and final payment of \$7202.60 to Springfield Contractors, Inc., seconded by R. Apgar. Motion carried.
2. Blacktop Bids will be ready for June Meeting.

*R. Apgar left the meeting at 8:02PM and came back at 8:06PM.

3. Council discussed projects for the 2018 – 2020 CDBG Grant cycle. J. Corney moved to adopt Resolution 2017 – 7, authorizing the filing of applications for funds with the York County Planning Commission for the 2018 – 2020 Community Development Block Grant Program, seconded by R. Shiles. Motion carried.
4. R. Shiles provided an overview of four cost share scenarios which were discussed during the Chesapeake Bay Pollution Reduction Plan Steering Committee Meeting in April, 2017.

*J. Corney left the meeting at 8:34PM.

R. Shiles moved to support scenario 4, using a formula that is determined by spreading the costs among MS4 permit holders, seconded by R. Apgar. Motion carried.

**Council recessed to Executive Session at 8:35PM to discuss the Rexwood micro surfacing work completed by Stewart & Tate.

*J. Brenneman left the meeting at 9:01PM.

**The Council meeting resumed at 9:02 PM.

Solicitor's Report

1. M. Pokrifka provided an update on Notice of Violation properties.
2. M. Pokrifka provided Ordinance 487 (2017 – 02), an ordinance explaining New Freedom Borough's Terms of Continuation with Southern Regional Police Commission, for review. R. Apgar moved to advertise Ordinance 487 (2017 – 02), for adoption on May 30, 2017, seconded by R. Shiles. Motion carried.
3. M. Pokrifka will email Dog Park Rule recommendations to Jeremy Diehl.
4. The solicitor emailed General Code for an update and is still waiting for a response.

Police Commission Report

1. No report from the Commission Members.
2. Sgt. Smuck reviewed the Monthly Report document.
3. Sgt. Smuck reported that he is working with the consultant to define incidents and discussed the definition of PPU's. GR Council expressed appreciation for Sgt. Smuck's work and efforts.

Recreation Board Report

1. An update was provided on the Park Grant project.
2. GR Recreation Board received a donation of \$1000 from the John Hufnagel estate.
3. GR Recreation Board received \$500 from State Farm Insurance for Anne Creamer's previous participation.
4. Preparations are being made for the 2017 Summer Park Program.
5. New flag has been purchased for the park.
6. GR Recreation Board decided to remove Lauren Milliken from the Board due to non-participation. R. Apgar moved to approve the removal of Lauren Milliken from the GR Recreation Board, seconded by R. Shiles. Motion carried.

No Work Supervisor's Report

Secretary's Report

1. South Penn Code Consultants completed 13 Passed Rental Inspections and issued one zoning permit for April, 2017.
2. Kim Erdman Animal Control Officer reported no activity for April, 2017.
3. A. Merrick requested a motion to authorize Glen Rock Fire Police and/or Firefighters to assist with events planned or unplanned in York Township and Red Lion Borough. R. Apgar moved to authorize Glen Rock Fire Police and/or Firefighters to assist with events planned or unplanned in York Township and Red Lion Borough, seconded by R. Shiles. Motion carried.
4. A. Merrick requested a motion to close Water Street on June 3 for GR Arts & Brew Fest. V. Ribeiro moved to approve closing Water Street on June 3, 2017 for GR Arts & Brew Fest, seconded by R. Apgar. Motion carried.

5. There is a price freeze for Road Salt contracts for 2017 – 2018; the Borough’s price will remain at \$57.50 per ton from Morton Salt.

Mayor’s Report

1. Mayor Trout reported that Southern Regional Police, YC Sheriff’s and the GR Fire Police are ready for the 2017 GR Arts & Brew Fest.

Personnel Report

1. R. Apgar moved to nominate Lucy Cadwallader to the vacancy on Council created by Adam Rettig. The motion died for lack of a second.

Public Safety Report

1. R. Apgar contacted Yorkana Borough regarding their purchase of a Radar Speed Sign. R. Apgar expressed interest in making this purchase for the Borough. A final decision was tabled until next month’s meeting.

Building/Property Report

1. Veterans Park should be completed this summer.
2. Beautification Committee has been planting and weeding in the Borough.

Special Projects Report

1. Two Earth day events are planned for Glen Rock Borough: 10 – 11:30am is Recycled Hope’s Trash Walk in the Ruins and the Beautification Committee will begin working at 8:30AM on Main Street.

GR Arts & Brew Fest

1. Event is planned from 11AM – 5PM on June 3, 2017.

No Ordinance/Refuse Report

Finance Report

1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Shiles moved to pay the following invoices over \$500.00, using the General Fund, seconded by R. Apgar:

a. Ben Druck Door Co.	\$ 531.70
b. CGA Law Firm: April, 2017 Invoice	1803.20
c. George Ely Associates, Inc.	2065.00
d. James R. Holley & Associates, Inc.	1158.75
e. Peoples Bank Credit Card	1127.71
f. South Penn Code Consultants LLC	1537.50

Motion carried.
2. Council discussed data backup for the office computers. Several plans and companies were discussed. V. Ribeiro will assist with securing a company to provide backup services.

New Business

1. R. Apgar has been fielding questions regarding the development of Lester Court. Residents with questions are invited to attend the Borough Meetings.
2. Council discussed the process for handling complaints.

President's Report

1. President D. Young met with the employees and a representative to discuss the benefits for the employees through the Municipal Retirement Trust.

Public Comment

1. Resident Ken Dry asked about a resignation letter from Adam Rettig for the Constable position.

R. Shiles moved to recess tonight's meeting at 10:45PM and to reconvene the meeting on May 30, 2017, 7PM at the Borough Office, seconded by R. Apgar. Motion carried.

The Council Meeting reconvened on May 30, 2017, 7PM, at the Borough Office.

R. Shiles moved to adopt Ordinance 487 (2017 – 02), seconded by R. Apgar. Motion carried.

Council discussed the effective date for Adam Rettig's resignation from Council. R. Shiles moved to amend the motion accepting A. Rettig's resignation from Council effective May 31, 2017, seconded by R. Apgar. Motion carried.

R. Shiles discussed using In Lieu of Land Fee's for payment for a mural on the back of Bailey's Archery, which faces the Veterans Park. Council needs to know whether funds can be used for artwork on a privately owned building.

V. Ribeiro moved to adjourn the meeting at 7:12 PM, seconded by R. Apgar. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer