

**GLEN ROCK BOROUGH
COUNCIL MEETING
November 18, 2015**

Present:	Council Members:	Eugene Delahanty Jeremy Diehl Mike Shaver, Jr. Richard Shiles Benjamin Wetzel Doug Young
	Solicitor:	Attorney Michelle Pokrifka
	Mayor:	John Trout
	Secretary:	Ann Merrick
	Visitors:	Three

The meeting was Called to Order at 7:00 P.M. by Council President Richard Shiles, beginning with the pledge to the flag.

No Public Comment

Agenda

1. Kim Erdman, Animal Control Officer for GR Borough, attended the meeting in response to a letter he received from the Borough Solicitor, concerning his animal control services agreement and lack of response to calls in the Borough. He stated he is responding to calls when he receives them. Mr. Erdman apologized for any miscommunication on his behalf and stated he is willing to submit a monthly activity log to the Borough for all services provided to the GR Borough.

Announcements/Vacancies

1. GR Planning Commission has one vacancy.

Approval of Minutes

1. D. Young moved to approve the October 21, 2015 Council Meeting Minutes and the October 28, 2015 Quarterly Council Meeting Minutes, seconded by M. Shaver. Motion carried.

Zoning Officer's Report

1. Code Administrator's Inc. submitted a letter to Council stating that they are discontinuing services with the Borough effective the end of 2015. B. Wetzel moved to authorize the secretary and the solicitor to write a Request for Proposal for Code Enforcement, Building Code Official, Zoning Permits, and Rental Inspections, to obtain possible services through another company, with Council completing the interviews, seconded by J. Diehl. Motion carried.
2. Code Administrator's Inc. provided a monthly summary report for October, 2015.

Police Commission's Report

1. Council has requested copies of Disruptive Conduct Reports for any/all rental properties in GR Borough.
2. No Arbitration Update available.

3. GRB received a copy of New Freedom Borough's letter stating their denial of the Police Commission's 2016 budget.
4. The Police Commission's Finance Committee will be meeting to discuss New Freedom Borough's and Glen Rock Borough's letters, which deny approval of the 2016 Budget.
5. All three suspects have been apprehended from the GRB incident involving injury of an officer.

GR Recreation Board Report

1. The Board has discussed new fund raising ideas for the dog park.
2. The GR Park has now been winterized.
3. Recreation Board is interested in keeping the same meeting schedule as in previous years, with meetings to be held at the park, weather permitting, for June, July, August, and September and no meeting in February or December.
4. The Board discussed the paving of the parking lot and asked Council when line painting will be accomplished. Line painting is scheduled for 2016.
5. A K-9 Dog Run event is being discussed for 2016.
6. Recreation Board approved reimbursing the Borough for payroll and liabilities of the seasonal employees.
7. The Recreation Board discussed an update to the ADA Plan for the park.

GR Arts & Brew Fest Report – No November Meeting

Solicitor's Report

1. M. Pokrifka reviewed comments received from DCED about the Borough's Floodplain Ordinance, made minimal changes and provided an updated version to Council for their review. B. Wetzel moved to advertise the Floodplain Ordinance with adoption scheduled for December 16 during the Council meeting, seconded by J. Diehl. Motion carried.
2. The solicitor will email her final Codification Report to Council.
3. The solicitor received York County's approval of the Caroler's Statue agreement.
4. The solicitor will review previous documents submitted by the GR Mill Inn (2011) for an application to the Liquor Control Board about using the Borough's noise ordinance.

Secretary's Report

1. The secretary requested a motion to transfer \$50,000 from the General Reserve Money Market Account into the General Fund for use as budgeted. D. Young moved to transfer \$50,000 from the General Reserve Money Market Account into the General Fund for use as budgeted, seconded by B. Wetzel. Motion carried.
2. The secretary requested a motion to adopt the 2016 SPCA Animal Care and Housing Agreement. B. Wetzel moved to adopt the 2016 SPCA Animal Care and Housing Agreement, seconded by J. Diehl. Motion carried.
3. The secretary asked for council's decision regarding the grass cutting quotes for 2016. Council will not be accepting either quote at this time.
4. The secretary requested authorization to close the Rental Fund at BB & T Bank and transfer the funds to a new account with Peoples Bank; interest rate is .03 higher, and stated the Borough will be able to obtain copies of statements easily, and overall, the funds will be easier to manage. B. Wetzel moved to authorize the secretary to close the BB & T Bank Account and move the Rental Funds to Peoples Bank, seconded by M. Shaver. Motion carried.

5. The secretary requested some changes and additions to the refuse/recycling ordinance and the Burn Ordinance as part of applying for grant funds for equipment to be used with leaf pickup. B. Wetzel moved to amend portions of the refuse/recycling and burn ordinances, asking secretary to email the updates to Council for final review, seconded by D. Young. Motion carried.

Work Supervisor’s Report

1. WS provided the following update: the 2008 truck’s power steering fluid was burnt and truck was not able to be driven; new brakes and rotors were recently installed. The 2003 truck brakes blew out on Church Street and it now needs new brakes and rotors.
2. The WS requested a motion to authorize the Council President and/or Vice President to discuss emergency repairs of equipment and approve repairs as needed. B. Wetzel moved to authorize the Council President and/or Vice President to discuss emergency repairs of equipment with WS and approve repairs as needed, seconded by M. Shaver. Motion carried.
3. WS stated that the tires are worn on the 2014 truck and B. Wetzel has verified that the tires are worn. The WS has requested funds in each budget year for replacement tires for vehicles.

No Personnel Report

Mayor’s Report

1. The Mayor will contact the chief to obtain police and/or Sheriff’s Department personnel for Christmas Eve.
2. The secretary will schedule portable potties for Christmas Eve.

Ordinance/Refuse Report

1. Councilman B. Wetzel has discussed GR Borough’s position regarding the Storm Water drainage pipe on B. Riehl’s property, 129 Manchester Street. Ms. Riehl has requested a copy of the Borough’s Storm Water Ordinance.

No Special Projects Reports/Building & Property Report

Finance Report

1. R. Shiles presented the invoices over \$500.00 for payment through the General Fund. D. Young moved to pay the following invoices over \$500.00, using the General Fund, seconded by B. Wetzel:

a. Code Administrators Inc.	\$ 590.00
b. CGA Law Firm	1746.00
c. James R. Holley & Associates, Inc.	638.75
d. Morton Salt	3344.96
e. Peoples Bank Credit Card	591.67
f. Quinn’s Repair & Fabrication	1419.43, 1381.64 and 1000.00
g. Shrewsbury Township	20418.83
h. York County Planning Commission	604.00

 Motion carried.
2. The borough only received two quotes for a stainless steel truck bed. No later than 2017 the 2003 truck will need a new stainless steel truck bed and a salt spreader too.
3. D. Young moved to advertise the 2016 budget for adoption during the December Council meeting, seconded by B. Wetzel. Motion carried.

President's Report

1. As part of the Chesapeake Bay Initiative, there are plans to flatten the banks of the South Branch of the Codorus Creek, north of the Borough, which may then benefit Glen Rock Borough.
2. President Shiles stated that Lee Hoffheins has discussed purchasing software to help maintain both Borough and School Taxes and would like to know if the Borough will reimburse him for one-half of the cost of the software or \$325.00.
3. President Shiles stated that local regional police departments are meeting to discuss regionalizing all police services.
4. Volunteer Fire Companies and Ambulance companies are struggling to find volunteers to assist with fund raising and providing service to local municipalities.
5. Hufnagel Public Library is planning to schedule a Community Meeting to help open communication between organizations and give residents a chance to ask questions.

No Public Comment

B. Wetzal moved to adjourn the meeting at 9:03 P. M., seconded by J. Diehl. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer