

**GLEN ROCK BOROUGH
COUNCIL MEETING
October 21, 2015**

Present:	Council Members:	Eugene Delahanty Jeremy Diehl Victoria Ribeiro Mike Shaver, Jr. Richard Shiles Benjamin Wetzel Doug Young
	Borough Engineer:	Jason Brenneman, P.E.
	Solicitor:	Attorney Michelle Pokrifka
	Mayor:	John Trout
	Secretary:	Ann Merrick
	Visitors:	Four

The meeting was Called to Order at 7:00 P.M. by Council President Richard Shiles, beginning with the pledge to the flag.

No Public Comment

Agenda

1. Terry Ruby, YCPC
As a follow up to her presentation during the July 15, 2015 Council Meeting presentation, T. Ruby stated that YCPC is trying to clear up discrepancies on municipal zoning maps for GIS Mapping and suggested several recommendations for Glen Rock Borough's Zoning Map. Glen Rock Borough has a few properties with split zoning. YCPC recommends single zoning for all properties or suggested placing a distance measurement on the Borough's Zoning Map for split zone properties. T. Ruby discussed the process for amending the Zoning map and ordinance. No decisions were made by Council at this time.

Borough Engineer's Report

1. J. Brenneman reiterated that he did not see any evidence of erosion at 80 W. Center Street. The stormwater is collected on West Street through two inlets and discharges into a rock lined channel. The home is built at the low point of this property. J. Brenneman suggested that the homeowner could re-grade his property. D. Young moved to authorize J. Brenneman to compose a letter to Mr. Besaw, seconded by B. Wetzel. Motion carried.
2. J. Brenneman provided an update on the Hanover Street CDBG project. Columbia Gas plans to have their relocation work completed by March 1, 2016. J. Brenneman is still waiting for a reply from GR Water & Sewer Authority. James R. Holley & Associates will plan to have bids back by the March, 2016 Council meeting.
3. J. Brenneman presented a Recommendation for Payment for the additional work completed by Springfield Contractors on Water Street, \$1829.03.
4. Keystone Custom Homes will complete the Ridge Avenue overlay in the spring of 2016, when construction is completed for 140 Ridge Avenue.

5. Council asked the secretary to send a second letter for removal of trees at 208 Hanover Street with a March 1, 2016 deadline.
6. Council discussed the recent letter received from the owner of 129 Manchester Street. After discussing the matter further with the engineer, M. Shaver moved to send a letter to B. Riehl, informing her to contact an engineer or an excavating company, seconded by J. Diehl. J. Brenneman said he thought a Utility HOP Permit would be necessary for an estimated cost of \$1000.00. Council further discussed asking B. Riehl to obtain an estimate for the project. Council members in favor of the motion were E. Delahanty, J. Diehl, and M. Shaver. Council members opposed to the motion were V. Ribeiro, R. Shiles, B. Wetzel and D. Young. Motion did not pass. B. Wetzel volunteered to meet with B. Riehl. D. Young moved for B. Wetzel to meet with B. Riehl, 129 Manchester Street, to explain the necessary steps addressed by Council's discussion including hiring an engineer and/or excavator to obtain a project and cost for repair of the collapsed storm drain pipe, seconded by J. Diehl. Council members in favor were E. Delahanty, J. Diehl, V. Ribeiro, M. Shaver, R. Shiles, and D. Young; opposed Council member is B. Wetzel. Motion carried.

*J. Brenneman left the meeting at 7:40PM.

Announcements/Vacancies

1. GR Planning Commission has one vacancy.

Approval of Minutes

1. B. Wetzel moved to approve the September 16, 2015 Council Meeting Minutes, seconded by V. Ribeiro. Motion carried.
2. B. Wetzel moved to approve the September 28, 2015 Town Hall meeting – Public Hearing Minutes, seconded by V. Ribeiro. Motion carried.

Zoning Officer's Report

1. Code Administrator's Inc. provided a monthly summary report for September, 2015.

Police Commission's Report

1. J. Trout stated that he presented GRB's withdrawal letter during the recent Police Commission meeting.
2. No information is available from the arbitration.
3. 2016 Budget reflects a 6% increase; the increase could have been as low as 3.3%. J. Trout recommends that the Council president's begin meeting to discuss revisions to the intergovernmental agreement. The cost of payroll is an 8.8% increase and Glen Rock's increase is greater than 12%. New Freedom Borough rejected the Police Commission's 2016 budget. B. Wetzel moved to reject the Police Commission's 2016 Budget, seconded by V. Ribeiro. Motion unanimously carried.

GR Recreation Board Report

1. J. Diehl presented the Recreation Board's 2016 budget, income/expenses total \$17,600.
2. The Recreation Board has requested a side door access dumpster for the park.
3. The parking lot is currently being paved.

GR Arts & Brew Fest Report

1. Vendor Agreements are being reviewed and will soon be shared with possible participants.
2. The committee is planning a poster art contest.
3. The committee developed a sponsorship list for the 2016 event.

Revitalization

1. D. Young moved to add an accounting line item to the General Fund for Borough Revitalization, seconded by V. Ribeiro. Motion carried.

Solicitor's Report

1. Penn Waste has signed the addendum to the agreement with the Borough.
2. The solicitor reviewed Allegiant Animal Care's proposal for 2016 and will submit questions to the owner, Ashley Martin.
3. The solicitor will be meeting with the secretary to exchange current ordinances and resolutions.
4. The solicitor sent the floodplain ordinance to J. Brenneman; Holley's office recommended sending it to DCED; the solicitor has forwarded the Borough's floodplain ordinance to DCED for review. M. Pokrifka recommends that even if the Borough has not heard back from DCED, to pass a motion during November's Council meeting, to advertise and adopt the floodplain ordinance on December 16, 2015.

Secretary's Report

1. The secretary requested a motion to transfer \$50,000 from the General Reserve Money Market Account into the General Fund for use as budgeted. B. Wetzel moved to transfer \$50,000 from the General Reserve Money Market Account into the General Fund for use as budgeted, seconded by D. Young. Motion carried.
2. The secretary requested a motion to authorize the solicitor to review the 2016 SPCA Animal Care and Housing Agreement. B. Wetzel moved to authorize the solicitor to review the 2016 SPCA Animal Care and Housing Agreement, seconded by V. Ribeiro. Motion carried.
3. The secretary requested a motion to transfer \$524.00 from the In Lieu of Land Account to the General Fund for reimbursement of two invoices paid for the GR Veterans Park. B. Wetzel moved to transfer \$524.00 from the In Lieu of Land Account to the General Fund for reimbursement of two invoices paid for the GR Veterans Park, seconded by D. Young. Motion carried.
4. The Work Supervisor received one quote from Heidler Roofing, \$27647.00 to replace the roof at 5 Valley Street.
5. The Borough has received one quote for mowing/trimming grass on Borough properties for 2016.

Personnel Report

1. B. Wetzel moved to increase the assistant secretary to ten hours a week, seconded by J. Diehl. Motion carried.
2. Two – thirds of the Personnel Committee discussed a two percent payroll increase for the Borough's fulltime employees. B. Wetzel moved to approve a two percent pay increase for the fulltime employees, seconded by R. Shiles. Council members in favor were E. Delahanty, R. Shiles, and B. Wetzel; council members opposed were J. Diehl, V. Ribeiro, M. Shaver, and D. Young. Motion did not pass. The Budget committee will evaluate associated costs with a pay raise.

Mayor's Report

1. The Mayor was contacted by a Borough resident who has some concerns regarding public safety; the Mayor will schedule a meeting with the resident.

No Ordinance or Special Projects Reports

Building/Property Report

1. A recent street cut and repair on Rexwood Drive is substandard and Council wants to make sure that a Street Cut permit was issued for the work.

Finance Report

1. R. Shiles presented the invoices over \$500.00 for payment through the General Fund. B. Wetzel moved to pay the following invoices over \$500.00, using the General Fund, seconded by J. Diehl:

a. CGA Law Firm	\$ 2510.81
b. Ben Druck Door Co.	1100.00
c. Ford Credit Dept.	9497.46
d. James R. Holley & Associates, Inc.	2066.40
e. Southern Regional Police Commission	54811.00
f. Springfield Contractors Inc.	1829.03
g. York Building Products	2136.64

Motion carried.
2. B. Wetzel moved to pay Ford Credit Dept. \$9497.45 using Liquid Fuel Funds, seconded by D. Young. Motion carried.

No President's Report

No Public Comment

The Budget Committee will meet on October 26, 2015 at 10am.

**Council recessed to Executive Session at 9:05pm to discuss personnel matters.

**The Council meeting resumed at 9:08 PM.

J. Diehl moved to adopt the GR Recreation Board's 2016 Budget, seconded by D. Young. Motion carried.

A Quarterly Council Meeting is scheduled on October 28, 2015 at 7pm at the Borough Office.

M. Shaver moved to adjourn the meeting at 9:12 P. M., seconded by J. Diehl. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer