

**GLEN ROCK BOROUGH  
COUNCIL MEETING  
September 16, 2015**

<b>Present:</b>	Council Members:	Eugene Delahanty Jeremy Diehl Victoria Ribeiro Richard Shiles** Benjamin Wetzel Doug Young
	Borough Engineer:	Mark Clark, Project Manager.
	Solicitor:	Attorney Michelle Pokrifka*
	Mayor:	John Trout
	Secretary:	Ann Merrick
	Visitors:	Four

**The meeting was Called to Order** at 7:00 P.M. by Council President Richard Shiles, beginning with the pledge to the flag.

**Citizen’s Meeting for Hanover Street CDBG Curb and Sidewalk Project**

M. Clark, project manager for James R. Holley & Associates, Inc., presented the CDBG project to replacing curb and sidewalk along Hanover Street, from Link Street to Glenvue Road, all sidewalks will be 42 inches wide with a six inch curb and a fifteen feet radius around the corner at 252 Hanover Street property. All water will drain toward the road. The Borough Engineer has contacted utility companies, to make sure that utilities are moved prior to commencing this project. Lucy and Warren Cadwallader requested that the Relay Box be relocated.

\*M. Pokrifka arrived for the meeting at 7:14 P. M.

**Public Comment**

1. Resident L. Cadwallader expressed concern for a teenage skate boarder riding down Hanover Street at 10P. M.
2. A question was asked why a SRPD officer would be parked in Red Lion area near Newpark; SRPD does have a fulltime police officer with the Southeastern School District.

**Borough Engineer’s Report**

1. J. Brenneman sent a letter to Keystone Custom Homes regarding their multiple street cut permits on Ridge Avenue.
2. M. Clark presented a recommendation for payment for Springfield Contractors totaling \$63341.50 for the Water Street construction project. B. Wetzel moved to authorize payment of \$33,111.00 for the Liquid Fuel account and \$30,230.50 from the General Fund to Springfield Contractors for the Water Street construction project, seconded by D. Young. Motion carried.
3. J. Brenneman met with the Work Supervisor to discuss the stormwater runoff issue brought to Council by resident Ronald Besaw, 80 W. Center Street. The engineer reported that the stormwater swale is located in an area overgrown with weeds and did not see evidence of apparent erosion.

4. GR Water & Sewer Authority has requested that the Borough pay for any road restoration that is necessary after utilities are relocated on Hanover Street. M. Clark stated that road restoration is not part of the scope of work, for the Hanover Street CDBG Curb & Sidewalk project. M. Clark then asked is the Borough would waive street cut fees for Columbia Gas and/or GR Water & Sewer Authority? B. Wetzel moved to waive street cut permit fees for Columbia Gas and/or GR Water & Sewer Authority, if these companies requested that fees be waived, seconded by J. Diehl. Motion carried.

\*M. Clark left the meeting at 7:45PM.

### **Announcements/Vacancies**

1. GR Planning Commission has one vacancy.

### **Approval of Minutes**

1. D. Young moved to approve the July 22, 2015 Quarterly Council Meeting Minutes, seconded by V. Ribeiro. Motion carried.
2. B. Wetzel moved to approve the August 19, 2015 Council Meeting Minutes, seconded by V. Ribeiro. Motion carried.

### **Zoning Officer's Report**

1. Code Administrator's Inc. provided a monthly summary report for August, 2015.

### **Police Commission's Report**

1. Police Commission is working on their 2016 budget.
2. As a result of the 2014 audit, the Police Commission voted to return some of the unexpended funds to the fulltime members, based on the % paid for services in 2014.
- 3.

### **GR Recreation Board Report**

1. GRAA completed installing the bleachers with materials purchased by GR Borough.
2. Fundraising is scheduled for events being held in Ruins Park.
3. A question was asked whether Recreation Fees would be collected for all the new houses being built; Recreation Fees are collected when properties are subdivided. No recreation fees have been collected at this time for the new homes being built.
4. Rosemary Diehl is appointed treasurer and Dave Votta is appointed vice-chairman for Recreation Board.
5. Due to the lack of PA Budget, the DCED Grant announcement was moved to November, 2015.
6. A Dog Waste Station was anonymously donated for the Dog Park.

### **GR Arts & Brew Fest Report**

1. V. Ribeiro moved to authorize the solicitor to review any and all documents as needed for the 2016 GR Arts & Brew Fest, seconded by J. Diehl. Motion carried.
2. The committee proposes closing Water Street for all traffic except for GR EMS, Inc's emergency responses.

### **Solicitor's Report**

1. M. Pokrifka sent floodplain ordinance review to Borough Engineer (J. Brenneman is on vacation until Sept. 28).

2. M. Pokrifka provided a copy of advertised Ordinance 480 (2015 – 2), amending chapter 10, part 1, section 9 of the code of ordinances, service fees and billing for refuse and recycling. D. Young moved to adopt Ordinance 480 (2015 – 2), seconded by V. Ribeiro. Motion carried.
3. M. Pokrifka provided Resolution 2015 – 11, appointing new Recreation Board members and setting terms of service; this resolution was previously approved in July, 2015.
4. M. Pokrifka provided information from Cohen Law Group, offering a free legal assessment of the Borough's cable franchise agreement, if the firm is contacted by October 30, 2015.
5. M. Pokrifka informed Council that the Ordinance Committee began reviewing the IPMC Ordinance and will discuss further prior to presenting a recommendation to the rest of Council. Copies of the draft ordinance were provided to Council.

### **Personnel Report**

1. B. Wetzel recommended and moved to hire Lara McKusky – Taylor as the assistant secretary, \$9.50/hour, for six hours/week, seconded by J. Diehl. Motion carried.
2. Debra Smith is interested in cleaning for the Borough as an employee.

### **Mayor's Report**

1. Mayor Trout announced that he was recommended by the Republican Committee and his name will appear on the November ballot as candidate for Mayor to complete two years of the Mayor's four year term.
2. Mayor Trout witnessed SRPD in action with 100 Women/ 100 Miles and the arrest of a vagrant in GRB.
3. Mayor Trout discussed SRPD's gas discount using Rutters gas cards and possible availability to member municipalities. GRB should contact the commission for more information.

### **Secretary's Report**

1. The secretary requested a motion to transfer \$10,000 from the Rental Fund into the General Fund for use as budgeted. D. Young moved to authorize the transfer of \$10,000 from the Rental Fund into the General Fund for use as budgeted, seconded by J. Diehl. Motion carried.
2. The Borough received a proposal from animal control officer, Ashley Martin, owner of Allegiant Animal Care and Control for providing animal control services to the Borough in 2016. V. Ribeiro moved to authorize the solicitor to review Ashley Martin's proposal, seconded by B. Wetzel. Motion carried.
3. Council discussed current services being provided by contract through K. Erdman. J. Diehl moved to authorize the solicitor to draft a letter to K. Erdman regarding his intention to continue providing services to the Borough for 2015, seconded by D. Young. Motion carried.
4. The Borough received thank you letters from South Central YC Senior Center and GR EMS for their 2015 donations.
5. The Borough received a copy of the GR Hose & Ladder's Financial Statements/Reviews for 2013 and 2014.
6. Volunteer Fire Companies are required as per the Borough Code to provide financial statements to the Borough.

### **Ordinance Report**

1. Ordinance committee is scheduled to meet again on September 28, 2015.

### **Special Project's Report**

1. Someone has tampered with Keel-Mar's water hose & sprinkler; this matter was reported to the police.

### **Building/Property Report**

1. Council discussed whether there is an occupancy permit for the train room in the Neuhaus Building; no further information is available at this time.
2. D. Young met with Stewart & Tate, the contractor for Columbia Gas for the Winter Avenue project. Stewart & Tate will do restoration and overlay from Manchester Street to 14 Winter Avenue; Winter Avenue extended to Hanover Street will be cleanly patched.

### **Finance Report**

1. Finance chairman D. Young provided a brief update of pending 2016 budget, to include increased costs for police services, more start-up funds for the 2016 GR Arts & Brew Fest, and \$20,000 for replacing windows in the back portion of the Neuhaus Building. Council requested quotes for re-sealing the library windows.
2. R. Shiles presented the invoices over \$500.00 for payment through the General Fund. B. Wetzel moved to pay the following invoices over \$500.00, using the General Fund, seconded by J. Diehl:

a. CGA Law Firm	\$ 1359.00
b. E. M. Kutz, Inc.	7100.00
c. James R. Holley & Associates, Inc.	1505.60
d. Keel-Mar Enterprises, LLC	2000.00
e. Shrewsbury Township	3274.49

Motion carried.

### **President's Report**

1. The Town Hall Meeting/Public Hearing is scheduled on September 28, 2015, 6 P. M. Presenters include Lt. Palmer, Walt Hughes and Red Lion Borough Manager, and Matt Bollinger, Southwestern Regional Police Commission.
2. Mayor Trout reminded Council that the Stewartstown Buy – in is four years, ending in 2017.
3. Council began discussing the best way to present information to residents.

\*M. Pokrifka left the meeting at 9:26 P. M.

\*\*R. Shiles left the meeting at 9:28 P. M. He stated he was not comfortable with the discussion and said he would not lead the Public Hearing presentation.

B. Wetzel volunteered to lead presentation to Borough Residents for Town Hall/Public Hearing on September 28, 2015.

V. Ribeiro moved to adjourn the meeting at 9:47 P. M., seconded by J. Diehl. Motion carried.

Respectfully submitted,

Ann E. Merrick  
Secretary/Treasurer