

**GLEN ROCK BOROUGH
COUNCIL MEETING
September 20, 2017**

Present: Rollin Apgar, Leah McMahon, James Merrick, Victoria Ribeiro, Richard Shiles, and Doug Young
Others Present: Michelle Pokrifka, Esq., Ann Merrick, Sec/Treas., eight visitors

The regular meeting was Called to Order at 7:06 P.M. by Council President D. Young beginning with the pledge to the flag.

No Public Comment/No Agenda

Announcements/Vacancies

1. One vacancy on GR Planning Commission.
2. One vacancy on GR Recreation Board: Borough received one letter of interest from Sarah Frane. V. Ribeiro moved to appoint Sarah Frane to the GR Recreation Board, seconded by J. Merrick. Motion carried.

Old Business

1. No traffic calming update.
2. Met-Ed Street Light Agreement provided to Council for review. R. Shiles moved to approve and sign the Met-Ed Street Light Agreement, seconded by R. Apgar. Motion carried.
3. M. Pokrifka continues to investigate the process for releasing the deed restrictions for the Rockville Road property.
4. Council discussed best action to take for 35 Hanover Street property due to safety concerns. R. Apgar moved to authorize the solicitor to initiate District Justice action on owner of 35 Hanover Street property for failure to adhere to the Notice of Violation issued by Building Code Official, to vacate the property, seconded by J. Merrick. Motion carried. Council also discussed sending notice to the tenant and how to accomplish this task. R. Apgar moved to authorize the solicitor to send notice to the tenant of 35 Hanover Street property via Constable as needed, seconded by V. Ribeiro. Motion carried. V. Ribeiro moved to authorize the solicitor to notify the prospective buyer and/or agent of both District Justice matter and letter to tenant matter, seconded by R. Shiles. Motion carried.

Approval of Minutes

1. R. Apgar moved to approve the August 9, 2017 Council Meeting Minutes, seconded by J. Merrick. Motion carried.
2. R. Shiles moved to approve the September 1, 2017 Special Meeting Minutes, seconded by R. Apgar. Motion carried.

No Borough Engineer's Report

Solicitor's Report

1. M. Pokrifka presented Ordinance 489 (2017-04), an ordinance to join with other local government units as a member of Pennsylvania Intergovernmental Risk Management Association (PIRMA), for adoption. R. Shiles moved to adopt Ordinance 489 (2017 – 04), seconded by R. Apgar. Motion carried.

2. Final draft of Codification of Ordinances was presented and reviewed. V. Ribeiro moved to advertise Ordinance 490 (2017-05), Codification of Ordinances, second by R. Shiles. Motion carried.
3. M. Pokrifka discussed finalizing agreement with Stewart and Tate, to extend the Performance Bond Agreement for Rexwood Drive project.

President D. Young announced an **Executive Session** for the end of the meeting to discuss Borough Personnel, SRPD Personnel, and pending litigation.

Police Commission Report

1. The Police Commission is discussing their 2018 Draft Budget.
2. SRPD Personnel matter will be discussed in Executive Session.

Recreation Board Report

1. Recreation Board discussed idea of Taps Memorial; no decisions were made.
2. Recreation Board is working on their 2018 budget.
3. Reminder for 5K9 Bark for the Park event is scheduled for September 25, including Grand Opening of improvements, new play structures and Dog Park. The Borough received the full amount of grant funds from Commonwealth Financing Authority (DCED).

Work Supervisor’s Report

1. Current project is paving of Pleasant Street and Circle Drive.

Secretary’s Report

1. South Penn Code Consultants issued two zoning permits and completed two rental inspections with two Passed Rental Inspections in August, 2017.
2. Kim Erdman Animal Control Officer reports one dog on the loose in August, 2017.

No Mayor’s Report/No Personnel Report

Public Safety Report

1. R. Apgar is investigating alternative options for the Radar Speed Sign and may be able to present new information during the October Council Meeting.

Building/Property Report

1. Boy Scout working on his Eagle Project has requested blocking parking spaces along the Neuhaus Building from September 28 – October 2, 2017. Work Supervisor will block off these spaces.
2. Beautification Committee is replacing summer flowers with fall flowers in October.
3. Stonewall Landscaping Company plans to begin working on the entrance to Veterans Park within the next thirty days.

No Special Projects Report

Friends of Glen Rock Borough

1. Community movies and Artist Harvest events are being held in Ruins Park.
2. The movie Ghostbusters will be shown on October 13, 2017.

No Ordinance/Refuse Report

Finance Report

1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Shiles moved to pay the following invoices over \$500.00, using the General Fund, seconded by R. Apgar:
 - a. CGA Law Firm: August, 2017 Invoice \$ 1973.00
ACLU Legal Matter 142.00
PHRC Complaint 771.50
 - b. South Penn Code Consultants LLC 787.50Motion carried.
2. Finance Committee is working on the 2018 Budget and would still like input from other Council members.

No New Business

**Council recessed to Executive Session at 8:13 PM to discuss Borough Personnel, SRPD Personnel and pending litigation.

**The Council meeting resumed at 9:02 PM.

Solicitor's Report continued

4. R. Apgar moved to authorize the solicitor to draft a letter to owner of 3 Terrace Heights, extending time allotted for porch cleanup until October 18, 2017, with a suggestion to contact Office of Aging, seconded by R. Shiles. Motion carried.

President's Report

1. The Taps Project Committee continues to meet but does not have a solid plan for location or scope of project. The next meeting is scheduled for September 27 at the Legion.
2. The Borough will continue working on projects, paving, computer/software updates.
3. On October 3, 2017 at 2PM, New Freedom Borough has scheduled a meeting with Northern York Regional Police Department; GR's Mayor is available to attend.
4. President D. Young will work to make the agenda more visible on the Borough's website.

Public Comment

1. Borough resident Pauline Taylor asked Council what is holding up moving the playing of Taps to a new location. The Taps Committee is not lead by Borough Council. The Committee is gathering quotes for equipment and trying to choose an appropriate site, all of which takes time. The Committee is trying to work toward a resolution. Joshua Corney is trying to raise funds; total cost of project is estimated at \$40,000. J. Corney is requesting that most of the funding come from Borough Council.
2. Stan Walters, EMC and Ann Merrick completed Glen Rock's NIMS document.
3. R. Apgar suggested that Council read a Pennsylvania Economy League article about Pennsylvania in Severe Financial Distress.

R. Apgar moved to adjourn the meeting at 9:22 PM, seconded by V. Ribeiro. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer