

**GLEN ROCK BOROUGH
COUNCIL MEETING
December 20, 2017**

Present: Rollin Apgar, Jeremy Diehl*, Leah McMahon, James Merrick, Victoria Ribeiro, Richard Shiles, and Doug Young

Others Present: Michelle Pokrifka, Esq., Mayor John Trout, Ann Merrick, Sec/Treas., eighteen visitors

The meeting was Called to Order at 7:02PM by Council President D. Young beginning with the pledge to the flag.

*J. Diehl arrived for the meeting at 7:03PM.

Announcements/Vacancies

1. Two vacancies on the GR Planning Commission.
2. R. Shiles moved to adopt Resolution 2017–15, appointing David Brenneman to the Glen Rock Zoning Hearing Board for a three-year term ending December 31, 2020, seconded by R. Apgar. Motion carried.
3. R. Apgar moved to adopt Resolution 2017–16, appointing Aaron Waldon to the Glen Rock Water and Sewer Authorities for a five-year term ending December 31, 2022, seconded by J. Merrick. Motion carried.
4. J. Merrick moved to adopt Resolution 2017-17, appointing Lee McNinch to the Glen Rock Water and Sewer Authorities for a five-year term ending December 31, 2022, seconded by R. Shiles. Motion carried.
5. R. Apgar moved to adopt Resolution 2017-18, appointing Jeremy Diehl to the Glen Rock Recreation Board for a four-year term ending December 31, 2021, seconded by J. Merrick. Motion carried.
6. R. Shiles moved to adopt Resolution 2017-19, appointing Jeremy Diehl to the Glen Rock Planning Commission for a four-year term ending December 31, 2021, seconded by R. Apgar. Motion carried.

No Public Comment

Persons on the Agenda

1. Richard Deodiati, resident of Stewartstown expressed his interest in arts and is looking for a venue, to bring art programs to the Southern York County communities.

Approval of Minutes

1. V. Ribeiro moved to approve the November 15, 2017 Council Meeting Minutes, seconded by R. Apgar. Motion carried

Old Business

1. V. Ribeiro read a statement regarding her experience with Taps.
2. Taps update was provided by committee member Joshua Corney including an estimate for purchasing speakers and a donation request of \$2000 from Borough Council. R. Apgar moved to

authorize Borough Council's donation of \$2000 to the vendor, Articulate Pro Audio, and completion of Pennsylvania Tax Exemption Certificate, seconded by R. Shiles. J. Diehl asked that the Recreation Board be consulted and updated on installation of the speakers.

*R. Shiles stepped out of the meeting at 7:31PM.

Motion unanimously carried.

3. J. Merrick discussed Traffic Calming, reviewing a draft copy of a policy and asked for Council's comments. Data has been collected on Valley Street and will be reviewed.

*R. Shiles returned to the meeting at 7:35PM.

4. A meeting with Penn DOT traffic engineer is scheduled for January 2, 1PM at the Borough office; signage for Church Street will be discussed.
5. R. Apgar provided another quote for a Speed Radar sign, cost is approximately \$3000 (Traffic Logix), discussing specifications and features.
6. D. Young suggested adopting a resolution in support of Senate Bill 535 and House Bill 71, enabling all municipal police to use the same motor vehicle speed-timing equipment as the Pennsylvania State Police. R. Shiles moved to adopt Resolution 2017-20, supporting Senate Bill 535 and House Bill 71, enabling all municipal police to use the same motor vehicle speed-timing equipment as the Pennsylvania State Police, seconded by V. Ribeiro. Motion carried.
7. M. Pokrifka discussed a conversation with Dan Pierce regarding the borough's Rockville Road property. Lori Yeich, DCNR, would like to view the Rockville Road property. Council suggested including Representative Kate Klunk; a meeting will be scheduled for on-site visit.
8. R. Apgar provided an update on the borough's current, elected Constable.

No Borough Engineer's Report Solicitor's Report

1. Council discussed Noise Ordinance. V. Ribeiro moved to advertise Ordinance 492, Glen Rock Borough Comprehensive Noise Control Ordinance, seconded by J. Merrick. Motion carried.
2. R. Apgar moved to adopt Ordinance 491 (2017 – 6), Real Estate and Fire/Emergency Services Taxes for 2018, seconded by R. Shiles. Motion carried.
3. The lease agreement between the Borough and Ken Bailey was discussed. Formal approval is necessary for the mural and shadow box.
4. M. Pokrifka discussed specifics related to tax incentives available for active volunteers who are first responders, both EMS and Fire Company and are residents of Glen Rock Borough. Council is interested in pursuing the tax incentive. Mayor Trout will contact local volunteers to ask of their interest.

Police Commission Report

1. R. Apgar provided an update from recent Police Commission meeting. The Commission is seeking stable, long-term commitments from fulltime members with SRPD.

Recreation Board Report

1. Sarah Frane is appointed Secretary.
2. Dog Park fence has gaps at the bottom; the Recreation Board requested a quote to install bottom railing to the fence.

*R. Apgar left the meeting at 8:46PM.

J. Diehl moved to approve a quote of \$1485.00 from Security Fence Company, to install thirty bottom rails to the existing fence at the Dog Park, using Recreation Board funds, seconded by J. Merrick. Motion carried.

3. Recreation Board is discussing repairs/replacement costs for the tennis court and basketball court surface and fencing. Recreation Board is requesting assistance from Council.

*R. Apgar returned to the meeting at 8:51PM.

4. Recreation Board plans to meet in 2018 on third Tuesday, 6:30PM, Jan - April, Oct – Dec at the Borough Office, 1 Manchester Street and May – Sept at the GR Park, weather permitting.
5. Recreation Board member, Ali Collier put together an impressive Tree Drive for the Dog Park.

Solicitor's Report continued

5. Council discussed two property matters with solicitor. First property is Cottage Avenue with a front porch falling down. Second property is someone living in a commercial property on Junior Street. Solicitor said properties in violation of Borough Ordinances must be violated in writing and if not resolved, then matters are filed with District Justice.
6. R. Shiles mentioned working with Kimberly at York County Economic Alliance and Carrie at Representative Kate Klunk's office for possible revitalization of the GR theater.

*Mayor Trout left the meeting at 9:10PM.

Work Supervisor's Report

1. WS is plowing and salting roads as needed.

Secretary's Report

1. South Penn Code Consultants issued four zoning and four building permits, and issued one commercial Use & Occupancy in November, 2017.
2. Kim Erdman Animal Control Officer reported one abandoned dog; owner had given the dog away. Dog was returned to original owner; abandonment charges being filed for November, 2017.
3. Secretary requested motion to transfer \$50000 from General Funds to Reserve Funds. R. Apgar moved to authorize secretary to transfer \$50000 from General Funds to Reserve Funds, seconded by J. Merrick. Motion carried.
4. Secretary requested a motion to adopt Resolution 2017 – 13, to appoint Hamilton & Musser, P.C. as an Independent Auditor to examine the borough's accounting records for the fiscal year ending December 31, 2017 as required by and in compliance with the Borough Code. R. Apgar moved to adopt Resolution 2017 – 13, seconded by V. Ribeiro. Motion carried.
5. Secretary requested a motion to adopt Resolution 2017 – 14, the appropriations resolution, that unexpected revenue remaining in the 2017 budget be transferred to any and all budget accounts that have over-expended balances. R. Apgar moved to adopt Resolution 2017 – 14, seconded by J. Diehl. Motion carried.
6. Secretary requested a motion to authorize the treasurer to close out the 2017 fiscal year. J. Merrick moved to authorize the treasurer to close out the 2017 fiscal year, seconded by J. Diehl. Motion carried.

7. Secretary requested a motion to pay GR EMS, Inc. \$430.33 of the Fire/Emergency Services Taxes as budgeted for 2017. R. Shiles moved to authorize the payment of \$430.33 to GR EMS, Inc., Fire/Emergency Services Taxes as budgeted for 2017, seconded by J. Diehl. Motion carried.
8. Secretary requested a motion to approve SPCC 2018 Service Agreement. R. Apgar moved to approve SPCC 2018 Service Agreement, seconded by J. Merrick. Motion carried.

Mayor's Report

1. SRPD Chief contacted YC Sheriff's Department, who will provide two sheriff's for Christmas Eve. SRPD will provide one officer.
2. Mayor Trout is scheduled to be sworn in on January 2, 2018 at 4pm.
3. Mayor Trout discussed safety concern for a Caroler's event held early in December. For an event, organizers should be contacting and scheduling GR Fire Police to direct traffic.

*R. Apgar left the meeting at 9:26PM.

No Personnel Report/No Public Safety Report/No Building/Property Report

Special Projects Report

1. J. Diehl suggested holding a volunteer drive in the spring at GR Park.

*R. Apgar returned to the meeting at 9:29PM.

Friends of Glen Rock Borough

1. GR Arts & Brew Fest Committee will begin meeting in January, 2018.

No Ordinance/Refuse Report

Finance Report

1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by J. Merrick:

a. CGA Law Firm: November, 2017 Invoice	\$ 2226.00
b. Keller-Brown Insurance Co.	600.00
c. MSM Roofing	1947.00
d. Peoples Bank Credit Card	3736.92
e. Shrewsbury Township	24720.00
f. South Penn Code Consultants LLC	1500.00
g. Wilson Safe Company	2305.00

 Motion carried.
2. D. Young requested a conditional motion to authorize the payment of \$675.00 to MSM Roofing, if they complete the installation of a new aluminum gutter and downspout and repair broken wood fascia board over the salt bins at the Maintenance Building. R. Shiles moved to conditionally authorize the payment of \$675.00 to MSM Roofing, if they complete the installation of a new aluminum gutter and downspout and repair broken wood fascia board over the salt bins at the Maintenance Building, seconded by V. Ribeiro. Motion carried.
3. D. Young reviewed 2017 budget.

4. R. Shiles moved to adopt 2018 budget as advertised, seconded by J. Merrick. Motion carried.
5. D. Young presented information received recently from YC Clerk of Courts regarding incorrect traffic fine disbursements, which occurred November 2004 to September, 2017. Fines totaling \$38420.47 were paid to Shrewsbury Borough instead of Glen Rock Borough. Many municipalities in York County are affected by the incorrect traffic fine disbursements. If or how monies are re-allocated or refunded will be discussed in the future.

No New Business

President's Report

1. D. Young and A. Merrick met with General Code representative. eCode is a great tool for GR Borough.
2. D. Young thanked L. McMahon for her partial year of service, J. Diehl for four years of service and R. Shiles for ten years of service on Borough Council.
3. Re-organizational meeting is scheduled for January 2, 2018 at 7pm.

Public Comment

1. Resident K. Dry stated his opinion regarding funds for police services.

R. Apgar moved to adjourn the meeting at 9:40 PM, seconded by D. Young. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer