

**GLEN ROCK BOROUGH
COUNCIL MEETING
April 18, 2018**

Present: Rollin Apgar, Kayla Lehigh, James Merrick, Victoria Ribeiro, Andrew Stewart, Nick Wagner and Doug Young

Others Present: Evan Gabel, Esq., Mayor John Trout, Ann Merrick, Sec/Treas., est. twenty visitors

The meeting was Called to Order at 7:00PM by Council President D. Young beginning with the pledge to the flag.

Announcements/Vacancies

1. President D. Young announced that Megin Young will be live streaming the meeting on Facebook.
2. GR Planning Commission has two vacancies.

Public Comment

1. Richard Shiles stated that Robert Machovec has an eagle for sale, \$2000, for the Veterans Park.
2. The Stop Sign on Glen Avenue should be installed soon.
3. Ken Dry, owner and resident of 133 Manchester Street, expressed willingness to answer any questions Council may have for the letter he submitted to the Borough.

Persons on the Agenda

1. Tina and Sean Davenport, owners of 24 Hanover Street: The Davenport's said they have an engineer's report which states their property is structurally unsound. Their request is for the Borough Council to condemn the property. The Davenport's provided copies of photographs of their property. A. Stewart moved to authorize South Penn Code Consultants LLC (SPCC) to inspect and declare the premises uninhabitable, seconded by R. Apgar. Council requested a copy of the engineer's report for SPCC. Motion unanimously carried.

Approval of Minutes

1. A. Stewart moved to approve the March 21/March 28, 2018 Minutes with changes, seconded by N. Wagner. Motion carried.

Old Business

1. Taps update was provided: the committee is working with Recreation Board for installation of the speakers and gathering quotes for changes to Veterans Park.
2. Installation of new Penn DOT signs for Church Street scheduled for next week.
3. York Water Company's response to Borough's proposal of sale of Rockville Road properties is interest in water distribution system, would purchase Rockville Road properties and turn into walking trails.
4. K. Lehigh, R. Apgar and Mayor Trout will begin working on the Tax Credit Ordinance for emergency services providers who reside in Glen Rock Borough.

No Borough Engineer's Report

Solicitor's Report

1. E. Gabel informed Council that Ordinance 493 (2018-2), amending the Glen Rock Borough Code of Ordinances, Chapter 27, Zoning, will be advertised on May 1 and May 8, with public hearing taking place on May 16, 2018 during the public Council Meeting.

*K. Lehigh stepped out of the meeting at 8:08 PM.

2. E. Gabel requested authorization to advertise the refuse contract bid documents. V. Ribeiro moved to authorize CGA Law Firm to advertise the refuse contract bid documents, seconded by R. Apgar. Motion carried.

*K. Lehigh returned to the meeting at 8:10 PM.

3. Council discussed updating the Fee Resolution. J. Merrick moved to authorize the solicitor to update the borough's Fee Resolution, seconded by R. Apgar. Motion carried.

Executive Session

**Council recessed to Executive Session at 8:12 PM to discuss J. Litz and J. Bees litigation.

**The Council meeting resumed at 8:32PM.

Police Commission Report

1. The police commission discussed New Freedom Borough's letter requesting to purchase hours instead of being a fulltime member of the Southern Regional Police Commission. The Commission rejected New Freedom Borough's proposal.
2. Stewartstown Borough submitted a letter indicating they will not support a five-year commitment to the Southern Regional Police Commission and the letter re-stated Stewartstown Borough's position to withdraw from the Southern Regional Police Commission on December 31, 2018. The Stewartstown Borough representatives indicate that Stewartstown Borough will only remain a fulltime member if all current members remain fulltime members.
3. Council discussed submitting a letter to the Commission, making a five-year commitment.
4. President D. Young requested input from Council again, for development of policy for police matters in the Borough.

Recreation Board Report

1. Recreation Board requested a motion to purchase 100 cubic yards of mulch from General Recreation Inc., for a cost of \$1953.04. R. Apgar moved to authorize the Recreation Board to purchase 100 cubic yards of mulch from General Recreation Inc. for a cost of \$1953.04, seconded by N. Wagner. Motion carried.
2. Recreation Board is requesting payment of \$700.00 to Rebecca Rohrbaugh, Director of Summer Park Program, for program expenses. A. Stewart moved to authorize the payment of \$700.00 to Rebecca Rohrbaugh, Director of Summer Park Program, for program expenses, seconded by J. Merrick. Motion carried.
3. Recreation Board requested permission to hire Avery C. Ghant as Glen Rock Park Restroom Security beginning May 1, 2018. J. Merrick moved to approve the Recreation Board's recommendation to hire Avery C. Ghant as Glen Rock Park Restroom Security beginning May 1, 2018, seconded by R. Apgar. Motion carried.

4. Recreation Board announced Arbor Day event on April 27, 6:30 – 8 PM, to plant trees at the Dog Park.
5. Two members of the Recreation Board announced their interest and intent to develop a Summer Market, similar to last year's Farmer's Market, to be held in July, August and September.

No Work Supervisor's Report

Secretary's Report

1. South Penn Code Consultants issued two Commercial building permits and completed thirty-three rental inspections in March, 2018.
2. The Borough did not receive a monthly update from Kim Erdman Animal Control.
3. A. Merrick requested a motion to authorize the Glen Rock Hose & Ladder Fire Police to assist with 2018 planned events in Fawn Grove Borough, Shrewsbury Borough, and Springfield Township. R. Apgar moved to authorize the Glen Rock Hose & Ladder Fire Police to assist with 2018 planned events in Fawn Grove Borough, Shrewsbury Borough, and Springfield Township, seconded by N. Wagner. Motion carried.
4. A. Merrick requested a motion to offer written consent for Columbia Gas to relocate a gas main within the public Right-of-Way on Valley Street in Glen Rock Borough, confirming no conflict with this relocation work. A. Stewart moved to offer written consent for Columbia Gas to relocate a gas main within the public Right-of-Way on Valley Street in Glen Rock Borough, confirming no conflict with this relocation work, seconded by R. Apgar. Work Supervisor, R. McCullough supports relocation of gas main. Motion carried.
5. A. Merrick requested a motion to transfer \$250,000 from the General Fund to General Reserve Funds for highest yield of interest. R. Apgar moved to authorize A. Merrick to transfer \$250,000 from the General Fund to General Reserve Funds for highest yield of interest, seconded by J. Merrick. Motion carried.

Mayor's Report

1. Mayor Trout reported that Southern Regional Police and Sheriff support have been contacted for assistance with the 2018 GR Arts & Brew Fest event on June 2, 2018.

No Personnel Report/No Public Safety Report

Building/Property Report

1. The flooring project will not begin until after the library's spring book sale.
2. The library will begin painting project when the weather is more stable.

Special Projects Report

1. Spring Cleanup on April 21 will be held 9 AM to 3 PM. Dumpster will be delivered April 19. Other events being held April 21 include a Trash Walk and Beautification Committee mulching.

Friends of Glen Rock Borough

1. Volunteers are needed for the 2018 GR Arts & Brew Fest and committee members are needed for next year.

No Ordinance/Refuse Report

Finance Report

- 1. D. Young presented the invoices over \$500.00 for payment through the General Fund. J. Merrick moved to pay the following invoices over \$500.00, using the General Fund, seconded by R. Apgar:
 - a. CGA Law Firm \$ 1255.00
 - b. Daniel B. Krieg, Inc. 502.50
 - c. South Penn Code Consultants LLC 2442.92Motion carried.

New Business

- 1. A. Stewart spoke with White Rose Federal Credit Union about available vacant bank location with BB&T leaving in Glen Rock in May.
- 2. Giant's Peapod grocery delivery service in not available right now for Glen Rock Borough residents.

President's Report

- 1. D. Young reviewed Auditor's Management Letters.
- 2. D. Young discussed Borough's 457B Retirement Plan; previously PSAB managed the Master Plan, but now each Municipality must have their own Master Plan. A. Stewart volunteered to help review documents.
- 3. A. Stewart moved to cancel the April 25, 2018 Quarterly Council Meeting, seconded by R. Apgar. Motion carried.

Public Comment

- 1. Ken Dry, property owner and resident of 133 Manchester Street, said he thinks Glen Rock Borough needs State Police coverage.
- 2. Meeting visitor asked the status of speeding on Borough streets. Borough has three quotes for purchasing a Radar Speed Sign and is working on traffic calming policy. Mayor Trout will contact Southern Regional Police Department for placement of Speed Sign back on Church Street.

V. Ribeiro moved to adjourn the meeting at 9:24 PM, seconded by R. Apgar. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer