

**GLEN ROCK BOROUGH
COUNCIL MEETING
May 16, 2018**

Present: Kayla Lehigh, James Merrick, Victoria Ribeiro, Andrew Stewart, Nick Wagner and Doug Young

Others Present: Evan Gabel, Esq., Mayor John Trout, Ann Merrick, Sec/Treas., est. ten visitors

The meeting was Called to Order at 7:00PM by Council President D. Young beginning with the pledge to the flag.

Announcements/Vacancies

1. Mulch spreading scheduled for GR Park on Friday, May 18, 6:30pm; free pizza for volunteers.
2. GR Community Yard Sale planned for May 19, 2018, 7:30AM.
3. Borough Street Sweeping scheduled on May 23 and 24, 2018.
4. GR Arts & Brew Fest scheduled on June 2, 2018.

Public Comment

1. Ken Dry thanked several council members for their attendance to Clean the Stream.

Approval of Minutes

1. V. Ribeiro moved to approve the April 18, 2018 Minutes, seconded by A. Stewart. Motion carried.

Old Business

1. No Veterans Memorial Park/Taps update.
2. Penn DOT new signage in place and fully enforceable for Church Street; Council is going to ask SRPD for increased police presence.
3. Borough is still trying to gather appraisals for two Rockville Road properties.
4. No updates for Emergency Responders' Tax Credit.

No Borough Engineer's Report

*Council recessed to a Public Hearing at 7:08PM to discuss and answer questions about the amendment of the Glen Rock Borough Code of Ordinances, Chapter 27, Zoning. Deletions, amendments and modifications were discussed. No one from the public asked questions or commented on the changes.

*The Public Hearing ended at 7:11PM.

Solicitor's Report

1. V. Ribeiro moved to adopt Ordinance 493 (2018-2), an ordinance amending the Glen Rock Borough Code of Ordinances, Chapter 27, Zoning, as amended, seconded by A. Stewart. Motion carried.
2. Council discussed making amendments to the Bid Documents for refuse and recyclable collection for Glen Rock Borough including changes to the escalator clause, price adjustment for recycling fees, individual year pricing and removal of price quotes for two bag options. J. Merrick moved to remove the 25% increase clause, to allow for any tipping fee increase with notification to the municipality, seconded by A. Stewart. Motion carried. V. Ribeiro moved to allow the hauler to

modify the rate for recycling by requesting changes with the Borough, seconded by A. Stewart. Motion carried. V. Ribeiro moved to amend the bid documents to allow for individual years of pricing, seconded by A. Stewart. Motion carried. A. Stewart moved to modify the Bid Documents for refuse and recyclable collection, to remove the two-bag option, seconded by K. Lehigh. Motion carried.

3. Council discussed the disrepair of 3 Terrace Heights and asked the solicitor to review file and be prepared to address problems including junk on property porches, recent fire to barn/garage. The Borough Office is currently addressing high grass/weeds at this property. A. Stewart moved for Borough to hire a company to clean up porches and then authorize solicitor to file lien for costs. After further discussion, A. Stewart amended his motion to authorize the solicitor to send a letter to property owner of 3 Terrace Heights and if property is not cleaned up, then the solicitor is authorized to file District Magistrate action, seconded by V. Ribeiro. Motion carried.

Executive Session

**Council recessed to Executive Session at 7:40 PM to discuss J. Litz and J. Bees litigation.

**The Council meeting resumed at 7:55 PM.

Solicitor's Report continued

4. V. Ribeiro moved for Borough to hire a cleanup company for 3 Holly Lane sometime after June 1, if John Bees does not file an appeal for his District Magistrate judgement, seconded by N. Wagner. Motion carried.
5. V. Ribeiro moved to authorize the solicitor to file District Magistrate action for the damaged Spring House located at 3 Holly Lane, seconded by A. Stewart. Motion carried.

Police Commission Report

1. An update was provided for New Freedom Borough's status to remain a fulltime member of the Police Commission; they are now committed to five additional years with SRPD.
2. SYCSD and Southeastern School District have approved school resource officers; each district will pay for entire year whether school is in session or not. SRPD will hire two additional officers.
3. Shrewsbury Borough is rescinding their previous letter of withdrawal and is committing to five years with SRPD, with the condition that New Freedom Borough's written decision is received.
4. Council discussed the pros and cons of committing for three or five years to SRPD. A. Stewart moved for Glen Rock Borough to rescind their three-year letter and commit to five years with SRPD. Motion dies for lack of a second.

Recreation Board Report

1. Recreation Board recommended hiring Thomas Barbu as Dog Park Helper, \$20/week. V. Ribeiro moved to hire Thomas Barbu as Dog Park Helper, \$20/week, seconded by N. Wagner. Motion carried.
2. Recreation Board recommended purchasing Swing Mats (135 pound each) for placement under each swing and at the end of the slides, total cost \$1701.57. V. Ribeiro moved to authorize the purchase of Swing Mats for placement under each swing and at the end of the slides, for a total cost of \$1701.57, seconded by J. Merrick. Motion carried.
3. Signups are scheduled for June 2 for the Summer Playground Program.
4. Pop Up Market along the Rail Trail is being planned for some Sundays, Noon-3pm in Glen Rock.
5. Recreation Board is gathering prices and lists for making updates to the Softball Field and may try to establish cost share with SYC organization.

Work Supervisor’s Report

- 1. WS has removed trees at the park and is busy cutting grass throughout the Borough.
- 2. Paving Plan is being developed for Summer, 2018.
- 3. 2008 Truck is currently being repaired.
- 4. Winter Avenue milling is complete for storm sewer issues.
- 5. New Street storm drain scheduled to be cleaned.
- 6. Shrewsbury Township is purchasing a tar buggy for crack sealing and would like to share costs/machine with Glen Rock Borough and New Freedom Borough.

Secretary’s Report

- 1. South Penn Code Consultants issued one zoning permit and completed fifteen rental inspections in April, 2018.
- 2. No report provided by Kim Erdman Animal Control Services.
- 3. A. Merrick informed Council that some Rental Properties/Apartment addresses need changed and the Borough will coordinate with the Post Office. Properties also need to be properly identified; currently this is a safety hazard for emergency response. Borough Office will provide adequate notice to owners and residents. Some addresses will remain exactly as they currently exist.

Mayor’s Report

- 1. Mayor Trout has received a Parking Ticket Book and will begin writing parking tickets.

Friends of Glen Rock Borough

- 1. V. Ribeiro moved to approve the closing of Water Street for duration of 2018 GR Arts & Brew Fest, seconded by J. Merrick. Motion carried.

No Building/Property Report/ No Public Safety Report/ No Special Projects Report/ No Personnel Report/No Ordinance/Refuse Report

Finance Report

- 1. D. Young presented the invoices over \$500.00 for payment through the General Fund. J. Merrick moved to pay the following invoices over \$500.00, using the General Fund, seconded by K. Lehigh:

a. CGA Law Firm	\$ 2172.00
b. South Penn Code Consultants LLC	1848.34

 Motion carried.

No New Business

President’s Report

- 1. D. Young announced CGA Law Firm’s Emergency Services & Public Safety Primer training scheduled for May 31.
- 2. D. Young discussed Borough’s 457B Retirement Plan; this plan is separate from the Municipal Retirement Trust. The plan is similar to a 401k but is a plan for Government Employees. Glen Rock needs to continue with the plan as two previous employees have funds in the plan. V. Ribeiro moved to authorize D. Young to sign documents for default 457B Plan, seconded by A. Stewart. Motion carried.

3. YCPC is suggesting a preliminary proposal to move the Borough's CDBG Phase 1 Hanover Street Curb & Sidewalk Improvements project from 2020 to 2018 and add Phase 2 of the Hanover Street Curb & Sidewalk improvements project; engineering would need to be completed in 2018 or early 2019 and ensure construction completion for 2019. YCPC needs to know if Council is interested in this proposal. V. Ribeiro moved to approve YCPC's CDBG proposal for Phase 1 and Phase 2 of the Hanover Street Curb & Sidewalk Improvements projects to 2018/2019, seconded by N. Wagner. Motion carried.

Public Comment

1. Ken Dry, resident of 133 Manchester Street, expressed concern for the Borough wasting funds for SRPD services and suggested the use State Police instead.

V. Ribeiro moved to adjourn the meeting at 8:44 PM, seconded by J. Merrick. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer