

**GLEN ROCK BOROUGH
COUNCIL MEETING
June 20, 2018**

Present: Rollin Apgar*, Kayla Lehigh, James Merrick, Andrew Stewart, Nick Wagner and Doug Young

Others Present: Evan Gabel, Esq., Mayor John Trout, Ann Merrick, Sec/Treas., est. ten visitors

The meeting was Called to Order at 7:00PM by Council President D. Young beginning with the pledge to the flag.

Announcements/Vacancies

1. President D. Young announced Live Streaming of meeting.
2. GR Planning Commission has two vacancies.
3. GR Zoning Hearing Board received a letter of resignation from David Brenneman, who is moving out of the Borough effective immediately. J. Merrick moved to accept David Brenneman's resignation from GR Zoning Hearing Board effective June 20, 2018, seconded by A. Stewart. Motion carried.
4. GR Zoning Hearing Board now has one vacancy.

Agenda

1. Attorney Mike Craley, GR Water & Sewer Authority Solicitor
Attorney Craley provided an overview of projects, expenses and current debt for the Water & Sewer Authority. The authority's current loan with Peoples Bank, 2.6% interest, expires in 2019. A new loan with Peoples Bank has interest rates between 4.5 – 5.5%. Delaware Valley Regional Finance Authority is offering 3.0% interest until 2032. This loan is the most cost efficient but requires GR Borough Council's guarantee of indebtedness.

*R. Apgar arrived for the meeting at 7:17PM.

- Any increase of indebtedness would require Council's permission. After Council's discussion, J. Merrick moved for Council to guarantee the Authority's loan with Delaware Valley Regional Finance Authority, seconded by R. Apgar. Motion carried.
2. Bonnie Riehl, owner and resident of 129 Manchester Street
Ms. Riehl provided overview of information for the damaged storm water pipe located in the side/rear yards of her property. In 2014 she addressed Council with this same concern. She is requesting assistance from the Borough to repair the pipe on her property. K. Lehigh moved to authorize the Borough Engineer to inspect the storm water drain with the Work Supervisor at 129 Manchester Street, report back to Council with the best course of action and coordinate the date and time of meeting with Ms. Riehl, seconded by J. Merrick. Motion carried.

Public Comment

1. Ken Dry, owner and resident of 133 Manchester Street, shared his opinion about the Borough spending tax funds for SR Police Services and also detailed a personal dispute with one of his neighbors.
2. Felicia Ernst/Brian Phelps, owners and residents of 304 Church Street, expressed their concerns with V. Ribeiro and Jason Loudermilk.

3. Megin Young, resident of 108 Church Street, communicated her opinion of V. Ribeiro.

Approval of Minutes

1. R. Apgar moved to approve the May 16, 2018 Minutes, seconded by J. Merrick. Motion carried.

Old Business

1. No Veterans Memorial Park/Taps update.
2. No update for traffic calming.
3. The Borough received a quote of \$1500.00 from Brian Pedrick, Agrarian Associates Inc. to complete the appraisals of the Borough's Rockville Road properties. A. Stewart moved to accept the quote of \$1500.00 from Agrarian Associates Inc. for the completion of appraisals of Borough's two Rockville Road parcels, seconded by R. Apgar. Motion carried.

*N. Wagner stepped out of the meeting at 8:36PM.

4. K. Lehigh provided initial thoughts for Emergency Responders' Tax Credit, including allowing the volunteer to choose between Real Estate Tax Credit or Earned Income Tax Credit. Ms. Lehigh also discussed defining volunteers as active members, assigning point values for events, fundraising, calls for service, allowing each volunteer to accrue points instead of number of hours.

*N. Wagner returned to the meeting at 8:40PM.

- K. Lehigh moved to authorize E. Gabel to work on draft of Emergency Responders' Tax Credit, seconded by R. Apgar. Motion carried.
5. Additional funding is available for 2018 projects and YCPC proposes to provide \$100,000 per project, Phase I and Phase II Hanover Street Curb and Sidewalk. YCPC plans to have approval from the July YC Commissioner's meeting for changes to CDBG projects.
6. The ARLE Grant Contract should be approved soon by PennDOT for traffic signal upgrades.
7. Borough is still waiting for LED street light project update from Met-Ed.

No Borough Engineer's Report

Solicitor's Report

1. E. Gabel discussed Resolution 2018-5, a fee schedule for subdivision and land development plans and reviews, and miscellaneous borough fees. He clarified use of the Notice of Violation fee and escalating fees for repeat occurrence of the same violation.

*K. Lehigh stepped out of the meeting at 8:45PM.

R. Apgar moved to adopt Resolution 2018-5, a fee schedule for subdivision and land development plans and reviews, and miscellaneous borough fees, seconded by J. Merrick. Motion carried.

*K. Lehigh returned to the meeting at 8:47PM.

2. E. Gabel announced receipt of Refuse/Recycling Bids from Penn Waste Inc. and Republic Services. A. Stewart moved to accept the bids from Penn Waste Inc. and Republic Services for

Refuse and Recycling, seconded by R. Apgar. Motion carried. The solicitor provided the results of the bids for refuse and recycling services from Penn Waste Inc. (PW) and Republic Services (RS):

1A. For two refuse collections per week, one recyclable collection per week and one bulky item, four containers for pick up for the term of two years, beginning August 1, 2018, with billing provided by the Contractor: PW bid \$269.40 for Aug 1, 2018 to July 31, 2019, \$274.80 for Aug 1, 2019 to July 31, 2020, and Borough's Right to Extend the contract for one additional year, \$288.00 for Aug 1, 2020 to July 31, 2021; RS bid \$282.00 for Aug 1, 2018 to July 31, 2019, \$290.40 for Aug 1, 2019 to July 31, 2020, and Borough's Right to extend the contract for one additional year, \$299.16 for Aug 1, 2020 to July 31, 2021. PW Toter Options include optional use of 96-gallon trash cart/toter for refuse and 30-gallon cart/toter for recyclables, \$18.00 a quarter per cart/toter. RS Toter Options include optional use of 96-gallon trash cart/toter for refuse and 30-gallon cart/toter for recyclables, \$15.00 a quarter per cart/toter.

2A. For two refuse collections per week, one recyclable collection per week and one bulky item, four containers for pick up for the term of three years, beginning August 1, 2018, with billing provided by the Contractor: PW bid \$269.40 for Aug 1, 2018 to July 31, 2019, \$274.80 for Aug 1, 2019 to July 31, 2020, \$279.60 for Aug 1, 2020 to July 31, 2021 and the Borough's Right to Extend the contract for one additional year, \$293.00 for Aug 1, 2021 to July 31, 2022; RS bid \$282.00 for Aug 1, 2018 to July 31, 2019, \$290.40 for Aug 1, 2019 to July 31, 2020, \$299.16 for Aug 1, 2020 to July 31, 2021 and the Borough's Right to Extend the contract for one additional year, \$308.16 for Aug 1, 2021 to July 31, 2022. PW Toter Options include optional use of 96-gallon trash cart/toter for refuse and 30-gallon cart/toter for recyclables, \$18.00 a quarter per cart/toter. RS Toter Options include optional use of 96-gallon trash cart/toter for refuse and 30-gallon cart/toter for recyclables, \$15.00 a quarter per cart/toter.

A. Stewart moved to award bid to Penn Waste Inc. for term of three years, \$269.40 for Aug 1, 2018 to July 31, 2019, \$274.80 for Aug 1, 2019 to July 31, 2020, \$279.60 for Aug 1, 2020 to July 31, 2021, with option to extend the contract for one additional year, \$293.00 for Aug 1, 2021 to July 31, 2022, seconded by K. Lehigh. Motion carried.

3. The fire investigation is complete for 3 Terrace Heights; the Borough will receive Fire Escrow Funds. The Borough must follow procedure outlined in Borough Code, Chapter 4 Section 107.

Work Supervisor's Report

1. WS discussed purchase of forks, rated 40-ton capacity, for the tractor, to enable movement of skids, unloading purchases from trucks, etc. WS obtained two quotes: \$600 from McGrew and \$975 from Mahindra. R. Apgar moved to purchase forks for the tractor, for a cost not to exceed \$650.00, seconded by A. Stewart. Motion carried.
2. WS reported that the tractor needs repaired; work will be covered under warranty. There may be a hauling fee to transport tractor to repair location.
3. WS discussed specifics of tar buggy purchase: diesel powered, air compression system, crack sealing will be even with curb line. The purchase was made through Co-stars. The equipment will be stored in Shrewsbury Township and will be shared between Shrewsbury Township, Shrewsbury Borough and Glen Rock Borough for a cost of \$15366.00 per municipality. A. Stewart moved to approve the three-way ownership purchase of the Tar Buggy with Shrewsbury Township, Shrewsbury Borough and Glen Rock Borough, for a cost of \$15,366.00, with written agreement for use of equipment, seconded by R. Apgar. Motion carried.

4. WS will request quotes from Shrewsbury Township for Walnut Street, and West Street to West Court for street paving.
5. WS expressed concern about water pressure in hydrants. WS suggested that the water tanks need to be full, for head pressure to push water through the pipes to hydrants. The Fire Company will send a letter to the Borough, listing their concerns.
6. "Private Property" sign located on School Street should be removed since School Street is a public road, maintained by the Borough.

Police Commission Report

1. New Freedom Borough submitted written five-year commitment with SR Police Commission. A. Stewart moved for Glen Rock Borough to commit to five years with SR Police Commission, seconded by N. Wagner. Council discussed pros and cons of three-year versus five-year commitment to SR Police Commission including stability, costs, currently been operating under PPU system for one year. R. Apgar, K. Lehigh, A. Stewart, and N. Wagner voted in favor of the motion; J. Merrick and D. Young voted against the motion. Motion carried.
2. Police Commission is purchasing a new vehicle.

Recreation Board Report

1. Swing Mats were purchased for a cost of \$1568. K. Lehigh moved to approve the purchase of swing mats for a cost of \$1568, seconded by R. Apgar. Motion carried.
2. The Board presented a quote for five grass treatments by Trugreen Commercial for a cost of \$6350.00. J. Merrick moved to approve the Trugreen Commercial quote of \$6350.00 for five grass treatments using Recreation Funds, seconded by R. Apgar. Motion carried.
3. Continuing to work on list of softball field improvements.
4. Recreation Board is recommending Summer Playground Staff for hire with all applicable background checks completed prior to start of program. R. Apgar moved to hire Recreation Board's recommendations for Summer Playground Staff as long as all applicable background checks have been completed, seconded by A. Stewart. Motion carried.
5. GR Pop Up Markets are planned for first and third Sundays, Noon – 3pm, July, August, and September, and will be located between the Rail Trail and GR EMS building.

Secretary's Report

1. South Penn Code Consultants issued one zoning permit and completed fifteen rental inspections in May, 2018.
2. No report provided by Erdman Animal Control Services.
3. A. Merrick requested a motion to authorize the GR Hose & Ladder Fire Police to assist with NFB's events planned for July 7, September 15, and November 24 and assist with Springfield Township's events on September 3, 2018, as available. R. Apgar moved to authorize the GR Hose & Ladder Fire Police to assist with NFB's events planned for July 7, September 15, and November 24 and assist with Springfield Township's events on September 3, 2018, as available, seconded by K. Lehigh. Motion carried.
4. A. Merrick informed Council that the current treasurer's bond costs \$600 for a \$700,000 bond and is requesting the Borough increase the Bond to \$1,000,000 for a cost of \$750. R. Apgar moved to increase the Treasurer's Bond to \$1,000,000, seconded by A. Stewart. Motion carried.
5. A. Merrick requested a motion to pay the third quarter of SR Police services when the invoice is received, \$67,780. R. Apgar moved to authorize the third quarter payment of \$67,780 for SR Police services when the invoice is received, seconded by A. Stewart. Motion carried.

6. A. Merrick requested authorization to transfer \$40,000 from the General Fund to General Reserve Fund for earning highest yield of interest. R. Apgar moved to authorize the treasurer to transfer \$40,000 from the General Fund to General Reserve Fund for earning highest yield of interest, seconded by N. Wagner. Motion carried.

Mayor's Report

1. Stan Walters, EMC, positively lead emergency services for the 100 School Street roof collapse. Mr. Walters handled all contact with the media. Mayor Trout thanked Immanuel UM Church/The Well for all of their assistance. Current plans include refurbishing 100 School Street apartments; work will take about a year to complete.
2. The Mayor has requested that the Borough provide number of apartments for each multiple unit dwelling to EMS and Fire Company.
3. Mayor provided opening remarks for 2018 GR Arts & Brew Fest.

No Friends of Glen Rock Borough Report

Building/Property Report

1. Floor replacement project in the Neuhaus Building will be scheduled for late August, 2018.
2. The 2018 Budget includes funds for painting/repairing the Neuhaus Building steps and ramp.

No Public Safety Report/ No Special Projects Report/ No Personnel Report/No Ordinance/Refuse Report

Executive Session

**Council recessed to Executive Session at 10:32 PM to discuss possible litigation.

**The Council meeting resumed at 10:55 PM.

Solicitor's Report continued

4. N. Wagner moved to authorize the solicitor to file District Magistrate action for the owners of 31-33 Main Street, seconded by K. Lehigh. Motion carried.

Finance Report

1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by N. Wagner:

a. CGA Law Firm	\$ 2257.00
b. MediaOnePA	964.40
c. South Penn Code Consultants LLC	1637.50

Motion carried.
2. D. Young presented an invoice from Reilly Sweeping Inc. for payment using Liquid Fuel Funds. R. Apgar moved to pay the Reilly Sweeping Inc. invoice, \$2269.00 using Liquid Fuel Funds, seconded by K. Lehigh. Motion carried.

No New Business

*E. Gabel left the meeting at 10:56PM.

President's Report

1. D. Young shared positive results from the 2018 GR Arts & Brew Fest, no problems or public safety concerns; he thanked the committee for their efforts/time.

Public Comment

1. Ken Dry, resident of 133 Manchester Street, stated he will press charges if her neighbor posts videos on Internet.

R. Apgar moved to adjourn the meeting at 10:59 PM, seconded by J. Merrick. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer