

**GLEN ROCK BOROUGH
COUNCIL MEETING
November 14, 2018**

Present: Rollin Apgar, James Merrick, Andrew Stewart, Nick Wagner, and Doug Young

Others Present: Evan Gabel*, Esq., Ann Merrick, Sec/Treas., ten visitors

The meeting was Called to Order at 7:05PM by Council President D. Young beginning with the pledge to the flag.

Announcements/Vacancies

1. Nicole Flemmens, Frederick Kroft and Jason Loudermilk submitted letters of interest for the vacancy on Borough Council. Fred Kroft and Jason Loudermilk were present for the meeting and interviewed by Council. A. Stewart moved to accept Frederick Kroft's letter and appoint him to fill the vacancy on Council, seconded by N. Wagner. After more discussion, A. Stewart and N. Wagner voted in favor; R. Apgar, J. Merrick and D. Young voted against the motion. Motion did not pass. J. Merrick moved to nominate Jason Loudermilk to the vacancy on Council, seconded by R. Apgar. R. Apgar, J. Merrick, and D. Young voted in favor; A. Stewart and N. Wagner voted against the motion. Motion carried.
2. GR Planning Commission has two vacancies.
3. GR Zoning Hearing Board has one vacancy.
4. GR Recreation Board has two members with terms expiring at the end of 2018; R. Mattera is not interested in serving another term. Ali Collier is interested in serving for another three-year term. N. Wagner moved to adopt Resolution 2018-10, to re-appoint Ali Collier for another three-year term ending December 31, 2021, seconded by R. Apgar. Motion carried.
4. President D. Young announced an executive session for later in the meeting, to discuss pending litigation.

Public Comment

1. Resident Terry Cox thanked Council for their efforts to resolve blighted property issues. Mr. Cox requested an update on the property located at 40 Hanover Street. Borough has been in contact with the owner; owner is planning to apply for permit when he hires a contractor to demolish the porch.

Agenda

1. Eric Mueller, Randy Rill and Mike Bortner from American Legion Post #403 presented information to amend their liquor license to offer outside seating, as part of Act 39 of 2016. The members provided rules for the outside designated area, and map/photos of boundary of the proposed extension to premises, proposed sidewalk area, and relocation area for the smoking gazebo. They plan to have a maximum of twelve outside events per year, will not use speakers and will be community friendly. R. Apgar moved to approve and support the Glen Rock American Legion Post #403 proposal to pursue extension of premises with the Liquor Control Board, seconded by A. Stewart. Motion carried.

Approval of Minutes

1. R. Apgar moved to approve the October 17, 2018 Minutes, seconded by N. Wagner. Motion carried.

Old Business

1. Borough received an update that installation of LED Street Lights should begin in January, 2019.
2. Taps committee has obtained keys to the storage closet at the GR Park to begin installation of pole for speakers.
3. R. Apgar provided information and recommends purchasing the full package for Radar Speed Sign; equipment includes one-year warranty. The sign will record the time when speeding is occurring and is portable. A. Stewart moved to accept proposal from All Traffic Solutions and purchase the radar speed sign including one-year TrafficCloud Traffic Suite, seconded by N. Wagner. R. Apgar, A. Stewart, N. Wagner and D. Young were in favor; J. Merrick opposed. Motion carried.

Police Commission Report

1. Representative A. Stewart informed Council of the following items:
 - Commission received Glen Rock's letter to freeze the 2019 Budget and requesting detailed written explanation of the cost increase.
 - Glen Rock's estimated cost for 2019 is \$313,684; the Commission still needs to add insurance premiums to overall budget.
 - Commission is aware of Glen Rock Borough's concern with increased costs.
 - There will not be any taxpayer impact for the Canine Program.

Sergeant Smuck discussed documents provided by Commission's solicitor Peter Ruth, which outline budget assumptions, detailed expense increases, the allocation of the expenses to the member municipalities and the resulting determination of the minimum obligated PPU purchase. Cost per PPU is \$37,955.40.

*E. Gabel arrived for the meeting at 8:10 PM.

Glen Rock Borough's minimum PPU for 2019 is 6.51. There was additional information discussed regarding the self-insured, medical insurance plan for SRPD; surplus funds are returned to the Commission and placed in a Reserve Fund. The total amount of Reserve Funds was not available and it is not known how many funds are maintained in the Commission's Reserve Funds Account. Council thanked Sergeant Smuck, Sergeant Teague and Gail Prego for their attendance and providing explanations/information.

Grants are available for the purchase of Body Armour for the police officers. Council discussed whether grant funds are reflected in the budget; no final answer was provided.

Old Business continued

4. Hanover Street CDBG onsite meeting still needs to be scheduled with JR Holley & Associates.

*Mayor J. Trout stepped out of the meeting at 8:40PM.

5. An update was provided for the ARLE Grant project. An onsite meeting took place with the Borough, J. Brenneman, and TRG engineer. Approval for Council President to sign the Application for Traffic Signal Approval for Penn DOT with the adoption of Resolution 2018-9 is needed. R. Apgar moved to authorize Doug Young to sign the Application for Traffic Signal Approval with Penn DOT with the adoption of Resolution 2018-9, seconded by A. Stewart. Motion carried. A second onsite meeting with Penn DOT may be needed to discuss the challenges with signal light pole placement.

*Mayor J. Trout returned to the meeting at 8:45PM.

6. An update was provided for the 129 Manchester Street pipe and inlet project. A C top inlet has been ordered and temporarily, a concrete channel/brick connection has been constructed between the existing and newly installed pipe. The inlet will be installed and asphalt base course, mill out and surface course per Penn DOT specifications will be completed in the spring of 2019.
7. Pro Champs is not interested in providing vacant property registration in the Borough; they recommended the Borough provide their own service and provided a model ordinance. The Ordinance Committee will investigate further.

Solicitor's Report

1. E. Gabel said the maximum speed limit for residential areas is 25 mph and for urban areas is 35 mph. The ordinance committee will meet to discuss adding streets to Chapter 15 Section 201 of the Borough Code of Ordinances.
2. Council discussed authorizing the solicitor to file liens for specific properties.

*N. Wagner stepped out of the meeting at 9PM.

R. Apgar moved to use Norma Riley Escrow funds for 3 Terrace Heights for expenses incurred by the Borough to cleanup the property, seconded by J. Merrick. Motion carried.

*N. Wagner returned to the meeting at 9:02PM.

- R. Apgar moved to authorize CGA Law Firm to file liens for 3 Holly Lane and 207 Hanover Street, seconded by N. Wagner. Motion carried.
3. Council discussed establishing a separate fee for demolition permit. This fee could be added to the Fee Resolution.
 4. E. Gabel provided a draft solicitation ordinance for Council to review.
 5. R. Apgar moved to authorize E. Gabel to work with Borough Staff, Council President and SPCC, seconded by J. Merrick. Motion carried.
 6. R. Apgar moved to authorize E. Gabel to work with Ordinance Committee, seconded by N. Wagner. Motion carried.

Ordinance Violation Report

1. The owner of 40 Hanover Street requested a time extension to complete porch removal. R. Apgar moved to grant a time extension of December 31, 2018 to owner of 40 Hanover Street to complete porch demolition project, seconded by N. Wagner. Motion carried.
2. The owner of 140 Hanover Street requested a time extension until April, 2019 to complete roof and gutter repairs. R. Apgar moved to grant a time extension until April 1, 2019 for owner of

- 140 Hanover Street to complete roof and gutter repairs, seconded by J. Merrick. Motion carried.
3. The owner of 75 Manchester Street has a deadline of November 27 to apply for permit to demo/repair/replace collapsing deck.
 4. The owner of 20 Glen Avenue has requested a time extension to complete automobile repairs. Council requests that work be completed as soon as possible.
 5. The Bank has contacted the Borough to request additional time to care for the high weeds at 144 Church Street. J. Merrick moved for Borough to hire a company to cut high weeds at 144 Church Street, seconded by R. Apgar. Motion carried.
 6. The secretary provided an update on 41 Cottage Avenue. Letter was written to property owner, but no response was received. The permit deadline for this removal of porch roof and cleanup of debris is January 11, 2019.
 7. 7 Baltimore Street was posted as an unsafe, unsecure property in August, 2018. Council directed to send a letter to property manager/Real Estate manager to secure property with a five-day deadline, send a Notice of Violation (NOV) for unsanitary conditions due to flooding and another NOV for grass, weeds, and tree limbs.
 8. 35 Junior Street owners have not responded to Courtesy Letter for unsecure property and storage of junk boat. Council said to issue a Notice of Violation.
 9. The owner of 124 Church Street is concerned about the deadline to remove the outdoor ramp within thirty days. GR Zoning Hearing Board approved installation of the ramp with the stipulation that ramp was removed within thirty days of death of the owner. Council asked J. Merrick to contact owner, allowing additional time to complete removal of ramp.

Executive Session

**Council recessed to Executive Session at 9:45 PM to discuss current litigation matters.

**The Council meeting resumed at 9:54 PM.

Solicitor's Report continued

7. R. Apgar moved to ratify the settlement agreement with Mr. Litz, seconded by A. Stewart. Motion carried.

Recreation Board Report

1. The next Recreation Board meeting is scheduled on November 20, 2018.
2. J. Flemmens will continue to volunteer as the GR Park Reservation representative.

No Work Supervisor's Report

Secretary's Report

1. South Penn Code Consultants issued two zoning permits, one building permit and completed four rental inspections in October, 2018.
2. No report provided by Erdman Animal Control Services.
3. Borough received one quote from D.A.D. Construction for repairs to the Neuhaus Building basement, \$4400. R. Apgar moved to accept the \$4400 quote from D.A.D. Construction for repairs to the Neuhaus Building basement due to flooding, seconded by N. Wagner. Motion carried.

Mayor's Report

1. Mayor Trout attended the Christmas Star Plaque Dedication held by the GR Historical Preservation Society.

2. Mayor Trout announced GR Tree Lighting, November 25, 6PM.
3. Mayor Trout will inform Chief Boddington of the need for police/sheriff presence for GR Caroler's Christmas Eve.

Building/Property Report

1. J. Merrick has received a written quote and insurance information from Lee Cook (T & L Painting Plus) for repair of steps/painting the ramps/rails in the front of the Neuhaus Building.

No Public Safety Report

Special Projects Report

1. Council discussed the current location of the metal lion in the middle of Veterans Park and will ask Richard Shiles if this is a permanent addition to Veterans Park.

No Personnel Report

Ordinance Report

1. Ordinance Committee will coordinate a meeting with the Solicitor soon.

Finance Report

1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by J. Merrick:

a. CGA Law Firm	\$ 1826.00
b. CGA Law Firm, legal fees	3013.23
c. General Code	995.00
d. Shrewsbury Township	24829.00
e. South Penn Code Consultants LLC	1760.84
f. York Materials Group	2064.74

 Motion carried.
2. President D. Young presented final draft of the 2019 Budget. Council discussed PPU's needed for 2019. A. Stewart moved for Glen Rock Borough to agree to purchase 7.5 PPU's from Southern Regional Police Commission for 2019, seconded by R. Apgar. Motion carried. N. Wagner moved to advertise the 2019 Budget as presented, changing the cost of police services to \$285,000, placing additional funds into Street Work, with adoption of budget during December meeting, seconded by R. Apgar. Motion carried.
3. George's Hauling has completed the cleanup of burned garages at 3 Terrace Heights and submitted his invoice of \$3000. A. Stewart moved to authorize the transfer of \$3000 from the Norma Riley Escrow funds to the General Fund to pay George's Hauling for cleanup of burned garages at 3 Terrace Heights, seconded by R. Apgar. Motion carried.

New Business

1. Council discussed writing a letter opposing York County's Storm Water proposal. Council agreed that a letter should be written.

President's Report

1. D. Young stated previous council member, K. Lehigh served as Council's Library Representative, and on Special Projects and Ordinance Committee. Newly appointed J. Loudermilk will serve as Library Representative and be a member of Special Projects and Ordinance Committee.

No Public Comment

R. Apgar moved to adjourn the meeting at 10:29PM, seconded by J. Merrick. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer