

**GLEN ROCK BOROUGH
COUNCIL MEETING
April 17, 2019**

Present: Rollin Apgar, Jason Loudermilk, James Merrick, Victoria Ribeiro, Andrew Stewart, Nick Wagner, and Doug Young

Others Present: Evan Gabel, Esq., John Trout, Mayor, Jeff Spangler, PE, Ann Merrick, Sec/Treas., and eight visitors

The meeting was Called to Order at 7:03PM by Council President D. Young beginning with the pledge to the flag.

Announcements/Vacancies

1. President D. Young thanked R. Apgar and Mayor J. Trout for their roles on the Valley Bridge Dedication event held on March 29.
2. GR Planning Commission has two vacancies.
3. GR Zoning Hearing Board has one vacancy.

Public Comment

1. Mike Jansen, 93 W. Center Street, requested a Taps update; no update available by Council; Joshua Corney is leading the project.
2. Ken Dry, 133 Manchester Street, informed Council he is still working to resolve his issue with the Rutters work truck parking directly in front of his house.

Agenda

1. Kevin Hale, Assistant Chief, GR Fire Police, informed Council of a meeting scheduled on May 16, 7PM, at the Eureka Fire Company, to discuss the formation of a Fire Police Task Force for Southern York County.
2. Robert Beaghan, 34 Argyle Avenue, received Courtesy Letter informing him that his RV may not be parked on Argyle Avenue. Mr. Beaghan says he was previously granted permission by Council/Mayor to park his RV on Argyle Avenue. Solicitor E. Gabel replied that Borough Council and/or the Mayor cannot make a decision on this matter; approval of a Variance from the GR Zoning Hearing Board is necessary.

Approval of Minutes

1. R. Apgar moved to approve the March 20, 2019 Minutes seconded by N. Wagner. Motion carried.

Borough Engineer's Report

1. Jeff Spangler, James R. Holley & Associates, described possible stormwater issues at 9 Church Street, indicating probably a shared responsibility for repairs between the Borough and the property owner and an approximate estimate of \$3000 to replace and connect storm water pipe to storm drain. J. Merrick moved for GR Borough to pay fees not to exceed \$2000 for installation, excavation and pipe and the Gamble's to pay for concrete repairs and anything else needed, seconded by R. Apgar. Motion carried.
2. Borough discussed ARLE Grant project with Steve Gaulp, Penn DOT's Central Office, Bureau of Maintenance and Operations. Mr. Gaulp suggested re-scoping the project with the installation of a

strain pole with span wire, as long as Borough can obtain an easement from property owner on corner of Main Street and Hanover Street, and possibly preemption of the signal light. The grant requires formal bidding requirements and the grant funds do not pay for any engineering costs. Mayor Trout said preemption would help with emergency services' response times. R. Apgar moved to authorize the engineer to re-scope the project to include installation of strain pole and preemption for ARLE Grant, seconded by J. Merrick. Motion carried.

3. A date for CDBG pre-construction meeting for Hanover Street Curb & Sidewalk's project needs to be scheduled.
4. E. Gabel stated the bid specifications for Hanover Street CDBG Curb & Sidewalk project is voided; updated quantities are needed for \$200,000 project. R. Apgar moved to authorize D. Young to sign amended agreement documents between Glen Rock Borough and Shiloh Paving & Excavating, seconded by N. Wagner. Motion carried.
5. J. Brenneman requested authorization to discuss/meet with the owner of 28 Church Street regarding drainage pipe backing up and water not properly discharging into the storm sewer on Church Street. R. Apgar moved to authorize a meeting with Dean Winemiller, owner of 28 Church Street, to discuss water discharge issues between property and Church Street storm sewer, seconded by N. Wagner. Motion carried.
6. JR Holley & Associates described site visit to Mill Race located underneath 50 Water Street which includes two pipes: one collapsed and one nearly collapsed. J. Spangler provided a rough estimate of \$10,500 to replace two pipes, support wall, pavement and patio restoration. N. Wagner moved to accept JR Holley & Associates estimate up to \$11,000 for pipe replacement, pavement/patio restoration, and trenching and will discuss final surface finish with Brandon Hufnagel, seconded by R. Apgar. Motion carried.

*J. Spangler left the meeting at 8 PM.

Police Commission Report

1. Mayor Trout and Representatives A. Stewart and N. Wagner supplied the following updates:
 - Commission received donation of a canine vest and \$17,000 funds for dog.
 - SRPD assisted the FBI to arrest scammers.
 - Intergovernmental Agreement Committee is working on a new agreement; Council has requested a copy of current draft to review/discuss.
 - SRPD arrested the person involved with burning a bible at Trinity UC Church.

*A. Stewart left the meeting at 8:10 PM.

Old Business

1. Radar Speed Sign will be moved to different locations in the Borough.
2. The sale of GR Borough's Rockville Road properties is limited to one interested buyer for 1.73-acre parcel. The 25.16-acre parcel is encumbered and requires approval from the State Legislature. J. Merrick moved for Borough to make counter offer of \$10,000 to interested party for 1.73-acre Rockville Road parcel, seconded by R. Apgar. Motion carried.
3. No update available for Live Streaming the Council meetings.
4. No update provided for York County Stormwater Authority letter to YCPC.

Solicitor's Report

1. Ordinance 498, Foreclosure Property Registry and Maintenance Ordinance, not ready for adoption. E. Gabel informed that the administrative fee may not be charged, York City Code is different from Borough Code. Ordinance 498 will be ready for adoption at the May meeting.
2. E. Gabel informed that a lien was filed for 207 Hanover Street and final notice will be mailed to owner of 3 Holly Lane on April 18.

Ordinance Violation Report

1. Theron Jeffrey, 44 Hanover Street was mailed Notice of Violation.
2. Mr. Litz, 106 Terrace Heights informed Council that he does not have any abandoned vehicles on any of his parcels in the Borough. Council discussed and is requesting proof of current insurance and registrations for all vehicles.

*J. Loudermilk and V. Ribeiro left meeting for family emergency at 8:32 PM.

3. Borough received complete Animal Permit Application from Mr. Litz, 106 Terrace Heights, which includes chickens, cow, pig and horse. Borough has also received several phone calls for the sale of 49 Glen Avenue and whether agricultural animals are allowed in the Borough. GR Borough's Zoning Ordinance does not allow agricultural animals in any zone; applicants would need to file a Special Exception application with the Zoning Hearing Board for possible approval. Council discussed authorizing the solicitor to investigate inconsistencies with the Borough's Zoning Ordinance and current Animal Permit process.

*J. Loudermilk and V. Ribeiro returned to the meeting at 8:48 PM.

R. Apgar moved to approve Mr. Litz, 106 Terrace Heights 2019 Annual Animal Permit, notify all Annual Animal Permit holders of inconsistencies in the Borough Code and Zoning Ordinance, which will be reviewed clear up inconsistencies and authorized E. Gabel to research/recommend changes for inconsistencies in Zoning Ordinance and keeping of animals with Annual Animal Permits, seconded by J. Merrick. Motion carried.

4. Council received an Animal Permit Application from the owners of 119 Church Street for twelve chickens. J. Merrick moved to approve the Animal Permit Application for eight chickens at 119 Church Street, seconded by N. Wagner. Motion carried.
5. Council received a request to suspend refuse/recycling service at 250 Hanover Street due to owner's unexpected death. V. Ribeiro moved to deny request for suspended refuse/recycling service at 250 Hanover Street, seconded by N. Wagner. Motion carried.
6. Discussion about Airbnb's was deferred until the May Council Meeting.
7. Owners of 57 and 59 Manchester Street have a deadline of April 19 to pay all NOV rental fees.

Recreation Board Report

1. J. Merrick provided the following updates:
 - Several Swing Mats will be replaced.
 - Spinami needs a part replaced.
 - Community Yard Sale will be scheduled for the park, 10 x 10 spots, \$10/spot.
 - 5K9 Bark for the Park will be held on September 21, 2019.
 - Dog Egg Hunt & Photos with Easter Bunny is scheduled for April 20.

- J. Merrick moved to authorize the purchase of 80 cubic yards of mulch from General Recreation, Inc., \$1597.43, using Recreation Funds, seconded by N. Wagner. Motion carried.
- J. Merrick moved to authorize approval of Service Agreement with TruGreen for four treatments, total cost of \$3521 using Recreation Funds, seconded by R. Apgar. Motion carried.
- Dog Park gates have been adjusted/repared by Security Fence Company.
- Water has been turned on at the park.
- A. Merrick requested copies of 2019 letters of employment for all Recreation Board seasonal employees.

Work Supervisor's Report

1. Work Supervisor is recovering from recent surgery.

Personnel Report

1. President D. Young reported that he and A. Merrick are completing a Job Analysis Form for Worker's Compensation.

*E. Gabel left the meeting at 9:18 PM.

Secretary's Report

1. A. Merrick requested a motion to adopt Resolution 2019-12, appointing L. James Merrick to the GR Recreation Board for a five-year term, commencing March 20, 2019 through December 31, 2023. R. Apgar moved to adopt Resolution 2019-12, appointing L. James Merrick to the GR Recreation Board for a five-year term, commencing March 20, 2019 through December 31, 2023, seconded by N. Wagner. J. Merrick abstained from the vote; motion carried.
2. A. Merrick informed Council of a Worship Night planned for June 29 at Ruins Park.
3. General Code provided an estimate of \$1590 - \$1820 plus Shipping & Handling to codify and supplement new legislation including Ordinances 325, 491 through and including 497. A. Merrick requested a motion to authorize the Code Supplement by signing the estimate from General Code. J. Merrick moved to authorize the Code Supplement by signing the estimate from General Code, including the adoption of Ordinance 498, seconded by R. Apgar. Motion carried.
4. A. Merrick requested a motion to authorize the use of Glen Rock Fire Police for Shrewsbury Borough's events on June 11, June 15, June 24-June 28, and October 5, 2019. R. Apgar moved to authorize the use of Glen Rock Fire Police for Shrewsbury Borough's events on June 11, June 15, June 24-June 28, and October 5, 2019, seconded by N. Wagner. Motion carried.
5. A. Merrick requested a motion to authorize the use of Glen Rock Fire Police to assist with traffic control for Stewartstown Borough 2019 events. J. Merrick moved to authorize the use of Glen Rock Fire Police to assist with traffic control for Stewartstown Borough 2019 events, seconded by R. Apgar. Motion carried.
6. A. Merrick requested a motion to authorize the use of Glen Rock Fire Police to assist with traffic control for Springfield Township Triathlon, June 23, 2019 events. R. Apgar moved to authorize the use of Glen Rock Fire Police to assist with traffic control for Springfield Township Triathlon, June 23, 2019 events, seconded by N. Wagner. Motion carried.
7. Borough Office received a request for permission for several 6th Grade Students to sell baked goods/bracelets outside the Neuhaus Building in the afternoon of April 18. The students are

raising funds for Malala Fund, an international organization that helps provide education for girls. V. Ribeiro moved to grant permission to the 6th Grade Students to sell goods outside the Neuhaus Building in the afternoon of April 18, seconded by N. Wagner. Motion carried.

No Animal Control Officer's Report

South Penn Code Consultant's Report

1. SPCC completed eleven rental inspection and issued four zoning permits and three building permits in March, 2019.

Mayor's Report

1. Mayor Trout is working with the Legion to plan Glen Rock's Memorial Day Service, May 27, 11AM, Church Street cemetery.

Building/Property Report

1. Lee Cook plans to begin steps/ramp repairs and painting at the end of April; this quote was approved in 2018.
2. J. Merrick is investigating whether the rain garden collection barrel may be removed or repaired.
3. J. Merrick, member of GR Water & Sewer Authority, mentioned the Authority is looking for a water main leak.

No Public Safety Report

Ordinance Committee Report

1. Swimming Pools are part of the Uniform Construction Code and the International Property Maintenance Code, so the Borough does not need a Pool Ordinance.
2. Ordinance Committee will discuss possible changes to the Borough's Street Cut Permit.

Special Projects Report

1. R. Apgar announced Clean the Stream event for April 27, 2019, 9am – 3pm.
2. Beginning May 1, Peoples Bank will no longer have Saturday hours in Glen Rock Borough.

Finance Report

1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by N. Wagner:
 - a. CGA Law Firm
 - i. March, 2019 Invoice \$ 1070.00
 - ii. Tax Assessment Invoice 1653.20
 - b. James R. Holley & Associates, Inc. 1066.85
 - c. South Penn Code Consultants LLC 1662.50
 - d. Transportation Resource Group, Inc. 571.50Motion carried.

New Business

1. Council suggested use of Holly Tone for treatment of the blue spruce tree located behind the Statue along Water Street.

No Executive Session

President's Report

1. D. Young informed Council of receiving annual auditor letters; he thanked A. Merrick for her efforts to keep all financial records organized and legal.

No Public Comment

J. Merrick moved to adjourn the meeting at 9:36 PM, seconded by R. Apgar. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer