

**GLEN ROCK BOROUGH  
COUNCIL MEETING  
July 17, 2019**

**Present:** Rollin Apgar, Clay Gallegos, James Merrick, Andrew Stewart, Nick Wagner and Doug Young

**Others Present:** Evan Gabel, Esq., John Trout, Mayor, Ann Merrick, Sec/Treas., and four visitors

**The meeting was Called to Order** at 7:03PM by Council President D. Young beginning with the pledge to the flag.

**Announcements/Vacancies**

1. President D. Young thanked and presented A. Merrick with PSAB Cecil K. Leberknight Award, in recognition of ten or more years of dedicated service to Glen Rock Borough.
2. GR Planning Commission has two vacancies.
3. President D. Young provided Resolution 2019-19, a resolution re-appointing Joe Heisler to the GR Planning Commission. R. Apgar moved to adopt Resolution 2019-19, re-appointing Joe Heisler to the GR Planning Commission, seconded by A. Stewart. Motion carried.
4. GR Zoning Hearing Board has one vacancy.
5. President D. Young requested formal adoption of Resolution 2019-18, a resolution appointing Keith Hershner to the GR Water and Sewer Authorities for a three-year term, commencing June 19, 2019 and ending December 31, 2021. R. Apgar moved to adopt Resolution 2019-18, resolution appointing Keith Hershner to the GR Water and Sewer Authorities for a three-year term, commencing June 19, 2019 and ending December 31, 2021, seconded by A. Stewart. Motion carried.
6. President D. Young welcomed newly appointed Clay Gallegos to Borough Council.

**No Public Comment**

**Persons on the Agenda**

1. Salvatore Cilluffo, owner of 7 Baltimore Street, stated he is appealing the second month Notice of Violation he received for use of rental property without an approved rental inspection and/or rental license. He said when he received the first Notice of Violation, the tenants stopped sleeping at the property, but they were playing in the yard and may have been using the bathroom. R. Apgar moved to waive the second month Notice of Violation fees of \$500.00, seconded by A. Stewart. R. Apgar, C. Gallegos, A. Stewart and N. Wagner voted in favor; J. Merrick and D. Young voted opposed. Motion carried.

**Approval of Minutes**

1. R. Apgar moved to approve the June 19, 2019 Council Minutes seconded by J. Merrick. Motion carried.

**Borough Engineer's Report presented by President D. Young**

1. Hanover Street CDBG project expected to begin on August 5, 2019.
2. 2019 ARLE Grant was submitted.
3. Start date has not been confirmed for 9 Church Street project.
4. An update was provided for 50 Water Street project. Next step is installation of polymer. GR Mill Inn's insurance is currently not covering any repairs.

## **Old Business**

1. Radar Speed Sign is currently not posted. R. Apgar plans to provide training to Borough employees.
2. An update was discussed for truck enforcement on Church Street. Chief Boddington has contacted Senator Kristen Phillips-Hill for assistance to develop the best enforcement for trucks and large vehicles on Church Street. J. Merrick and D. Young will develop a letter to submit to Senator K. Phillips-Hill.
3. Borough received one offer of \$77,000 from Douglas Street to purchase 25.16-acre parcel of vacant land on Rockville Road. Council discussed accepting or rejecting the bid. J. Merrick moved to accept Douglas Street's offer of \$77,000 to purchase the 25.16-acre parcel, with contingency that the Borough will be able to remove the Act 70 deed restrictions, seconded by C. Gallegos. Motion carried. A. Stewart moved to authorize Borough Solicitor to investigate details for the sale of the 25.16-acre parcel of vacant land, seconded by R. Apgar. Motion carried.
4. Andrew and Lisa Stewart agreed to purchase the 1.73-acre parcel located on Rockville Road for the price of \$20,000. R. Apgar moved to accept Andrew and Lisa Stewart's offer of \$20,000 for the purchase of 1.73-acre parcel with former water treatment plant building located on Rockville Road, seconded by N. Wagner. A. Stewart abstained from vote. Motion carried. R. Apgar moved to authorize the Borough Solicitor to develop sales agreement, seconded by N. Wagner. Motion carried.
5. Borough has purchased a tablet for Live Streaming Council Meetings and plans to have it activated by next meeting.
6. Borough mailed a letter to Comcast, requesting their proposal for renewing Cable Franchise Agreement.

## **Solicitor's Report**

1. 3 Holly Lane is scheduled for Sheriff Sale on October 7, 2019.
2. E. Gabel provided an update about the Borough's current Zoning Ordinance in relation to Animals. The solicitor could not find any borough's with dedicated Agricultural Zone. E. Gabel suggested an addition to the Borough's Zoning Ordinance, defining what Agriculture is and defining what Agriculture is not. He wants to first discuss this matter with Keith Hunnings. R. Apgar moved to authorize the Borough Solicitor to discuss Animals/Agriculture definitions with Keith Hunnings and provide new language for Zoning Ordinance, seconded by N. Wagner. Motion carried.
3. E. Gabel discussed storage of RV's and Trailers on public streets. Council will continue to discuss.
4. Penn Waste requested earlier start time on July 19 due to excessive heat. Council discussed refuse collection start time, which complies with Noise Ordinance regulations and decided that Penn Waste could begin at 6 AM on July 19; decisions will be made on a case by case basis.

## **Police Commission Report**

1. Mayor Trout and Representative A. Stewart provided the following updates:
  - Officer Derrick Smith and Canine Dog, Ransom, are completing Canine Training.
  - New bargaining agreement has been approved and released for SRPD Officers.
  - Intergovernmental Agreement should be ready by August Council Meeting.
  - Commission members received a presentation for new phone system for the Police Department.
  - Personnel issue was addressed in Executive Session; there will be internal investigation and social media policy will be reviewed.

- South Eastern is requesting an officer for twenty-four hours/seven days a week coverage.
2. Council expressed concern with discrepancies in May and June, 2019 police reports. A. Stewart said he would follow up with Sergeant D. Smuck.
  3. N. Wagner said he will provide a draft of Intergovernmental Agreement.

\*A. Stewart left the meeting at 8:17 PM.

### **Ordinance Violation Report**

1. Updates were provided for the following properties:
  - Notice of Violation is resolved at 44 Hanover Street.
  - Roof repairs will be completed by July 31 at 110 Manchester Street.
  - Unregistered, expired license plate vehicles have been removed or moved at 64-66 Argyle Avenue; however, there is still a trailer on Argyle Avenue. Borough does not know if the trailer is inspected or not. Council will ask SRPD to enforce Borough Ordinance for the trailer.
  - Owner of 5 Terrace Heights has requested a three-month extension until Oct. 31, 2019, to repair the garage. J. Merrick moved to grant time extension until October 31, 2019 to repair the garage at 5 Terrace Heights, seconded by R. Apgar. Motion carried.
  - Owner of 129 Church Street has requested an extension of two weeks to remove overgrown weeds/grass from the front of the property. J. Merrick moved to grant time extension until July 31, 2019 to remove overgrown weeds/grass at 129 Church Street, seconded by R. Apgar. Motion carried.

\*E. Gabel left the meeting at 8:35 PM.

### **Recreation Board Report**

1. Recent meeting was July 16 and three of the five members were present.
2. Board discussed using funds from the sale of the Rockville Road property for re-surfacing the basketball/tennis courts and/or a walking trail.
3. Board is requesting Recycling Containers for the park.
4. Board is planning to temporarily repair the tennis court with crack sealant for an approximate cost of \$300.
5. Board is obtaining quotes for new security cameras for the park.

### **Work Supervisor's Report**

1. Maintenance is working on line painting and sign replacement throughout the Borough.
2. Maintenance repaired an inlet on Hanover Street near Fire Company.

### **Secretary's Report**

1. A. Merrick requested a motion to adopt Resolution 2019-17, a resolution modifying addresses on a portion of Hanover Street in the Borough of Glen Rock. R. Apgar moved to adopt Resolution 2019-17, a resolution modifying addresses on a portion of Hanover Street in the Borough of Glen Rock, seconded by G. Gallegos. Motion carried.
2. A. Merrick requested a motion to advertise Resolution 2019-20, a resolution modifying addresses currently known as 39-43 Main Street to 39 Main Street, Apt A-F. R. Apgar moved to advertise Resolution 2019-20, a resolution modifying addresses currently known as 39-43 Main Street to

- 39 Main Street, Apt A-F, seconded by J. Merrick. Motion carried.
3. A. Merrick requested a motion to authorize the use of Glen Rock Fire Police for Chalmer's Tractor Show held at Wertz's Power Equipment on August 3, 2019. R. Apgar moved to authorize the use of Glen Rock Fire Police for Chalmer's Tractor Show held at Wertz's Power Equipment on August 3, 2019, seconded by J. Merrick. Motion carried.
  4. A. Merrick requested a motion to authorize the use of Glen Rock Fire Police for Springfield Township's Labor Day Car Cruze and Vendor Show on Sept. 2, 2019. R. Apgar moved to authorize the use of Glen Rock Fire Police for Springfield Township's Labor Day Car Cruze and Vendor Show on Sept. 2, 2019, seconded by C. Gallegos. Motion carried.
  5. A. Merrick requested a motion to transfer \$432.31 from General Fund to Fire/Emergency Services Tax Account. J. Merrick moved to authorize the treasurer to transfer \$432.31 from General Fund to Fire/Emergency Services Tax Account, seconded by N. Wagner. Motion carried.
  6. A. Merrick requested a motion to authorize the payment of \$8687.46 from F/E Services Tax Fund to GR Hose & Ladder as budgeted for 2019. R. Apgar moved to authorize the payment of \$8687.46 from F/E Services Tax Fund to GR Hose & Ladder as budgeted for 2019, seconded by C. Gallegos. Motion carried.
  7. A. Merrick requested a motion to authorize the payment of \$8000 from General Fund to GR Hose & Ladder as budgeted for 2019. R. Apgar moved to authorize the payment of \$8000 from General Fund to GR Hose & Ladder as budgeted for 2019, seconded by C. Gallegos. Motion carried.
  8. A. Merrick requested a motion to authorize the payment of \$2450.32 from F/E Services Tax Fund to GR EMS as budgeted for 2019. R. Apgar moved to authorize the payment of \$2450.32 from F/E Services Tax Fund to GR EMS as budgeted for 2019, seconded by C. Gallegos. Motion carried.
  9. A. Merrick requested a motion to refund John L. Trout Sr. twenty-percent of his 2018 RE Municipal Tax bill for his Active Volunteer Status with GR EMS, Inc. R. Apgar moved to refund John L. Trout Sr. twenty-percent of his 2018 RE Municipal Tax bill for his Active Volunteer Status with GR EMS, Inc., seconded by N. Wagner. Motion carried.
  10. A. Merrick requested a motion to authorize the payment of \$2159.91 from the General Fund, 2018 Local Services Taxes to Glen Rock EMS, Inc. R. Apgar moved to authorize the payment of \$2159.91 from the General Fund, 2018 Local Services Taxes to Glen Rock EMS, Inc., seconded by C. Gallegos. Motion carried.

**No Animal Control Officer's Report**

**South Penn Code Consultant's Report**

1. SPCC completed thirteen rental inspections, issued two zoning permits, and two building permits in June, 2019.

**No Mayor's Report**

**Building/Property Report**

1. Steps/Ramp repairs should be completed by the end of August, 2019.

**No Public Safety Report**

**Ordinance Committee Report**

1. Committee is still working on amendments to the Street Cut Ordinance.
2. GR Water & Sewer Authority never submits Street Cut Permit Applications for openings and excavations in Borough Streets. R. Apgar moved to authorize the Borough to send a letter to the

GR Water & Sewer Authority requesting they submit Street Cut Permit Applications and Fees for openings and excavations in Borough Streets, seconded by N. Wagner. Motion carried.

**No Special Projects Report**  
**No Personnel Report**

**Finance Report**

1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by N. Wagner:

- a. CGA Law Firm
  - i. June, 2019 Invoice \$ 2354.00
- b. James R. Holley & Associates, Inc. 2620.11
- c. South Penn Code Consultants LLC 2337.50
- d. TRG 635.00

Motion carried.

**New Business**

1. A request was made for the Borough to write a letter to the owner of 22 Hillside Terrace, informing that tree limbs are blocking the stop sign located at the intersection of Hillside Terrace and Pine Street.
2. Council discussed the intersection of Wolf Street and Starview Court; the roadway is only wide enough for one vehicle and there are bushes that obscure driver's view.

**President's Report**

1. D. Young described Council Committees and announced openings on Personnel and Finance. Clay Gallegos volunteered to fill both of these openings.
2. Felicia Dell, Director of York County Planning Commission presented an update on the status of the proposed Stormwater Authority, during the York County Borough's Association meeting held on June 27.

**No Public Comment**

\*\*Council recessed to Executive Session at 9:02 PM to discuss personnel matter.

\*\*The Council meeting resumed at 9:10 PM.

N. Wagner moved to cancel the July 31 Quarterly Council Meeting, seconded by R. Apgar. Motion carried.

J. Merrick moved to adjourn the meeting at 9:11 PM, seconded by R. Apgar. Motion carried.

**Respectfully submitted,**

Ann E. Merrick  
Secretary/Treasurer