

**GLEN ROCK BOROUGH  
COUNCIL MEETING  
September 18, 2019**

**Present:** Rollin Apgar, Clay Gallegos, Jason Loudermilk, James Merrick, and Doug Young

**Others Present:** Evan Gabel, Esq., John Trout, Mayor, Ann Merrick, Sec/Treas., and two visitors

**The meeting was Called to Order** at 7:00PM by Council President D. Young beginning with the pledge to the flag.

**Announcements/Vacancies**

1. A. Stewart submitted a letter of resignation from Borough Council and SR Police Commission. R. Apgar moved to accept A. Stewart's resignation from Borough Council and SR Police Commission, seconded by J. Merrick. Motion carried.
2. J. Diehl submitted a letter of resignation from Recreation Board. J. Merrick moved to accept J. Diehl's resignation from GR Recreation Board, seconded by R. Apgar. Motion carried.
3. Clay Gallegos volunteered to serve as a Borough Representative on SR Police Commission. R. Apgar moved to appoint C. Gallegos as a Borough Representative on Southern Regional Police Commission, seconded by J. Merrick. Motion carried.
4. GR Zoning Hearing Board has one vacancy.
5. GR Planning Commission has two vacancies.

**No Public Comment**

**Approval of Minutes**

1. R. Apgar moved to approve the August 21, 2019 Council Minutes seconded by J. Merrick. Motion carried.

**Borough Engineer's Report presented by President D. Young**

1. Hanover Street CDBG project is substantially complete; J. Brenneman and D. Young did walk through and developed punch list of outstanding items that must be resolved. No payment has been requested.
2. Borough office mailed Income Survey's to property owners for Phase 3 Hanover Street C/S/D Improvement project. Only five of twenty-five surveys were submitted to YCPC. Borough representatives went door to door, explained project and provided additional surveys.
3. 1<sup>st</sup> Impression plans to begin 9 Church Street project soon.
4. 50 Water Street project was delayed for a week due to a family emergency. D. Young asked for authorization to pay 1<sup>st</sup> Impressions \$40,000 from Liquid Fuel Funds for work completed. R. Apgar moved to authorize the payment of \$40,000 from Liquid Fuel Funds to 1<sup>st</sup> Impressions, for completed work, seconded by J. Merrick. Motion carried.
5. Penn DOT Connects meeting provided information for replacement of Main Street bridge. Penn DOT provided information about Multimodal Transportation Fund Grant; GRB could apply for the grant and use the funds in addition to ARLE Grant funds to replace Traffic Signal Light. J. Brenneman estimates engineering costs to submit an application would be \$4000; matching fund commitment for MTF Grant is at least thirty percent of the total funds requested. Council decided

not to submit a Multimodal Transportation Fund Grant and will wait for the outcome of the second ARLE Grant submission.

### **Old Business**

1. Radar Speed Sign is now posted on Main Street.
2. Penn DOT informed the Borough that signage for no trucks on Church Street applies to all vehicles with a truck registration. Penn DOT is willing to reevaluate the restriction to consider combinations and alternate vehicle types. Penn DOT requested three years of enforcement data; once data is submitted to Penn DOT, they will reevaluate the Borough's concerns.
3. New equipment has been ordered for Live-Streaming Council meetings.
4. Borough is waiting for response from Comcast about renewal of Cable Franchise Agreement.

### **Solicitor's Report**

1. CGA has filed second lien for 3 Holly Lane; property is scheduled for October 7, 2019 Sheriff Sale.
2. E. Gabel provided suggested changes to Zoning Ordinance and a draft animal ordinance for Council's review and further discussion at October Council Meeting.
3. E. Gabel reiterated the conditions for selling Rockville Road property, which was provided during the August Council Meeting.
4. E. Gabel will try to schedule a meeting with DCNR and Representative Kate Klunk's office for sale of 25.16-acre parcel on Rockville Road.

### **Ordinance Violation Report**

1. South Penn Code Consultants is addressing roof collapses at 133-135 Main Street and 35 Junior Street.
2. Abandoned vehicles still being addressed throughout the Borough.

### **Police Commission Report**

1. Mayor Trout provided the following updates:
  - 1.8 % increase is part of 2020 Budget.
  - SRPD has completed upgrading their phone system.
  - Swearing in ceremony was held for Officer Stephen Boddington.
  - Southwestern Regional Police has requested a delay for DCED feasibility study; Southwestern has many options to consider.
  - Commission approved payment of \$148,000 MMO Pension funds for 2020.
  - Face Book incident investigation is complete; personnel committee will now review information.
  - Winterstown Borough submitted letter to withdraw from SRPD services effective October 1, 2019.
  - IGA Committee meeting scheduled for September 17 was canceled. Next meeting is scheduled for October 1. Council discussed re-appointment of new member to this committee and re-appointment of alternate member to Police Commission. R. Apgar moved to terminate N. Wagner as GRB Representative to IGA Committee, seconded by J. Merrick. Motion carried. J. Merrick moved to appoint R. Apgar as IGA representative for GRB, seconded by C. Gallegos. Motion carried. R. Apgar moved to remove N. Wagner as GRB's alternate representative to SR Police Commission and appoint himself as GRB's new alternate, seconded by J. Merrick. Motion carried.

### **Recreation Board Report**

1. Recreation Board is working on their 2020 budget; budget will be ready for October Council meeting.
2. Brandon Hufnagel donated cameras to the Recreation Board for the security project. New security system project is moving forward.
3. J. Merrick moved to authorize the payment of \$178.72 of additional recreation funds to A. Collier for Summer Park Program expenses, seconded by R. Apgar. Motion carried.
4. Bow-Wow in the Park is scheduled on October 27, 5-6pm.

### **Work Supervisor's Report presented by President D. Young**

1. Two quotes were obtained for repairs, including but not limited to upper and lower ball joints, locking hub and bearing pack, axle shaft u-joint, for the 2008 F-550 Borough truck: Quinn's Repair and Fabrication, \$3074.99 and Apple Ford of Red Lion, \$3104.21. C. Gallegos moved to accept the quote from Quinn's Repair and Fabrication, \$3074.99, seconded by R. Apgar. Motion carried.

\*E. Gabel left the meeting at 8:20 PM.

### **Secretary's Report**

1. A. Merrick requested a motion to adopt Resolution 2019-21, resolution modifying addresses for several properties on Water Street in the Borough of Glen Rock. R. Apgar moved to adopt Resolution 2019-21, resolution modifying addresses for several properties on Water Street in the Borough of Glen Rock, seconded by J. Merrick. Motion carried.
2. A. Merrick discussed amendments for previously approved projects for the conversion of Municipal Parking Lot lights and three Borough owned street lights to LED's. Available options include changing bulbs for a cost of \$858.66, changing two heads for a cost of \$1616.08 or changing four heads for a cost of \$2454.94 with Grace Electric. R Apgar moved to change bulbs for a cost not to exceed \$900, seconded by C. Gallegos. After discussion about more light coverage, helping to make parking lot safe and secure, Council unanimously voted opposed to this motion; motion dismissed. R. Apgar moved to approve the four-head option costing \$2454.94 with Grace Electric, seconded by C. Gallegos. J. Merrick opposed the motion; R. Apgar, C. Gallegos, J. Loudermilk, and D. Young voted in favor of the motion; motion carried.
3. A. Merrick provided an estimate of \$596.58 from Grace Electric for a LED upgrade of three Borough owned street lights located at 41 Circle Drive, 17 Circle Drive and 23 Hillside Terrace. R. Apgar moved to approve the estimate not to exceed \$600 from Grace Electric for a LED upgrade of three Borough owned street lights located at 41 Circle Drive, 17 Circle Drive and 23 Hillside Terrace, seconded by J. Merrick. Motion carried.

### **Animal Control Officer's Report**

1. Council discussed and will investigate options other than SPCA, for residents and Animal Control Officer to take stray animals.

### **South Penn Code Consultant's Report**

1. SPCC completed eighteen rental inspections, and issued one zoning permit and one building permit in August, 2019.

### **No Mayor's Report**

**Building/Property Report**

- 1. Lee Cook hopes to have the steps/ramp repairs at the Neuhaus Building completed before the end of September.
- 2. J. Merrick will obtain quotes for maintenance of the Rain Garden.

**GR Water & Sewer Authority**

- 1. Keith Hershner did not attend the September Water & Sewer Authority Meeting. R. Apgar assured Council that K. Hershner will attend the October, 2019 meeting

**Public Safety Report**

- 1. R. Apgar suggests to not renew the software subscription for the radar speed sign from All Traffic Solutions.
- 2. Public Safety Committee recommends the following changes:
  - Painting the curb yellow to prevent parking at the intersection of Pleasant Street and Circle Drive.
  - 25 mph Speed Limit sign on Glen Avenue, entrance of Field of Broad Springs development.
  - Painting a white Stop Line at the Stop Sign on Hillside Terrace, near intersection with Pine Street.

R. Apgar moved to install a 25 mph Speed Limit sign on Glen Avenue at the entrance of Field of Broad Springs development, seconded by J. Merrick. Motion carried.

**Ordinance Committee Report**

- 1. Street Cut Ordinance changes are currently on hold.

**No Special Projects Report/Personnel Report.**

**Finance Report**

- 1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by J. Merrick:
 

a. BLM Construction & Remodeling, LLC	\$ 5425.00
b. CGA Law Firm	
i. July Invoice	1620.00
ii. August Invoice	1562.00
c. James R. Holley & Associates, Inc.	2442.00
c. South Penn Code Consultants LLC	1675.00

 Motion carried.
- 2. D. Young presented an invoice from Shrewsbury Township for the purchase of Crack Sealer, to be shared by Shrewsbury Township, Shrewsbury Borough and Glen Rock Borough, cost of \$17,233.33; this purchase was previously approved. R. Apgar moved to authorize the payment of \$17,233.33 to Shrewsbury Township for one-third cost of Crack Sealer, seconded by J. Merrick. Motion carried.
- 3. Shrewsbury Township is going to develop an Agreement for sharing the Crack Sealer. Council suggested rotating use of the sealer on a schedule, wear and tear maintenance costs to be shared,

damage costs to be paid by the municipality that damages the equipment, acknowledge receipt of equipment.

4. Finance Committee is working on the 2020 Budget. Some items being considered include purchase of used pickup truck for Maintenance, camera system for storm drains, cabinets and bathroom for the maintenance building, projector and screen for Council meetings. Council should submit suggestions to the committee members; next meeting is scheduled for September 24 at noon.
5. R. Apgar moved to authorize D. Young to sign the MetLife 457(b) Plan Document Services Agreement for Government Employers, seconded by J. Merrick. Motion carried.
6. Borough Office is planning to close the Rental Fund and transfer all information and funds to the General Fund.

### **No New Business**

### **President's Report**

1. Council discussed possible collapse of Manchester Street in front of the American Legion driveway entrance. Borough has reached out to Penn DOT.
2. Council discussed flooding in the rear of the American Legion parking lot. There is a clogged storm drain. Council decided the American Legion has the burden of proof of ownership.
3. York County Emergency Management Advisory Committee is seeking members.
4. York County Borough's Association's next meeting is scheduled on September 26, 2019.

### **No Public Comment**

Quarterly Council Meeting is scheduled for October 30, 2019, 7PM at the Borough Office.

R. Apgar moved to adjourn the meeting at 9:03 PM, seconded by J. Merrick. Motion carried.

**Respectfully submitted,**

Ann E. Merrick  
Secretary/Treasurer