

**GLEN ROCK BOROUGH
COUNCIL MEETING
May 20, 2020**

Present: Rollin Apgar, Joe DiCandeloro*, Clay Gallegos, Jason Loudermilk, James Merrick, Victoria Ribeiro and Doug Young

Others Present: Evan Gabel, Esq.; John Trout, Mayor; Jason Brenneman*, P. E.; Ronald McCullough, Work Supervisor; Ann Merrick, Sec/Treas., and one visitor

The meeting was Called to Order at 7:00PM by President D. Young beginning with the pledge to the flag.

Announcements/Vacancies

1. President D. Young announced an Executive Session for the end of the meeting to discuss pending litigation for the Villanova Case and personnel matters.
2. GR Planning Commission has two vacancies.

Public Comment

1. David Hagler of 105 Park Avenue is requesting for Council to ask the GR Authority to begin accepting electronic payments. J. Merrick will discuss electronic payments with the GR Authority during their June meeting.

Approval of Minutes

1. J. Merrick moved to approve the April 15, 2020 Council Minutes seconded by R. Apgar. Motion carried.

Old Business

1. Radar Speed Sign is currently being charged. R. Apgar with turn equipment over to maintenance employees for future placement/charging of equipment.
2. Council discussed names of local real estate agents to contact for possible MLS Listing of Borough's 25.16-acre parcel on Rockville Road.
3. Council discussed misuse of dumpster at the park. Officer Grove, SRPD, identified two illegal dumps of materials but currently there are no ordinances in place to prohibit dumping anything into the dumpster at the park. Council is not planning to enforce illegal use of the dumpster at the park.
4. Officer Grove asked for an update on trucks driving on Church Street. Penn DOT engineers state that current signage allows for enforcement of the Vehicle Code. Council is working with elected representatives to address concerns with trucks on Church Street.
5. No update available for Hanover Street CDBG project.
6. No progress made on Live Streaming the meetings; the Ambulance Building meeting room needs stronger Wi-Fi.
7. R. Apgar reached out to American Legion as a possible donation source for Military Service Flags; no response received.
8. No one volunteered to serve as borough representative with SPCA.

Solicitor's Report

1. E. Gabel brought updated drafts of Zoning Ordinance and Animal Ordinance to the May meeting; Council reviewed. The solicitor plans to email final drafts to Council prior to the June meeting.

2. Street Cut Ordinance was emailed to Council; E. Gabel discussed the added language regarding bonds.

Ordinance Violation Report

1. SPCC issued a letter for dangerous and unsecure structure to owners of 3 Holly Lane.
2. SPCC issued a letter for unsecure structure and intent of use of structure to owner of 135 Main Street.
3. SPCC/Borough is addressing property violations at 35 Junior Street.

Police Commission Report

1. Commission held virtual meeting on May 19.
2. Commission reviewed finance report.
3. School Resource Officers are now working patrol hours. Council asked for explanation about how the SRO's are being paid and whether their hours will cause an increase of cost to fulltime members.
4. No update is available for the Intergovernmental Agreement; the committee has not met recently.
5. South Eastern School District/Southern York County School District have budgeted for fulltime SRO's for 2020-2021.

*J. Brenneman entered the meeting at 7:59PM.

6. Council discussed being fulltime members and sharing associated costs or controlling costs by being an hourly member.

Borough Engineer's Report

1. Mill Race video project is scheduled for May 21.
2. Engineer discussed best way forward with Penn DOT for use of ARLE Grant funds. Met-Ed gave authorization for man-hands to be installed on their utility pole. TRG has submitted this information to Penn DOT and are waiting for their approval.
3. J. Brenneman provided an update on trench restorations for Columbia Gas project by Kinsley Construction. Some areas on Hayward Heights need base repair and are outside the trench restoration project. Kinsley provided an estimate of \$2448 to repair. A small section of Hayward Heights/Park Avenue intersection needs final overlay and is also not part of the trench restoration project. Kinsley provided an estimate of \$8540 to repair. The Borough may accept a quote of less than \$11,300 with no formal bidding requirements or need to obtain written or telephonic quotes.

*J. DiCandeloro entered the meeting at 8:13PM.

- R. Apgar moved to accept Kinsley's estimated quotes not to exceed total price of \$11,299 for base repairs and final overlay street work on Park Avenue/Hayward Heights areas which are not part of trench restoration project, seconded by J. Merrick. Motion carried.
4. Council discussed deadlines for turning back the funds from the first ARLE Grant; decision will be made at the June meeting.

*J. Brenneman left the meeting at 8:16PM.

Recreation Board Report

1. Summer Park Program has been canceled for this year due to Covid-19 restrictions.
2. Pavilion reservations are canceled until York County is in Green Phase. Additional guidelines may be required when YC is in Green Phase.
3. Playground equipment will open when York County is in the Green Phase.
4. Mulching project will be re-scheduled in the fall, 2020.
5. GR Recreation Board has three applicants to interview for Park Caretaker.
6. Someone at the park removed the "Caution" tape from Playground Equipment. Recreation Board is frustrated with lack of response from SRPD.

*J. DiCandeloro left the meeting at 8:21PM.

7. Softball outfield fence is broken.

Work Supervisor's Report

1. Susquehannock High School principal, Kevin Molin, reached out to the Borough to ask for permission and assistance to install banners, approximately 40, in honor of graduating seniors. GR Maintenance employees are willing to complete this task. C. Gallegos moved to authorize Borough employees for installation and tear-down Susquehannock High School banners, seconded by R. Apgar. Motion carried. All equipment being provided by SYCSD and banners will be displayed for three months, June – August.
2. Council discussed that the funds budgeted for the purchase of used pickup truck are not sufficient to make the purchase and an increase of funds is necessary. J. Loudermilk moved to purchase a new pickup truck with warranty, seconded by V. Ribeiro. Council discussed options between the purchase of new versus used truck. R. Apgar, C. Gallegos, J. Loudermilk and V. Ribeiro voted in favor of motion; J. Merrick and D. Young voted against the motion; motion carried.
3. WS is obtaining a quote from Shrewsbury Township to pave Valley Street.
4. Due to severe creek bed erosion, Met-Ed is moving their utility pole from current location to same side of Valley Street, before entrance to Argyle Avenue bridge.
5. WS suggested storm sewer system upgrade for Hanover Street due to collapsing inlets and different sizes of storm water pipes. This may be a good project for CDBG Grant funds.

Secretary's Report

1. Hufnagel Public Library director, Suzanne Linebaugh, provided a possible plan for reopening the library as safely as possible. J. Merrick moved to approve use of the lobby of the Neuhaus Building for book pickup service, seconded by R. Apgar. Motion carried.
2. A. Merrick requested a motion to appoint a representative and alternate to the YC Storm Water Consortium. Resident Matt McMahon said he is willing to serve as representative and R. Apgar said he would serve as the alternate. R. Apgar moved to appoint Matt McMahon as the representative and himself as the alternate to the YC Storm Water Consortium, seconded by C. Gallegos. Motion carried.
3. A. Merrick provided an update about Met-Ed owned street lights. The Borough converted four lights to LED's but these lights must be removed from Met-Ed poles. The lights will either need to be installed on Borough owned poles or could be wired into an existing meter.
4. A. Merrick requested a motion for funds to complete shredding of borough documents. R. Apgar moved to authorize funds not to exceed \$1000 for shredding borough documents, seconded by J. Merrick. Motion carried.

No Animal Control Officer's Report
No South Penn Code Consultant's Report

Mayor's Report

1. American Legion's Memorial Day Service is canceled for the public due to Covid-19 restrictions.

Building/Property Report

1. Committee is still gathering information regarding best use of spaces inside the Neuhaus Building and plan to meet with the GR Hose & Ladder soon.

Public Safety Report

1. R. Apgar suggested the installation of a small, free, pantry box on Borough Property, to provide packaged food items to anyone in need. R. Apgar moved to install Free Food Pantry Box on Borough's property on Water Street, seconded by V. Ribeiro. Motion carried.

No Ordinance Committee Report

Special Projects Report

1. No date set for Borough Clean-up.
2. Mick McGee is interested in helping the residents of Glen Rock Borough.
3. Borough has obtained Referendum Handbook which outlines the process for park annexation.
4. No update for stream restoration.

Personnel Report

1. President D. Young discussed changing the employees work week from Friday – Thursday to Monday – Sunday, to begin immediately.

Finance Report

1. In 2006 Council withheld payroll of 40 hours from Ronald McCullough and 25 hours from Ann Merrick, for the administrative processing of payroll. These employees were given letters that stated upon termination of employment, the withheld earnings would be released upon termination of employment. D. Young suggests paying the withheld hours at the employees' current rates of pay now. C. Gallegos moved to pay withheld hours at current rate of pay, 40 hours for Ronald McCullough and 25 hours for Ann Merrick, seconded by R. Apgar. Motion carried.
2. Council discussed adopting a real estate tax waiver of penalties associated with real estate taxes levied and due for tax parcels within Glen Rock Borough. J. Merrick moved to adopt Resolution 2020-15, granting tax waiver of penalties, seconded by R. Apgar. Motion carried.
3. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by C. Gallegos:

a. CGA Law Firm	\$2860.00
b. James R. Holley & Associates, Inc.	3845.95

Motion carried.
4. C. Gallegos moved to authorize payment of the \$2000 donation to South Central York County Senior Center as budgeted, seconded by R. Apgar. Motion carried.

5. R. Apgar moved to authorize payment of the \$8000 donation to GR Recreation Board as budgeted, seconded by C. Gallegos. Motion carried.

No New Business

No President's Report

Public Comment

1. Resident Matt McMahon mentioned the erosion on Valley Street will get worse with each rain.
2. Resident Matt McMahon informed Council of a problem with trash and trash cans being kept along the curb all week long on Glen Avenue.

Executive Session

**Council recessed to Executive Session at 9:20 PM for Personnel issues and Villanova Litigation update.

**The Council meeting resumed at 10:02PM.

Personnel Report continued

2. J. Merrick moved to accept items 1, 2, 4, and 5 from the McCullough inquiry, seconded by R. Apgar. Motion carried.

Meeting adjourned at 10:03PM.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer