

**GLEN ROCK BOROUGH
COUNCIL MEETING
June 17, 2020**

Present: Rollin Apgar, Clay Gallegos**, Jason Loudermilk, Victoria Ribeiro and Doug Young

Others Present: Evan Gabel, Esq.; John Trout, Mayor; Jason Brenneman*, P. E.; Ann Merrick, Sec/Treas., and twelve visitors

V. Ribeiro announced she is video and audio recording the meeting.

**C. Gallegos attended meeting telephonically.

The meeting was Called to Order at 7:00PM by President D. Young beginning with the pledge to the flag.

Announcements/Vacancies

1. President D. Young announced an Executive Session for possible litigation.
2. GR Planning Commission has two vacancies. Jeremy Dixon submitted a letter of interest for one of the Planning Commission vacancies. R. Apgar moved to appoint Jeremy Dixon for a four-year term to the Planning Commission, seconded by V. Ribeiro. Motion carried.
3. J. Merrick submitted a letter of resignation from Council. V. Ribeiro moved to accept J. Merrick's resignation from Council seconded by C. Gallegos. Motion carried. J. Merrick's resignation creates vacancies for the Vice-President of Council, Hufnagel Library liaison, SYCEMA Representative, and Recreation Board liaison. These vacancies will be discussed when someone is appointed to fill the vacancy.
4. Borough residents interested in filling the Council vacancy should submit a letter of interest to the Borough Office.
5. D. Young nominated R. Apgar as the Vice-President; R. Apgar accepted the nomination. Motion carried.

No Public Comment

Agenda

1. York County Economic Alliance and Eastwick Solutions presented the Trail Town initiative for York County. The program encourages a regional approach for towns located along the YC Rail Trail. A "Walkshop" is scheduled for June 27, 10AM to identify ways to improve the trail experience/identify action items. V. Ribeiro moved to adopt Resolution 2020-16, to support and participate in the York County Rail Town Program, seconded by R. Apgar. Motion carried.
2. Warren Cadwallader, owner and resident of 176 Hanover Street, expressed concerns with numerous days and time of day fireworks are being shot off in the Borough. Glen Rock will obtain a copy of New Freedom Borough's recently adopted a fireworks ordinance.
3. Lucy Cadwallader, owner and resident of 176 Hanover Street, discussed speeding on Hanover Street, property maintenance issues, and suggested the Borough sponsor a Community yard sale the weekend of July 3-5, 2020. The Borough will advertise a Facebook Event.

*J. Brenneman arrived for the meeting at 7:41PM.

4. Polly Thompson/Ron Besaw, owners and residents of 80 W. Center Street submitted an application for goats, chickens and bees. Council discussed the new amendments to zoning and animal ordinances, which will be adopted in August. Currently goats are not allowed in Residential Suburban Zone, so applicant would have to apply for Special Exception through Zoning Hearing Board. Ron Besaw also asked for an update on 3 Holly Lane. Council will be discussing process for condemning properties and is trying to address as many property ordinance violations as possible. Council authorized the refund of \$25.00 to Polly Thompson for Animal Permit Application.

Approval of Minutes

1. R. Apgar moved to approve the May 20, 2020 Council Minutes seconded by V. Ribeiro. Motion carried.

Old Business

1. No traffic calming update.
2. An update was provided for the sale of 25.16-acre parcel on Rockville Road. Residential Real Estate agent was contacted; she recommended the Borough contacted Commercial RE company. Contact has been made with Rock Commercial Real Estate.
3. The Agreement of sale for 1.73-acre parcel on Rockville Road has been signed and borough sent deposit of \$1000 to CGA Law Firm for placement in Escrow Account.
4. No response received from several messages to American Legion regarding their possible support of Service Flag project.

Borough Engineer's Report

1. Utility Services Group, Inc. (USG) provided a video from GR Mill Race investigation. USG also does clean outs and provided a quote of \$4450 for two days, laborer and disposal of materials. R. Apgar moved to approve USG's quote not to exceed \$4900 to clean out the GR Mill Race, seconded by V. Ribeiro. Motion carried.
2. J. Brenneman provided an update for the ARLE Grant signal light project. Since Met-Ed will allow the installation of pedestrian signal heads, signs and buttons to be attached to their pole, Penn DOT now considers this work to be maintenance, so the southeast corner will not require ADA compliant curb ramps (Manchester Street/Baltimore Street corner). The remaining three corners will be ADA compliant. The engineer is still waiting to hear whether the Borough may continue to use an existing pole on the Peoples Bank corner, and then install a new pole with signals on Main Street/Hanover Street corner and a mast arm on the remaining corner. J. Brenneman suggested approving the second ARLE Grant. A. Merrick provided Resolution 2020-17, authorizing the Council President to sign the Penn DOT Agreement and all future grant-related documents. R. Apgar moved to adopt Resolution 2020-17, seconded by V. Ribeiro. Motion carried. V. Ribeiro moved to authorize the Council President to sign and date the signature page of the Agreement for the ARLE Grant, seconded by R. Apgar. Motion carried.
3. Projects will be submitted during the fall of 2020 for the next CDBG cycle, 2021-2023.

**C. Gallegos left the meeting at 8:20PM.

4. Council discussed use of current CDBG funds, originally approved for Hanover Street C/S/D Improvements. J. Brenneman confirmed with YCPC that the funds could be used for a different project, the replacement of storm sewer; however, all CDBG projects must provide improvements

to specific residents in the Borough and the process for obtaining the qualification information is by residents completing an income survey and submitting survey to YCPC. Council discussed providing clear, concise education to Borough residents by inviting residents to a meeting to discuss survey. Borough plans to keep current funds for the Hanover Street C/S/D Improvement project instead of starting a new project.

5. J. Brenneman provided an update on the Columbia Gas/Kinsley street repair project.

Executive Session

**Council recessed to Executive Session at 8:45 PM for possible litigation discussion.

**The Council meeting resumed at 8:55PM.

V. Ribeiro moved to authorize E. Gabel to write a letter to owner of 115 Hayward Heights regarding stormwater and paving, seconded by R. Apgar. Motion carried.

*J. Brenneman left the meeting at 8:56PM.

Solicitor's Report

1. Council reviewed final draft of amendments to Zoning Ordinance. R. Apgar moved to authorize E. Gabel to advertise for hearing and adoption of Zoning Ordinance amendments at the August Council meeting, seconded by V. Ribeiro. Motion carried
2. R. Apgar moved to authorize E. Gabel to advertise amendments to the Animal, Street Cut, Parking and Renal Ordinances for adoption during the July Council meeting, seconded by V. Ribeiro. Motion carried.
3. E. Gabel emailed the requirements for condemning properties for further review and discussion.

Ordinance Violation Report

1. President Young informed Council there are many properties with trees/bushes growing into the Borough right-of-way. The property owners will receive a courtesy letter listing the ordinance requirements.

Police Commission Report

1. Commission held virtual meeting on June 3, 2020.
2. SRPD received another health rebate from insurance company; the fulltime members may receive another credit toward quarterly payment for 2020 police services.
3. Commission offered a twenty percent rebate to the school district's because the schools were closed due to Covid.
4. A local high school student submitted questions to SRPD in reference to George Floyd's death and #Blacklivesmatter movement. Chief Boddington and Commission Attorney are providing joint response.
5. June meeting will also be virtual.
6. IGA Committee met and discussed different approaches to establishing formula. The committee hopes to have a draft agreement ready for review within the next few weeks.

Recreation Board Report

1. Board is obtaining dirt to fill in holes in the dog park.
2. GR Park is open and is accepting reservations again, maximum twenty-five people per reservation; applicants must follow Covid guidelines.

3. Board recommends Council hire Tyler Mewhirter as the Seasonal Caretaker and Jim Merrick as backup, pending completion of all clearances. V. Ribeiro moved to hire Tyler Mewhirter as Seasonal Caretaker and Jim Merrick as backup, seconded by R. Apgar. Motion carried.
4. New sink faucets have been installed in the restrooms and work well. Still waiting for special order parts to repair the dog fountains in the Dog Park.
5. Summer Park Program at Home has begun registration; Board expects fewer participants than in the past for in person park program.

Work Supervisor's Report

1. Shrewsbury Township submitted an estimate of \$70,000 to install leveling course and two-inch wearing course to parts of Valley Street. After discussion, V. Ribeiro moved to accept Shrewsbury Township's bid of \$70,000 to pave Valley Street, seconded by R. Apgar. Motion carried.

Secretary's Report

1. A. Merrick requested a motion to appoint Richard Shiles as the alternate for the YC Storm Water Consortium, in place of R. Apgar. R. Apgar moved to appoint Richard Shiles as the alternate for the YC Storm Water Consortium, seconded by V. Ribeiro. Motion carried.
2. A. Merrick requested a motion to grant time extension of June 30, 2020 to Kevin Krout, 108 Pine Street, for moving vehicle and clean-up of property. V. Ribeiro moved to grant time extension of June 30, 2020 to Kevin Krout, 108 Pine Street, for moving vehicle and clean-up of property, seconded by R. Apgar. Motion carried.
3. A. Merrick requested a motion to transfer \$300.74 profits from Gaga Pit fundraiser from Friends account to GR recreation Fund and \$2025.68 McCormick donation from Friends account to GR Recreation Fund. R. Apgar moved to approve transfer of \$300.74 profits from Gaga Pit fundraiser from Friends account to GR recreation Fund and \$2025.68 McCormick donation from Friends account to GR Recreation Fund, seconded by V. Ribeiro. Motion carried.
4. Council agreed with A. Merrick to keep the Borough Office closed to the public and will conduct business through mail, phone and emails.

No Animal Control Officer's Report

South Penn Code Consultant's Report

1. SPCC issued three renewed building permits, one building permit and two zoning permits in April/May, 2020.

No Mayor's Report

Building/Property Report

1. A quote was obtained from Summit Landscape Development, Inc. for weeding the Rain Garden, trimming/shaping the shrubs and trees on Main Street in front of municipal parking lot and the area next to traffic light on Baltimore Street. R. Apgar moved to approve the quote of \$944.00 from Summit Landscape Development, Inc. for weeding the Rain Garden, trimming/shaping the shrubs and trees on Main Street in front of municipal parking lot and the area next to traffic light on Baltimore Street, seconded by V. Ribeiro. Motion carried.
2. Work Supervisor still needs to find a location to dump the tree that was removed from Ridge Avenue property.

No Public Safety Report/No Ordinance Committee Report/No Special Projects Report

Personnel Report

1. President Young is working on updates to the Employee Handbook.

Finance Report

1. D. Young presented the invoices over \$500.00 for payment through the General Fund. V. Ribeiro moved to pay the following invoices over \$500.00, using the General Fund, seconded by

R. Apgar:

a. CGA Law Firm	\$ 2916.00
b. James R. Holley & Associates, Inc.	5011.10
c. Hondru Chrysler Dodge Jeep Ram	32695.00
d. South Penn Code Consultants LLC	1850.00
e. TRG, Inc.	952.00

Motion carried.

New Business

1. Borough residents are asking for an update on the Veterans Park project. The bricks have been purchased for the walkway. The contractor's schedule is busy; Borough may need to pay for installation of the brick walkway.

No President's Report

No Public Comment

R. Apgar moved to adjourn the meeting at 9:34 PM, seconded by V. Ribeiro. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer