

**GLEN ROCK BOROUGH
COUNCIL MEETING
July 15, 2020**

Present: Rollin Apgar, Joe DiCandeloro, Jason Loudermilk, Victoria Ribeiro and Doug Young

Others Present: Evan Gabel, Esq.; John Trout*, Mayor; Jason Brenneman*, P. E.; Ann Merrick, Sec/Treas., and six visitors

The meeting was Called to Order at 7:07PM by President D. Young beginning with the pledge to the flag.

No Announcements/No Public Comment

Vacancies

1. Clay Gallegos submitted a letter of resignation from Council. V. Ribeiro moved to accept the resignation of C. Gallegos from Council, seconded by R. Apgar. Motion carried.
2. Borough Council now has two vacancies. Letters of interest were received from three residents: George Arnold, 39 Main Street Apt. D, Veronica Broadwater, 12 Hanover Street, and Joshua Miller, 2781 Rexwood Drive. G. Arnold and V. Broadwater were present for the meeting and introduced themselves and their interest for serving on Council; J. Miller was not present. V. Ribeiro moved to appoint Veronica Broadwater to the vacancy created by J. Merrick's resignation, seconded by R. Apgar. Motion carried. V. Ribeiro moved to appoint George Arnold to the vacancy created by C. Gallegos' resignation, seconded by J. DiCandeloro. Motion carried.
3. Polly Thompson submitted a letter of resignation from GR Zoning Hearing Board. R. Apgar moved to accept Polly Thompson's resignation from the GR Zoning Hearing Board, seconded by V. Ribeiro. Motion carried.
4. There is one vacancy on the GR Zoning Hearing Board.
5. GR Authority requested the removal of Keith Hershner from their board for lack of attendance to meetings. R. Apgar moved to remove Keith Hershner as a Board member of GR Authority, seconded by J. DiCandeloro. Motion carried.
6. William Mabon, 134 Valley Street, submitted letter of interest for GR Authority vacancy. R. Apgar moved to appoint William Mabon to the GR Authority Boards with term expiring in December 2023, seconded by V. Ribeiro. Motion carried.
7. GR Planning Commission has one vacancy.

Approval of Minutes

1. V. Ribeiro moved to approve the June 17, 2020 Council Minutes seconded by R. Apgar. Motion carried.

Old Business

1. Speed Sign was on Rexwood Drive and will be placed on Hanover Street next.
2. V. Ribeiro provided an update about meeting with Shrewsbury Borough employee regarding speed humps. Next step is placement of speed spy on Hanover Street. Borough has contacted SRPD to request placement; should occur early August.
3. Borough obtained a Commercial Property Marketing Agreement with Rock Real Estate for the sale of 25.16-acre parcel on Rockville Road, with listing price of \$175,000 for property and eight percent commission for Rock Real Estate. E. Gabel reviewed the agreement and informed Council

there is a dual representation clause and language in agreement is standard. Council discussed possibly negotiating commission or obtaining a second quote from another company. V. Ribeiro moved to sign agreement with Rock Real Estate as presented, seconded by R. Apgar. Motion carried.

4. R. Apgar has tried to contact American Legion several times; he plans to ask for private donations to continue display of Service Flags in borough.

*J. Brenneman arrived for the meeting at 7:37 PM.

Borough Engineer's Report

1. J. Brenneman discussed cleanout of the tailrace and mill race. There is still a lot of debris up slope from the mill race. He suggests the Borough budget for yearly cleanouts of these areas.
J. Brenneman also suggests replacing the pipe through the mill race to the tailrace and will develop a list of options/costs for repair/replacing the pipes.

*J. Trout arrived for the meeting at 7:42 PM.

2. Columbia Gas trench restorations are almost complete; work remaining is overlay of Wolf Street and Church Street.
3. No update available for ARLE Grant.
4. Council discussed possible projects, including Hanover Street Storm Sewer and Baltimore Street Sidewalk replacement for the next CDBG cycle, 2021-2023. Borough will ask YCPC if Income Survey's may be completed prior to submitting applications for the next CDBG cycle.

*J. Brenneman left the meeting at 7:55 PM.

Solicitor's Report

1. Ordinance 499, amending sections of Chapter 13, Part 1 of the rental ordinance in the Borough Code of Ordinances was advertised. R. Apgar moved to adopt Ordinance 499, seconded by J. Dicaneloro. Motion carried.
2. Ordinance 500, amending Chapter 15, Part 4, parking prohibited at all times in certain locations in the Borough Code of Ordinances was advertised. R. Apgar moved to adopt Ordinance 500, seconded by V. Ribeiro. Motion carried.
3. Ordinance 501, amending Chapter 2, animals, in the Borough Code of Ordinances was advertised. R. Apgar moved to adopt Ordinance 501, seconded by V. Ribeiro. Motion carried.
4. Ordinance 502, amending Chapter 21, Part 1, excavation in streets in the Borough Code of Ordinances was advertised. R. Apgar moved to adopt Ordinance 502, seconded by V. Ribeiro. Motion carried.
5. Zoning Ordinance amendments must be advertised twice and will be ready for adoption during the August meeting.

Ordinance Violation Report

1. Borough property located at 3 Holly Lane has a Notice of Violation deadline of July 22 for numerous violations including blight. Council discussed next steps to address violations at this property, including filing District Justice action and filing with Court of Common Pleas. V. Ribeiro moved to authorize E. Gabel to file District Justice action if there is not contact to begin repairs, after July 22 deadline, seconded by R. Apgar. Motion carried.

Police Commission Report

1. No Commission meeting since last Council meeting.
2. Draft of IGA has not been provided to municipalities. One significant factor of cost for twenty-four hours/seven days per week coverage is meeting requirement of two officers on duty at all times.

Recreation Board Report

1. Pending GR Recreation Board approval, R. Apgar moved to approve payment of \$1142.15 to Plumb Krazy for plumbing work at the park, seconded by V. Ribeiro. Motion carried.

Work Supervisor's Report

1. New Freedom Borough employees/equipment did excellent street sweeping this year.

Secretary's Report

1. Hufnagel Public Library is planning to open on July 20 with limited browsing and fifty-percent occupancy; patrons will not have access to computers, copying services, or bathrooms. All in-person programming is canceled through at least the end of the summer due to Covid restrictions.
2. Several landlords requested an extension of deadline to complete rental inspections due to Covid. After council discussion, R. Apgar moved to extend the rental inspection deadline for current rental properties, if requested by landlord, with a deadline of November 30, but new rental properties must complete inspections immediately, seconded by V. Ribeiro. Motion carried.
3. Borough received new five-year winter agreement from Penn DOT. A. Merrick requested a motion to authorize the Council President to execute the winter agreement with Penn DOT. R. Apgar moved to authorize the Council President to execute the five-year winter agreement with Penn DOT, seconded by J. DiCandeloro. Motion carried.
4. Borough received Thank You from SYC Senior Center for generous donation.

No Animal Control Officer's Report

South Penn Code Consultant's Report

1. SPCC issued four zoning permits, two building permits and completed two rental inspections in June, 2020.

No Mayor's Report

No Building and Property Report/No Public Safety Report

Ordinance Committee Report

1. Council reviewed New Freedom Borough's recently adopted fireworks ordinance; some of the regulations are not applicable to Glen Rock Borough. R. Apgar moved to authorize E. Gabel to review fireworks ordinance, providing draft for August meeting, seconded by V. Ribeiro. Motion carried.

No Special Projects Report

Personnel Report

- 1. President Young provided updates to the Employee Handbook. V. Ribeiro moved to approve updates to the Employee Handbook, seconded by R. Apgar. Motion carried.

Finance Report

- 1. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by

V. Ribeiro:

a. CGA Law Firm	\$ 4386.00
b. James R. Holley & Associates, Inc.	1411.50
c. Kinsley	6336.68
d. South Penn Code Consultants LLC	2000.00
e. Summit Landscape Development, Inc.	632.48

Motion carried.

- 2. D. Young presented an invoice from New Freedom Borough of \$1221.25 for payment through Liquid Fuel Funds for street sweeping. R. Apgar moved to approve payment of \$1221.25 to New Freedom Borough from Liquid Fuel Funds for street sweeping, seconded by V. Ribeiro. Motion carried.

New Business

- 1. New committees will be formed during the August Council meeting.

President’s Report

- 1. President D. Young presented proposal update for equipment in the GR EMS meeting room, including new tables, chairs for council and the public, screen and projector. V. Ribeiro moved to accept meeting room proposal of \$5275. Council discussed hiring PC Experts for WIFI upgrade/recommendations. V. Ribeiro amended her motion to accept meeting room proposal and WIFI upgrade for cost of \$6500, seconded by R. Apgar. Motion carried.

No Public Comment

V. Ribeiro moved to cancel the Quarterly Council meeting on July 29, 2020, seconded by R. Apgar. Motion carried.

R. Apgar moved to adjourn the meeting at 8:59 PM, seconded by V. Ribeiro. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer