

**GLEN ROCK BOROUGH  
VIRTUAL COUNCIL MEETING  
November 18, 2020**

**Present:** Rollin Apgar, George Arnold, Veronica Broadwater\*, Joseph DiCandeloro\*, Jason Loudermilk, Victoria Ribeiro and Doug Young

**Others Present:** Evan Gabel, Esq.; John Trout, Mayor; Jason Brenneman, PE\*, Ann Merrick, Sec/Treas, and eight visitors.

**The meeting was Called to Order** at 7:05PM by President D. Young.

**No Public Comment**

**Announcements**

1. Council President D. Young announced an Executive Session toward the end of the meeting to discuss on-going litigation.

**Vacancies**

1. There is one vacancy on the GR Zoning Hearing Board.
2. There is one vacancy on the GR Planning Commission.
3. GR Water & Sewer Authority will have one vacancy beginning January 1, 2021.

**Approval of Minutes**

1. R. Apgar moved to approve the October 21, 2020 Council Minutes seconded by V. Ribeiro. Motion carried.

**Persons on the Agenda**

1. Theresa Craley, Multiple Districts, Lions Club International: requesting consideration for a Rubber Duck Race to be held in Codorus Creek in Glen Rock Borough, possibly June 12, 2021, 2pm, to raise funds for Beacon Lodge, a residential camp in Pennsylvania. E. Gabel suggested the Lions Club reach out to DCNR. Borough Council does not have any concerns about the event.
2. Silas Chamberlin, YCEA, provided Trail Town update. He requested a member of Council to serve on Steering Committee and also asked for volunteers to serve on Action Teams, to help prioritize and implement recommendations from Steering Committee. V. Ribeiro volunteered to serve on Steering Committee and may be able to suggest a few volunteers for Action Committee.

\*J. Brenneman entered the meeting at 7:40 PM.

**Police Commission Report**

1. Commission held continuation to their November meeting on November 17, to discuss 2021 budget. The Commission passed by 6-2 vote, in favor of presenting approved budget to municipal members. GR Borough's portion of the approved budget is \$318,553.28, 8.19 PPU's. Council discussed viable options. V. Ribeiro moved to reject the commission's proposed 2021 budget requirement for Glen Rock and freeze the 2021 budget in accordance with the Intergovernmental Agreement, seconded by G. Arnold. Motion unanimously passed.

2. V. Ribeiro moved for Glen Rock Borough to commit to a cost of \$298,064 or 7.71 PPU's for 2021 Police Services, seconded by G. Arnold. Motion unanimously passed.
3. No IGA update available.

### **Borough Engineer's Report**

1. Atlantic Stormwater may begin the Mill Race project after Thanksgiving.
2. No update is available for Income survey requests for submission of 2021-2023 CDBG projects.
3. Authorized ARLE Grant Agreement has been received from Penn DOT.
4. Council discussed the order of projects for submission to 2021-2023 CDBG Grant cycle, all Curb and Sidewalk projects:
  - a. unfinished portion of North side of Hanover Street, properties 141-223;
  - b. Hanover Street: Hill Street to 231 Hanover Street, and
  - c. 13-43 Baltimore Street.V. Ribeiro moved to approve the order of Curb and Sidewalk projects to be submitted for 2021-2023 CDBG Grant Cycle, seconded by J. Loudermilk. Motion carried.
5. Council discussed the stacked stone stream bank collapse at 24 Valley Street and possible ways to stabilize. President D. Young will discuss with Work Supervisor to determine if Borough has equipment to make the repairs. Although not legally responsible, the Borough may consider sharing repair costs with property owner.

\*J. Brenneman left the meeting at 8:15 PM.

### **Old Business**

1. V. Ribeiro scheduled another meeting with Shrewsbury Borough to discuss their Traffic Calming policy.
2. Legislation may be voting this week to approve SB1214, previously known as HB 114, for the sale of Rockville Road property.
3. G. Arnold provided an update for Veterans Park project; alterations may be needed for original plans and a new contractor may be necessary to complete the project.

### **Solicitor's Report**

1. R. Apgar moved to adopt Ordinance 505, an ordinance which amends various sections of Chapter 15, Part 4, with regard to parking, seconded by V. Ribeiro. Motion carried.

### **Ordinance Violation Report**

1. Council discussed all outstanding rental inspections. Property owners need to be encouraged to complete inspections prior to the end of the year. As long as owners/property maintenance companies are communicating with the Borough, rental licenses will not be revoked and monthly noncompliance fees will not be charged due to Covid.
2. Rental Property owner, B. Champney, submitted an Appeal Request for penalty fees due to failure to complete two rental inspections by Ordinance deadline. V. Ribeiro moved to grant an appeal for the penalty fees, but the owner must complete rental inspections as soon as possible, seconded by R. Apgar. Motion carried.
3. Council discussed ordinance violations for the property located at 20 Edgehill Road. V. Ribeiro moved to allow a one-week extension for the owner's/property management as long as they provide a written plan to remediate all violations at 20 Edgehill Road, seconded by G. Arnold. Motion carried.

### **Recreation Board Report**

1. V. Ribeiro moved to approve the Recreation Board's 2021 Budget, seconded by R. Apgar. Motion carried.
2. Christmas at the Park is planned for December 6, 2:30-4:30pm; Holiday Helping boxes will be distributed, along with family and pet pictures with Santa, Candy Cane Hunt, crafts and more.

### **Public Comment**

1. Borough resident Kelly Kibler asked for an update on 138 Park Avenue. The Borough is actively pursuing action against the owner of 138 Park Avenue for several ordinance violations.

### **Work Supervisor's Report**

1. Maintenance crew has been doing leaf pickup and crack sealing.

### **Secretary's Report**

1. R. Apgar moved to authorize Mayor John Trout and Borough Secretary to sign off on changes to the Fire and/or EMS responses for the Borough as requested by York County Department of Emergency Services, seconded by G. Arnold. Motion carried.
2. Beautification Committee has volunteered to maintain the Rain Garden.

### **No Animal Control Officer's Report**

### **Zoning Officer's Report**

1. SPCC issued six zoning permits, three building permits and completed eighty-two rental inspections: sixty-six passed, twelve failed and four are pending further information for September and October, 2020.

### **Mayor's Report**

1. York County Food Bank set up Mobile Food Pantry in the EMS parking lot today to distribute nutritious food items.

### **Building and Property Report**

1. Second proposal was obtained for replacement of commercial grade exterior doors on the Maintenance Building from D & D Scarborough, Inc., \$4979.00. G. Arnold moved to approve D & D Scarborough, Inc. proposal, \$4979.00, to replace two doors on the maintenance building, seconded by R. Apgar. Motion carried.

\*J. Dicandeloro left the meeting at 9 PM.

### **No Public Safety Report/No Ordinance Committee Report**

### **Special Projects Report**

1. R. Apgar is trying to obtain information about stream restoration.

### **No Personnel Report**

\*V. Broadwater left the meeting at 9:25 PM.

### **Finance Report**

1. Final review of 2021 Budget was discussed. G. Arnold moved to advertise the 2021 Budget, seconded by R. Apgar. Motion carried.
2. D. Young presented the invoices over \$500.00 for payment through the General Fund. V. Ribeiro moved to pay the following invoices over \$500.00, using the General Fund, seconded by G. Arnold:

a. CGA Law Firm	\$ 2963.00
b. General Code	995.00
c. James R. Holley & Associates, Inc.	920.00
d. Daniel B. Krieg, Inc.	1350.40
e. Ream, Carr, Markey, Woloshin & Hunter, LLP	3766.00
f. South Penn Code Consultants	8312.50

Motion carried.
3. R. Apgar moved to approve the payment of \$5500.00 to L.S. Lee, Inc. for replacement/repairs to guide rails using Liquid Fuel Funds, seconded by V. Ribeiro. Motion carried.

### **No New Business/No President's Report**

### **Executive Session**

\*\*Council recessed to Executive Session at 9:36 PM to discuss on-going litigation.

\*\*The Council meeting resumed at 9:44 PM.

### **Solicitor's Report continued**

2. R. Apgar moved to adopt Resolution 2020-24, a resolution amending the fee schedule regarding the unlawful growth of grass or weeds, to add a civil penalty, seconded by G. Arnold. Motion carried.

### **No Public Comment**

V. Ribeiro moved to adjourn the meeting at 9:45 PM, seconded by R. Apgar. Motion carried.

**Respectfully submitted,**

Ann E. Merrick  
Secretary/Treasurer