

**GLEN ROCK BOROUGH
COUNCIL MEETING
October 21, 2020**

Present: Rollin Apgar, Veronica Broadwater, Joseph DiCandeloro, Jason Loudermilk, Victoria Ribeiro and Doug Young

Others Present: Evan Gabel, Esq.; John Trout, Mayor; Jason Brenneman, PE* and Ann Merrick, Sec/Treas.

The meeting was Called to Order at 7:00PM by President D. Young beginning with the pledge to the flag.

Announcements

1. Council President D. Young announced Live Streaming on Borough's Facebook page for the October Council meeting.
2. Council President D. Young announced an Executive Session toward the end of the meeting to discuss personnel and current litigation.

Public Comment

1. Jim Merrick, member of Immanuel UM Church, requested using Borough Employees to direct traffic on Church Street while the church's contractor removes a large tree from the church cemetery. R. Apgar moved to authorize the use of Borough Employees to direct traffic for removal of tree from Immanuel's cemetery on Church Street with no fee to the church, seconded by V. Broadwater. Motion carried.

Vacancies

1. There is one vacancy on the GR Zoning Hearing Board.
2. There is one vacancy on the GR Planning Commission.
3. GR Water & Sewer Authority will have one vacancy beginning January 1, 2021; anyone interested should contact the Borough Office.
4. R. Apgar moved to adopt Resolution 2020-21, re-appointing Sarah Frane to her final two-year term, expiring December 31, 2022 to the Glen Rock Recreation Board, seconded by V. Ribeiro. Motion carried.
5. R. Apgar moved to adopt Resolution 2020-22, re-appointing Jac Seitz to another five-year term, expiring December 31, 2025 to the Glen Rock Authority, seconded by J. Loudermilk. Motion carried.
6. R. Apgar moved to adopt Resolution 2020-23, re-appointing John Lutz to another four-year term, expiring December 31, 2024 to the Glen Rock Planning Commission, seconded by V. Ribeiro. Motion carried.

Approval of Minutes

1. R. Apgar moved to approve the September 16, 2020 Council Minutes seconded by V. Ribeiro. Motion carried.

Persons on the Agenda

1. David Gonzalez and Silas Chamberlin, YCEA, re-scheduled to attend the November Council meeting.

2. Joe Heisler, Borough resident of 27 Cottage Avenue and Secretary for Arthur's Friends, Branch Support Group for Arthur Hufnagel Public Library: J. Heisler thanked Council for continued support and provided an outline of digital programming being offered due to Covid restrictions.

Police Commission Report

1. 2021 Police Budget includes an increase of 1.84% to SYC School District and 3% raise for non-uniform personnel. No preliminary figures were provided to Council for their budget.
2. Shrewsbury Borough Mayor Mike Sharkey provided an IGA update.

*J. Brenneman arrived for the meeting at 7:30 PM.

3. Chief J. Boddington addressed complaints about speeding on Manchester Street. A "Reduced Speed Ahead" sign is required, five hundred feet from the Borough's 25mph Speed Limit Sign.

Old Business

1. V. Ribeiro is recruiting members for a Traffic Calming Committee.
2. Legislative update was provided for HB 114, for the sale of Rockville Road property.
3. V. Broadwater provided an update for Veterans Park project.

Solicitor's Report

1. E. Gabel suggested parking ordinance amendments for Pleasant Street and Borough Parking Lot on Manchester Street. R. Apgar moved to authorize E. Gabel to advertise parking ordinance amendments, seconded by V. Ribeiro. Motion carried.
2. Council discussed Rental Relief program which requires an application from renter and property owner. Borough Council will send letter to property owners requesting their support for tenants who are applying for Rent Relief.

Borough Engineer's Report

1. J. Brenneman reviewed estimates received for concrete conveyance project in the Mill Race. There were two bids received: Yoe Concrete bid \$17,057 and Atlantic Stormwater bid \$7500. R. Apgar moved to accept the bids and approved the quote from Atlantic Stormwater, seconded by V. Ribeiro. Motion carried. R. Apgar amended his previous motion to use Liquid Fuel Funds to pay for Mill Race project, seconded by V. Ribeiro. Motion carried. The work will be scheduled when it suits GR Mill Inn's schedule.
2. No updates available for the ARLE Grant and Hanover CDBG project.
3. Council discussed possible projects for the 2021-2023 CDBG Program cycle: Hanover Street Curb and sidewalk, Baltimore Street Curb and Sidewalk and Storm Sewer replacement for lower portion of Hanover Street. Borough will request the completion of income surveys from Baltimore Street residents. CDBG Application deadline is January 15, 2021.
4. Columbia Gas trench restoration project should be complete by the middle of November.

*J. Brenneman left the meeting at 8:25 PM.

Ordinance Violation Report

1. Council discussed ordinance violations at the following properties: 20 Edgehill Road, overgrown grass/weeds, junk, unsecure pool and 138 Park Avenue, overgrown weeds and stagnate pool water. R. Apgar moved to authorize CGA Law Firm to file with District Magistrate if there is no

communication from owners and plan to abate violations, seconded by V. Broadwater. Motion carried.

Recreation Board Report

1. Board is working on their 2021 Budget.
2. October 18 events at the park were successful.
3. Board is planning Christmas events for the park.
4. Board is discussing additional signage for the park.

Work Supervisor's Report

1. R. Apgar moved to approve quote from L.S. Lee, Inc. to replace guiderails located on Pleasant Street and Argyle Avenue for a total cost of \$5,500 using Liquid Fuel Funds, seconded by V. Ribeiro. Motion carried.
2. WS is using new crack sealer on Valley Street and Rexwood Drive.
3. R. Apgar moved to approve quotes from Scott's Heating and Air to replace Modine Heaters located in Maintenance Building and basement of Neuhaus Building for total not to exceed \$7500, seconded by V. Ribeiro. Motion carried.
4. R. Apgar moved to approve quote from Ben Druck Door Company to install electric operator on existing door in basement of Neuhaus Building for a cost of \$1990, seconded by V. Ribeiro. Motion carried.
5. A quote was obtained from BLM Construction to replace two commercial grade exterior doors at the Maintenance Building for a cost of \$7376. Borough will obtain additional quotes for this project.
6. R. Apgar moved to purchase a third skid of crack sealer material for approximate cost of \$1400, if needed, seconded by V. Ribeiro. Motion carried.

Secretary's Report

1. R. Apgar moved to authorize the transfer of \$100,000 from GR Reserve funds to General Fund for budgeted expenses, seconded by J. Loudermilk. Motion carried.
2. R. Apgar moved to authorize the transfer of \$5000 from Rental Fund to General Fund to pay budgeted expenses, seconded by J. Loudermilk. Motion carried.
3. R. Apgar moved to approve the installation of Handicapped Parking space as close to 104 Church Street as possible, seconded by V. Ribeiro. Motion carried.
4. V. Ribeiro moved to authorize the approval of Wellspan Consortium Contract and enrollment fees for participation in DOT regulated random drug testing for Work Supervisor, seconded by R. Apgar. Motion carried.
5. Due to increased disposal rates at the YC Resource Recovery Facility, Penn Waste is increasing their semi-annual rate for Borough residents to \$142.74 effective February 1, 2021.

No Animal Control Officer's Report/No Zoning Officer's Report

Mayor's Report

1. Mayor J. Trout provided the plan for GR Carolers 2020 Christmas Eve; specific information is posted on Borough's Facebook page and Glen Rock Carolers website.
2. Mayor thanked the GR Recreation Board for creative Scavenger Hunt.

No Building and Property Report

Public Safety Report

- 1. Radar Speed Sign is currently located on Manchester Street.

No Ordinance Committee Report

Special Projects Report

- 1. R. Apgar has reached out to Shrewsbury Township Manager regarding annexation of GR Park and adjoining land.
- 2. Stream Restoration quotes are being gathered for further discussion by Council.

No Personnel Report

Finance Report

- 1. Council reviewed 2021 Budget notes. Council will authorize advertising the budget during their November meeting and adopt 2021 budget during their December meeting.
- 2. D. Young presented the invoices over \$500.00 for payment through the General Fund. R. Apgar moved to pay the following invoices over \$500.00, using the General Fund, seconded by J. DiCaneloro:
a. CGA Law Firm \$ 1272.00
b. James R. Holley & Associates, Inc. 965.25
c. Daniel B. Krieg, Inc. 2616.20
d. Southern Regional Police Commission 72345.50
Motion carried.

No New Business

President’s Report

- 1. Due to Covid, the GR Hose & Ladder has not been able to hold annual fundraisers. President D. Young suggests making an extra donation of \$4000 to the Fire Company. R. Apgar moved to authorize an extra donation of \$4000 to GR Hose & Ladder for 2020, seconded by J. DiCaneloro. Motion carried.
- 2. President D. Young thanked Ann Merrick for completion of clean Audit for Liquid Fuel Funds and management of all Borough Funds.
- 3. President D. Young provided update for York County Broadband Project; York County Commissioners are using Cares Funding for installation of Wi-Fi Hot Spots to communities along the Rail Trail from York City to New Freedom.

Executive Session

**Council recessed to Executive Session at 9:02 PM to discuss pending litigation.
**The Council meeting resumed at 9:22 PM.

Solicitor’s Report continued

- 5. R. Apgar moved to authorize E. Gabel to file complaint in Court of Common Pleas, for 3 Holly Lane property, if necessary, seconded by V. Ribeiro. Motion carried.

R. Apgar moved to cancel the Quarterly Council Meeting scheduled on October 28, seconded by V. Ribeiro. Motion carried.

No Public Comment

R. Apgar moved to adjourn the meeting at 9:24 PM, seconded by V. Ribeiro. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer