

**GLEN ROCK BOROUGH
VIRTUAL COUNCIL MEETING
March 17, 2021**

Present: Rollin Apgar, George Arnold, Veronica Broadwater, Jason Loudermilk, Victoria Ribeiro and Doug Young

Others Present: Evan Gabel, Esq.; Jason Brenneman, P. E.*; John Trout, Mayor; Ann Merrick, Sec/Treas, and three visitors.

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

No Public Comment

Vacancies

1. One vacancy for each of the following: GR Zoning Hearing Board, GR Planning Commission and GR Water & Sewer Authority.
2. One vacancy on the York County Storm Water Consortium.

Approval of Minutes

1. V. Ribeiro moved to approve the February 17, 2021 minutes, seconded by V. Broadwater. Motion carried.

Police Commission

1. IGA Committee is developing costs for budget and exiting.

Old Business

1. No update for Veterans Park project.
2. E. Gabel is working on settlement agreement for 3 Holly Lane; deed in lieu of condemnation draft is prepared. Access to the property has not been approved by owner yet.

Solicitor's Report

1. Title search of farm lane on the West side of Borough's 25.16-acre parcel on Rockville Road revealed no access from Borough's parcel.
2. District Magistrate trial scheduled for April 12 for 138 Park Avenue.
3. E. Gabel provided amendments to the Grass and Weed Ordinance for Council's review. He has been asked to provide his opinion for enforcement options, and the Ordinance Committee will review/discuss and then present to Council.
4. Complaint for 20 Argyle Avenue has been filed with the District Magistrate.
5. Council discussed upcoming tax assessment appeal hearing for 33 Hanover Street. Borough Solicitor was not authorized to attend.
6. Council discussed Valley Street wall collapse.

Persons on Agenda

1. Silas Chamberlin of York County Economic Alliance presented Trail Town master plan for GRB. The plan will include recommendations to strengthen trail connections with the community and provide a blueprint for future improvements.

Ordinance Enforcement Report

1. Council discussed continued noncompliance to Rental Ordinance for 167 Hanover Street property. D. Young moved to authorize the solicitor to file District Magistrate action for 167 Hanover Street, seconded by V. Ribeiro. Motion carried.
2. An update was provided for 133-135 Main Street; owner is applying for demolition permit and owner's engineer will develop plans for construction of three-story, three-unit residence.

Recreation Board Report

1. March meeting discussed the following items:
 - animal control contact information will be added to signs at the park
 - new signs at the dog park will include a bar code to scan, enabling easier access for possible park donations
 - completion of interviews for summer program positions
 - March 28 is Egg My House fundraiser
 - Participation in July 11 Summer Fest.
2. Requested motion from Borough to hire Kimberly Elbert as Seasonal Caretaker for park. V. Ribeiro moved to hire Kimberly Elbert as Seasonal Caretaker pending completion of all clearances, seconded by G. Arnold. Motion carried.

Work Supervisor's Report

1. J. Loudermilk moved to authorize the purchase of Z Flash Module for Dodge pickup, not to exceed \$250, seconded by G. Arnold. Motion carried.

Secretary's Report

1. V. Ribeiro moved to authorize the payment of \$8000 donation to the GR Hose & Ladder as budgeted, seconded by J. Loudermilk. Motion carried.
2. Penn Waste has no accounts with a balance greater than \$1000.
3. D. Young moved to authorize the payment of \$13460 for the 2021 MMO for municipal pension, seconded by V. Ribeiro. Motion carried.
4. SRPD recommends the installation of five to six additional signs for the snow emergency routes.
5. Statement of Financial Interests are due by May 1, 2021. Still need statements from G. Arnold, V. Broadwater and J. DiCandeloro.
6. Discussed purchasing additional dog bag dispensers for 3 Main Street and near YC Rail Trail/in front of the library.
7. Discussed hiring a service to cleanup dog waste from 3 Main Street property. Borough issued letters to dog owners walking their dogs at 3 Main Street property and not cleaning up dog waste.

No Mayor's Report/No Animal Control Officer's Report

Zoning Officer's Report

1. SPCC issued two building permits, three zoning permits and completed one rental inspections, February, 2021.

Building and Property Report

1. A. Locke, the A. Hufnagel Public Library manager is requesting an electrical upgrade to the office. Grace Electric submitted a quote NTE \$1300 for new panel box and four dedicated outlets.

V. Ribeiro moved to accept the quote from Grace Electric, not to exceed \$1300 for installation of new panel box and four dedicated outlets, seconded by G. Arnold. Motion carried.

Public Safety Report

1. Installation is complete for LED Solar Kit purchased from All Traffic Solutions for Radar Speed Sign.

Ordinance Committee Report

1. Committee will schedule a meeting to discuss Grass and Weed Ordinance recommendations when received from Solicitor.

*J. Brenneman arrived at the meeting at 8:07 PM.

Special Projects Report

1. Council agrees with scheduling a Community Yard Sale and will advertise through Facebook Events.
2. R. Apgar is trying to obtain real quotes for Stream Bank restoration.

Borough Engineer's Report

1. YCPC and HUD approved the 2019 CDBG Projects. YCPC approved the 2020 CDBG projects; HUD has not approved the 2020 projects yet. D. Young moved to approve the 2019 and 2020 CDBG contracts, authorizing R. Apgar to sign contracts and authorized J. Brenneman to advertise for bids for the entire Hanover Street CDBG project, seconded by G. Arnold. Motion carried.
2. Atlantic Stormwater began the GR Mill Race project, but could not pour concrete due to issue with concrete not meeting Penn DOT specifications.
3. ARLE grant updates were provided: TRG is requesting borough's approval to apply for PennDOT Highway Occupancy Permit (HOP). D. Young moved to authorize TRG to submit PennDOT HOP for handicap ramps, seconded by V. Ribeiro. Motion carried
4. A second Eagle Traffic Signal has been located in Erie, Pennsylvania. Jay Jenkins has provided an estimate totaling \$1115 to pick up the four-way signal light, replace lights with LED's, paint and ship it to the Borough. D. Young moved to accept Jay Jenkins estimate of \$1115 for signal light repairs/shipping, seconded by V. Broadwater. Motion carried.
5. J. Brenneman suggested some options for repairing the collapsed wall at 24 Valley Street. V. Ribeiro moved to authorize J. Brenneman to obtain phone quotes for repairs to the collapsed wall at 24 Valley Street, seconded by G. Arnold. Motion carried. V. Ribeiro moved to authorize the solicitor to contact the owners of 24 Valley Street regarding repairs and responsibilities, seconded by G. Arnold. Motion carried.
6. J. Brenneman will provide updates as available for PennDOT culvert work on Route 616.
7. Council discussed collapsing retaining walls along Winter Avenue and the best way remediate. Council discussed meeting on-site with property owners.
8. Council discussed Street Cut Permit application process and bond requirements. D. Young moved to exempt Columbia Gas and PUC Utilities from bonding requirements for street cut permit applications, seconded by G. Arnold. Motion carried. V. Ribeiro moved to authorize the solicitor to amend the street cut ordinance and advertise the amended ordinance for adoption during the April Council meeting, seconded by D. Young. Motion carried.

*J. Brenneman left the meeting at 9:14 PM.

No Personnel Report

Finance Report

1. R. Apgar presented the invoices over \$500.00 for payment through the General Fund. D. Young moved to pay the following invoices over \$500.00, using the General Fund, seconded by G. Arnold:
 - a. CGA Law Firm

January Invoice	\$ 1820.00
February Invoice	1596.00
 - b. Hamilton & Musser, PC 6050.00
 - c. James R. Holley & Associates, Inc. 654.00
 - d. Daniel B. Krieg, Inc. 1027.65
 - e. Ream, Carr, Markey, Woloshin & Hunter, LLP 796.00
 - f. South Penn Code Consultants 2759.70
 - g. TRG, Inc. 2609.00

Motion carried.

New Business

1. Council has asked the office to provide two informative posts per week on Facebook, keeping content fresh and residents up to date on all things GRB.
2. Council discussed refuse pickup for commercial businesses. Letters will be mailed to any business without refuse pickup.
3. Council discussed using new template for Borough Website. V. Ribeiro moved to upgrade website with NCD Solutions for a cost not to exceed \$1000, seconded by G. Arnold. Motion carried.
4. Council discussed deer carcass in the creek; R. Apgar will discuss with maintenance regarding removal.

President's Report

1. R. Apgar announced Spring Cleanup scheduled April 17, 9am – 1pm, requested authorization of paid maintenance employee and to purchase mulch. V. Ribeiro moved to authorize paid maintenance employee and purchase of up to \$1500 of mulch, seconded by G. Arnold. Motion carried.
2. April 21 Meeting will be held via Zoom.

No Public Comment

V. Ribeiro moved to adjourn the meeting at 9:30 PM, seconded by G. Arnold. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer