

**GLEN ROCK BOROUGH
COUNCIL MEETING
July 21, 2021**

Present: Rollin Apgar, George Arnold, Victoria Ribeiro and Doug Young.

Others Present: Evan Gabel, Esq.; Jason Brenneman, P. E.*; John Trout, Mayor; Ann Merrick, Sec/Treas, and six visitors.

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

No Public Comment

Vacancies

1. GR Zoning Hearing Board, one vacancy.
2. GR Water & Sewer Authority, one vacancy.
3. Borough received letters of interest for Council vacancy from Jason Siesko and Amanda Rombach. (Decision discussed later in the meeting).
4. York County Storm Water Consortium, one vacancy.
5. D. Young moved to adopt the following resolutions: Resolutions 2021 – 05, confirming the appointment of Jason Siesko to GR Planning Commission, Resolution 2021-06, confirming the appointment of Andrew Stewart to the GR Sewer and Water Authorities and Resolution 2021-07, confirming the appointment of Michelle Siesko to the GR Recreation Board, seconded by G. Arnold. Motion carried.

Approval of Minutes

1. V. Ribeiro moved to approve the June 16, 2021 minutes, seconded by G. Arnold. D. Young abstained from vote; motion carried.

Agenda

1. Council discussed SYCSD's request for extension of the sidewalks along school bus routes along Manchester Street. Council President will reach out to SYCSD student transportation, suggest a few possible options and will update Council during August meeting.

Police Commission

1. No IGA Committee meeting in July. Solicitor Peter Ruth is still reviewing current draft of IGA.
2. Police Commission shared a copy of the Code of Ethics for police officers; Council discussed but made no changes to the Code of Ethics as presented.
3. New Police Officer has been hired.
4. SRPD has on-going investigations for break-ins/acts of vandalism in GR Borough. V. Ribeiro moved to authorize the solicitor to determine parental accountability for juvenile delinquents, seconded by G. Arnold. Motion carried.
5. SRPD has not provided Municipal Report for June; Mayor Trout will request missing report.
6. Finance Committee will begin 2022 Budget in August. Police Commission would like to change the deadline to provide final budget figures from October to November each year.

Old Business

1. Veterans Park Project is planned to begin late July/early August.
2. Additional extension was granted for Sales Agreement for Rockville Road property; tentative settlement scheduled for mid-August.
3. Demolition work planned to begin late August for 3 Holly Lane; Borough has obtained necessary permits.

Solicitor's Report

1. E. Gabel announced Executive Session scheduled for end of the July Council meeting to discuss litigation for 138 Park Avenue.
2. Ordinance Committee has decided to not make any changes to the grass and weeds ordinance.
3. E. Gabel referenced the memo provided to Council during the June Council meeting regarding right of way responsibilities. Covid-19 ARPA grant funds could be used for repairs to Valley Street wall repair.

Public Comment

1. Borough resident Lisa Gemmill asked if Borough would be maintaining the alley behind Manchester Street, off High Rock Road. There are many alleys throughout the Borough that are not public, not adopted and not maintained by the Borough.

Solicitor's Report continued

4. E. Gabel described the requirements of Act 50 of 2021. CGA Law Firm is developing an ordinance with permits and fees needed to protect municipal local rights-of-way.
5. The solicitor provided updated memo outlining boundary change procedures. Rodney Krebs owns ten-acres of land currently located in Shrewsbury Township, a lot that adjoins the Glen Rock Park. V. Ribeiro moved to authorize the solicitor to begin the initial process to annex the Shrewsbury Township properties to the Borough, seconded by G. Arnold. Motion carried.

Ordinance Enforcement Report

1. 133/135 Main Street received a Zoning Hearing Board decision and applied for demolition permit and permit was approved but final payment has not been received and no demolition work has begun. Council has asked whether there are any zoning conditions that must be met as part of the Zoning Hearing Board's decision.
2. 20/22 Argyle Avenue fence project was discussed. Letters will be sent to each property owner outlining requirements necessary since a complaint was filed.
3. Borough received one quote of \$1000 to cut the grass/weeds at 110 Manchester Street. D. Young moved to hire BEM Maintenance as quoted to maintain the grass/weeds for the remaining mowing season for 110 Manchester Street, authorized the Borough to invoice the property owner of same property for BEM costs plus ten percent and authorized the solicitor to file a lien for all outstanding fees at the end of the mowing season, seconded by G. Arnold. Motion carried.
4. Borough has begun investigation of 110 Manchester Street as a dangerous structure with dangerous conditions. D. Young moved to authorize the Borough to mail letter to property owner of 110 Manchester Street to secure the property with a three-day deadline, seconded by G. Arnold. Motion carried.
5. D. Young moved to authorize the solicitor to file for code violations at 110 Manchester Street with the District Magistrate, seconded by G. Arnold. Motion carried.

*J. Brenneman arrived for the meeting at 8:00PM.

Borough Engineer's Report

1. J. Brenneman provided an update on the GR Mill Race clean out project. The contractor is concerned about structural stability of the Mill Race and his safety while working in the Mill Race. Council discussed the use of Covid 19 ARPA Grant funds to pay for an investigation by structural engineer. D. Young moved to use Covid 19 ARPA Grant funds to hire a structural engineer to investigate the GR Mill Race for stability and safety seconded by G. Arnold. Motion carried.
2. ARLE Grant project update: TRG is still waiting for final Penn DOT approval of traffic signal plan.
3. J. Brenneman requested the adoption of Resolution 2021-08, authorizing the Council President to submit the traffic signal maintenance agreement and any future modifications and applications to Penn DOT on behalf of the Borough. G. Arnold moved to adopt Resolution 2021-08, seconded by V. Ribeiro. Motion carried.
4. Valley Street collapsed wall project was conditionally approved during June meeting if the project may be funded with Covid 19 ARPA Grant funds. E. Gabel has now confirmed the use of Covid 19 ARPA Grant funds for the Valley Street collapsed wall project. In the past, the Borough has shared project costs with property owners; council discussed possible agreement options for 24 Valley Street property owner. D. Young moved to authorize the solicitor to contact 24 Valley Street property owner with the Borough's proposed Agreement with the Borough paying labor costs, the property owner paying material costs with a reasonable deadline for response and authorized J. Brenneman to engage Clear View Excavation for the project, as long as the property owners are agreeable to pay for materials and if not, the project will be revisited, seconded by G. Arnold. Motion carried.
5. J. Brenneman investigated the possible sinkhole between 17 and 19 Manchester Street properties. The hole is definitely located on private property and is not the Borough responsibility to repair. Council discussed the storm water pipe located along the west side of Route 616, which is not near the road and is not located within the public right of way. E. Gabel said he could investigate in one to two hours, whether there are stormwater easements on the deeds of properties located on the West side of Route 616. D. Young moved to authorize E. Gabel to investigate the deeds of properties located on the West side of Route 616 for possible stormwater easement, seconded by G. Arnold. Motion carried.
6. Penn DOT plans to begin culvert work on SR 616 beginning in August.

*J. Brenneman left the meeting at 8:34 PM.

Vacancies continued

6. V. Ribeiro moved to adopt Resolution 2021-9, appointing Amanda Rombach to Council Vacancy, term ending January 1, 2022, seconded by G. Arnold. Motion carried.

No Recreation Board Report

No Work Supervisor's Report

Secretary's Report

1. D. Young moved to authorize the GR Hose & Ladder Fire Police to assist Springfield Township with traffic control for the Labor Day Vendor Show & Car Cruise, seconded by G. Arnold. Motion carried.

2. Cable Franchise with Comcast automatically renewed through December 20, 2026 as part of a term within the Agreement between Comcast and Glen Rock Borough.
3. Secretary requested a motion to approve Managed Care Agreement as part of the borough's insurance policy with AmTrust North America Insurance. V. Ribeiro moved to authorize the Council President to sign the AmTrust North America Insurance Company's request to approve Managed Care Agreement, specifically a commitment to injury prevention and claims management, seconded by G. Arnold. Motion carried.
4. Borough's Code of Ordinances is scheduled for an update in August, 2021 with General Code. Last year the Code was updated in December; the Code should not be updated any more often than once time per year. A. Merrick will contact General Code to change schedule for Code updates.

Animal Control Officer's Report

1. Michelle Klugh is promptly responding to phone calls for animal control services.

Zoning Officer's Report

1. SPCC issued two zoning permits, one building permit and completed two rental inspections in June, 2021.

No Mayor's Report

No Building and Property Report/No Public Safety Report

Ordinance Committee Report

1. President R. Apgar is going to update the Borough's Complaint Form.

Special Projects Report

1. Marcellus Shale Grant application was submitted for stream restoration project.
2. T-Mobile Grant application was submitted for technology funds; no funds were awarded to the Borough.
3. Borough is obtaining quotes to replace the GR Signs on Main Street.
4. Pedestrian signs on Manchester Street are missing; President R. Apgar will investigate.

Personnel Report

1. Council discussed the approval of a third floating holiday for fulltime employees with Juneteenth signed into law this year as a new federal holiday. V. Ribeiro moved to approve one additional floating holiday for fulltime employees effective immediately, seconded by G. Arnold. Motion carried.

Finance Report

1. R. Apgar presented the invoices over \$500.00 for payment with the General Fund for June. G. Arnold moved to authorize the payment of June invoices over \$500.00, using the General Fund, seconded by D. Young:

a. CGA Law Firm	\$ 2664.00
b. James R. Holley & Assoc.	1607.00
c. Ream, Carr, Markey, Woolshin & Hunter, LLP	1330.00

d. South Penn Code Consultants 1807.00
e. Southern Reg Pol Commission 79621.75

Motion carried.

2. R. Apgar presented the invoices over \$500.00 for payment with Liquid Fuel Funds for June. G. Arnold moved to authorize the payment of June invoices over \$500.00, using Liquid Fuel Funds, seconded by D. Young:
 - a. New Freedom Borough \$ 1280.00Motion carried.
3. Glen Rock Water Authority submitted a request for \$40,000 of the Borough's Covid-19 ARPA funds to be used for water main project planned for the Borough. D. Young moved to request detailed itemized list for use of the \$40,000 from CS Davidson, seconded by G. Arnold. Motion carried.

No New Business

President's Report

1. New Committee List will be discussed during August meeting.
2. Radar Speed Sign has been replaced and is currently located on Manchester Street; blinking strobe is missing for the sign. President Apgar will contact All Traffic Solutions.
3. V. Ribeiro moved to cancel the Quarterly Council meeting on July 28, 2021, seconded by D. Young. Motion carried.

No Public Comment

Executive Session

**Council recessed to Executive Session at 9:08 PM to discuss current litigation.

**The Council meeting resumed at 9:29 PM.

V. Ribeiro moved to adjourn the meeting at 9:30 PM, seconded by G. Arnold. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer