

**GLEN ROCK BOROUGH
COUNCIL MEETING
August 18, 2021**

Present: Rollin Apgar, George Arnold, Joseph DiCandeloro, Jason Loudermilk, Victoria Ribeiro, Amanda Rombach and Doug Young.

Others Present: Evan Gabel, Esq.; Jason Brenneman, P. E.; John Trout, Mayor; Ronald McCullough, Work Supervisor; Ann Merrick, Sec/Treas, and two visitors.

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

No Public Comment

Vacancies

1. GR Zoning Hearing Board, one vacancy.
2. GR Water & Sewer Authority, one vacancy.
3. York County Storm Water Consortium, one vacancy.

Approval of Minutes

1. V. Ribeiro moved to approve the July 21, 2021 minutes, seconded by G. Arnold. Motion carried. Council discussed motion made by D. Young on page 3, Borough Engineer's Report, #4. Council discussed amending the minutes to include that completion of the project was contingent on the property owner's agreement to pay for materials and if not, then Council would revisit the project. G. Arnold moved to amend the July 21, 2021 minutes to reflect that the motion made by D. Young on page 3 of the Borough Engineer's Report, #4 to include the motion was contingent on property owners' agreement to pay for cost of materials and if they do not agree, then Council will re-visit the project, seconded by D. Young. R. Apgar, G. Arnold, J. DiCandeloro, J. Loudermilk, A. Rombach and D. Young voted in favor; V. Ribeiro opposed. Motion carried.

Agenda

1. Bill Oppitz, 122 Hayward Heights: Mr. Oppitz is requesting a temporary road closure for up to two days for large tree removal from his property. J. DiCandeloro moved to approve road closure for up to two days with twenty-four hours prior notice to the Borough for tree removal at 122 Hayward Heights to be completed by the end of October, seconded by A. Rombach. During discussion of the motion, council acknowledged the receipt of an email from Marty Joines; email was read out loud.

*R. McCullough left the meeting at 7:19 PM.

Motion carried.

Police Commission

1. Judge Sweeney has Sworn in newest Police Officer, Gabriel Rimolo.
2. Sgt. Dan Teague has returned to light duty, part-time work for the Police Department.
3. Officer Hanson received SRO accolades from Commonwealth of Pennsylvania.

4. Finance Committee will begin meeting in September.
5. Attorney Peter Ruth is still reviewing the most recent draft of Intergovernmental Agreement.
6. Wording for Code of Ethics was discussed by the commission.

*R. McCullough returned to the meeting at 7:31 PM.

7. Budget Committee still requesting an additional month to finalize budget before presenting to municipalities.

Old Business

1. Update was provided for Veterans Park Project; concrete sidewalks have been installed. A tri-axle of top soil and seeding will be needed to complete the project.
2. Settlement for Rockville Road property is scheduled for August 20; the funds from the sale of the property will be deposited into a separate account, to be used for recreation.

Solicitor's Report

1. CGA Law Firm plans to have a draft Ordinance of Act 50 of 2021 ready for review in September.
2. E. Gabel has begun discussing the annexation of Shrewsbury Township properties with manager, Todd Zeigler. E. Gabel will keep Council apprised of progress.
3. E. Gabel did not find any borough storm water easements on the deeds of Manchester Street properties. V. Ribeiro moved to authorize the secretary to write letter to R. Lochte to inform him of his responsibility to maintain the channeled creek on his property, solicitor to review, seconded by G. Arnold. Motion carried.
4. E. Gabel has not found any information that reference parental responsibilities for ordinance violations; he will check with SRPD.
5. E. Gabel mailed letter to owners of 24 Valley Street; property owners never received the letter. Council discussed responsibilities of maintaining the creek retaining wall with property owners. Property owners stated they need time to discuss the matter with their attorney. D. Young moved to grant an extension to the owners of 24 Valley Street until September 15 for their response to the Borough's proposal to share costs of repairing the retaining wall, seconded by G. Arnold. Motion carried.

Borough Engineer's Report

1. An onsite meeting was held on August 12 with a structural engineer from CS Davidson to discuss the GR Mill Race project. Due to several storms, the majority of stone and additional debris in the mill race channel, undid portions of the work previously completed by Atlantic Stormwater. Council discussed obtaining a video of affected storm water drains. V. Ribeiro moved to authorize video NTE \$2000 of storm water drains on Water Street and GR Mill Race/Tail Race to creek, seconded by G. Arnold. Motion carried. V. Ribeiro moved to authorize payment of \$3000 to Atlantic Stormwater using Liquid Fuel Funds, closing out project, seconded by G. Arnold. Motion carried.
2. Penn DOT approval of final permits for ARLE Grant has not been received yet.
3. Secretary discussed process for bonding and inspections for street cuts with solicitor and engineer. Borough received a street cut application from a builder that required a bond or escrowed funds. Because Bond costs are excessive, Borough opened an Escrow Account for Street Cut funds for larger projects.
4. Hanover Street CDBG project will be ready for bidding in September or October.

5. Council discussed the Hanover Street storm sewer replacement project, estimate cost of \$220,000. The initial task to prepare for this project is to survey Hanover Street. D. Young moved to authorize James R. Holley & Associates to complete survey of Hanover Street including elevations and prepare existing conditions plan for cost of \$8000, seconded by G. Arnold. Motion carried.

*J. Brenneman left the meeting at 8:34 PM.

Ordinance Enforcement Report

1. 133/135 Main Street currently has violations and the Borough is working with SPCC to address the violations.
2. 35 Junior Street is submitting fees to renew recently expired permits. The borough is also working with SPCC to address possible violations.

Recreation Board Report

1. Borough maintenance plans to pour another base and will reset the Zebra Spring Rider at the GR Park.

Work Supervisor's Report

1. Shrewsbury Township was not available this year to do any paving projects for Glen Rock, but has the following priority list when they are available:
 - a. Top of High Street to Park Avenue
 - b. Hanover Street
 - c. Lester Court.
2. WS was able to salvage parts from the demolished speed sign, so a second speed sign is available for use. Next locations for Speed Signs are Baltimore Street and then Main Street.

Secretary's Report

1. A. Merrick has submitted the 2021-2022 Penn DOT Winter Municipal Services Agreement.
2. V. Ribeiro moved to approve the Borough's Minimum Municipal Obligation of \$13200 for 2022 Municipal Pension for fulltime employees, seconded by G. Arnold. Motion carried.
3. V. Ribeiro moved to authorize payment of \$8336.86 to GR Hose & Ladder and \$2351.42 to GR EMS, Inc from Fire/Emergency Services Tax Funds as budgeted for 2021, seconded by G. Arnold. Motion carried.
4. V. Ribeiro moved to authorize the transfer for \$125,000 from reserve funds to general fund for 2021 expenses as budgeted, seconded by G. Arnold. Motion carried.

No Animal Control Officer's Report

Zoning Officer's Report

1. SPCC issued two zoning permits, two building permit, one demolition permit and completed eighteen rental inspections in July, 2021.

Mayor's Report

1. Completed Swear-in of Amanda Rombach.
2. Mayor Trout informed Council the American Legion Post #403 does not want to store the speakers that were purchased years ago for playing of Taps. Council discussed and will store the speakers.

No Building and Property Report

Public Safety Report

1. V. Ribeiro moved to approve the Joinder and Amendment to the Intergovernmental Cooperation Agreement for South Central York County Emergency Management services which adds New Freedom Borough as a member, seconded by D. Young. Motion carried.
2. SYCSD expressed concern with two bus stops located along Manchester Street and asked the Council consider extending the sidewalk and/or clear the shoulder of the road to allow for better walking path for students. Council discussed a few options. V. Ribeiro moved to authorize the Council President to write letter to SYCSD suggesting a bus stop for Manchester Street near the townhouses where the students live, seconded by G. Arnold. Motion carried.

Ordinance Committee Report

1. York County Planning Commission is working with Penn DOT, considering options like a traffic circle, to slow down and try to alleviate the current flow of traffic at the Church Street and Susquehanna Trail intersection.
2. President R. Apgar recently discussed best practices with Tom Metz, Dallastown Borough President and will soon schedule a committee meeting to discuss changes to some ordinances including dangerous structures.

Special Projects Report

1. Marcellus Shale Grant awards will be made in the fall.
2. Two quotes were obtained to replace the GR Signs on Main Street:
 - a. Signs by Sal, \$1500.00
 - b. Fast Signs, \$ 559.51.V. Ribeiro moved to accept the sign quote from Fast Signs of \$559.51 to replace the GR Signs on Main Street, seconded by G. Arnold. Motion carried.

Personnel Report

1. Council discussed allowing fulltime employees to carry a maximum of five vacation days over to the next year. V. Ribeiro moved to approve fulltime employees to carry a maximum of five vacation days over to the next year effective immediately, seconded by G. Arnold. Motion carried.

Finance Report

1. R. Apgar presented the invoices over \$500.00 for payment with the General Fund for June. V. Ribeiro moved to authorize the payment of July invoices over \$500.00, using the General Fund, seconded by G. Arnold:

a. CGA Law Firm	\$ 2865.00
b. James R. Holley & Assoc.	1015.00
c. Ream, Carr, Markey, Woolshin & Hunter, LLP	856.00
d. South Penn Code Consultants	2193.00
e. TRG	1812.25

Motion carried.
2. Glen Rock Water Authority provided detail for the \$40,000 request of Borough's Covid-19 ARPA funds: \$12,000 for survey and \$28,000 for design to replace water mains on several borough streets. Council discussed and decided to not approve at this time. The Borough has several

upcoming, potentially costly projects that may use some or all of the Covid-19 ARPA funds. Council will re-visit the Authority request at a later date.

3. V. Ribeiro moved to use Covid-19 ARPA funds NTE \$3700 to reimburse the General Fund for the Hybrid Zoom project expenses, seconded by A. Rombach. Motion carried.
4. Finance Committee will begin meeting in September to begin 2022 Budget.

No New Business

President's Report

1. Discussed the Committee Member List. A. Rombach volunteered for Special Projects Committee and Recreation Board Representative.

No Public Comment

V. Ribeiro moved to adjourn the meeting at 9:30 PM, seconded by G. Arnold. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer