

**GLEN ROCK BOROUGH
COUNCIL MEETING
November 17, 2021**

Present: Rollin Apgar, George Arnold, Amanda Rombach and Doug Young

Council Members on Zoom: Jason Loudermilk, Victoria Ribeiro

Others Present: Evan Gabel, Esq.; Jason Brenneman, P. E.*; Ann Merrick, Sec/Treas, six in-person visitors and five people online via Zoom

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

Announcement: Council going to Executive Session near the end of meeting to discuss personnel raises for 2022.

Public Comment

1. Developer Jordan Ilyes introduced himself and has an agreement to purchase 35 Junior Street contingent upon the current owner removing all junk inside and outside the property. He presented a site plan/concept drawings and is proposing an urban style building with nineteen units, parking in the rear off of Glen Avenue, and adding another floor.

Persons on Agenda

1. Mick McKee, Without a Hook, shared information about organization feeding people once a month at Ruins Hall since 2019. He is requesting to change locations and would like to use Borough property closer to the center of town. Borough's insurance requirement for use of Borough property is a copy of Commercial General Liability insurance policy with borough listed as additional insured.

Vacancies

1. GR Zoning Hearing Board, one vacancy.
2. Patrick Barry submitted letter of interest to fill GR Water & Sewer Authority vacancy. G. Arnold moved to adopt Resolution 2021-11, appointing Patrick Barry to five-year term ending December 31, 2026 on GR Water & Sewer Authority, seconded by A. Rombach. Motion carried.
3. York County Storm Water Consortium, one vacancy.
4. GR Recreation Board, one vacancy as of 1/1/2022.
5. GR Planning Commission, one vacancy as of 1/1/2022.

Approval of Minutes

1. D. Young moved to approve the October 20, 2021 minutes, seconded by G. Arnold. Motion carried.

Police Commission

1. Council discussed remaining members or process to withdraw from SRPD police services. V. Ribeiro moved to schedule a Town Hall meeting the third Wednesday of January, 2022 to discuss Police Commission costs, services and educate new council members and residents, seconded by G. Arnold. Council discussed lack of progress on the Intergovernmental Agreement,

not binding future Councils with current governmental decisions, and lack of time to prepare new Council members. V. Ribeiro amended motion and moved to schedule a Town Hall meeting on the third Wednesday of February, 6:30 PM to discuss Police costs and services, seconded by G. Arnold. R. Apgar, G. Arnold, J. Loudermilk, and V. Ribeiro moved in favor; A. Rombach and D. Young voted against. Motion carried.

2. No IGA updates available.

Old Business

1. York County Quick Response Team requested to use 3 Holly Lane for training prior to demolition. Use and Indemnification Agreement was forwarded for review and approval to York County, prior to scheduling use of Borough property.
2. All utilities have been disconnected from 3 Holly Lane; PA 1 Call has been contacted. Demolition should begin soon.

Ordinance Enforcement Report

1. Council discussed cleanup of 35 Junior Street and instructed office to issue a final Notice of Violation with fees, including a fifteen-day deadline.

Recreation Board Report

1. G. Arnold moved to approve the 2022 Budget for Recreation Board, seconded by D. Young. Motion carried.
2. D. Young moved to authorize the transfer of Recreation Funds to the General Fund for reimbursement of seasonal employees' payroll, seconded by G. Arnold. Motion carried.
3. Board submitting a project for use of Rockville Road Recreation Funds and obtained a quote from Kinsley Construction, \$185,000 for replacement of basketball and tennis court surfaces and fencing. G. Arnold moved to authorize the engineer to write an RFP in preparation for advertising the acceptance of bids for replacement of bidding basketball and tennis court surfaces and fencing, seconded by A. Rombach. Council discussed whether the project being discussed is a definitive project and some opinions were shared regarding active use of basketball court and limited use of tennis court. Motion carried.
4. Recreation Board is requesting the Borough plow the sidewalk to the dog park, to make sure the gate is easily accessible. Last winter the gate to dog park was broken due to limited access because of ice/snow on the sidewalk. Council suggested the Recreation Board hire a seasonal employee to shovel snow.

Work Supervisor's Report

1. Sales Order for new John Deere 444P loader lists total price as \$130,700 and this is the price approved by Council. When the Purchase Order was received from Plasterer Equipment Co Inc., the total price is now \$131,168. Secretary reached out to Plasterer to inquire about price increase and received no response. Secretary requested approval of increase NTE \$2000 for any additional expenses for purchase of John Deere loader. Council did not approve any additional expenses for the purchase of John Deere loader.

Secretary's Report

1. V. Ribeiro moved to approve the 2022 SPCA Agreement, seconded by G. Arnold. Motion carried.
2. A. Rombach moved to schedule the Hanover Street CDBG Resident meeting for December 15, 6:30 PM, seconded by G. Arnold. Motion carried.

3. G. Arnold moved to approve Supplement 4 of the Codification, maximum cost of \$843 by General Code. Motion did not receive a second and it died. Council discussed new ordinances to be adopted. V. Ribeiro moved to approve Supplement 4 of the Codification, maximum cost of \$843 by General Code, seconded by G. Arnold. Motion carried.
4. G. Arnold moved to authorize the GR Fire Police to assist Red Lion Borough with a tractor parade on November 27, seconded by D. Young. Motion carried.

No Animal Control Officer's Report

Zoning Officer's Report

1. SPCC issued three zoning permits, three building permits, two permit renewals, and completed five rental inspections in October, 2021.
2. G. Arnold moved to accept SPCC's Code Administration Agreement, seconded by D. Young. Motion carried.
3. D. Young moved to accept SPCC's proposed 2022 zoning fees, seconded by G. Arnold. Motion carried.

Solicitor's Report

1. E. Gabel attended a meeting with YCPC and incorporated their recommendations to Ordinance 507, the small cell facilities ordinance, including but not limited to a sample permit application, removal of guidelines for properties in Historic District, placement of application fees in a Resolution and not in Ordinance. A. Rombach moved to authorize E. Gabel to amend Ordinance 507 as discussed with Council and advertise for adoption at the December Council meeting, seconded by G. Arnold. Motion carried.
2. D. Young moved to file District Justice action for owner of 20 Argyle Avenue for unresolved Building Code violation, seconded by G. Arnold. Motion carried.
3. Owners of 22 Argyle Avenue are working to remedy zoning violations at property. Hearing with District Justice is scheduled for January 5, 1:30 PM, if needed.
4. District Justice action has been filed for 110 Manchester Street.
5. Solicitor has made contact with new owner of 34-40 Main Street. New owner will contact SPCC to prepare a plan of action.
6. E. Gabel prepared a ticket for Animal Control Officer, related to information identified in a Notice of Violation. A. Rombach approved purchase of NOV ticket book for Animal Ordinance violations, seconded by G. Arnold. Motion carried.
7. Penn DOT is requiring an easement agreement with the property owner of 5 Hanover Street for placement of pedestrian signal pole at this location. E. Gabel provided an agreement for Borough Engineer to review.

Borough Engineer's Report

1. J. Brenneman is finalizing the plans for Hanover Street storm sewer project.
2. J. Brenneman is finalizing the Penn DOT permit plan for the Manchester St. Municipal Parking Lot.
3. Farhat Excavating LLC has submitted all required paperwork for CDBG 2020 Hanover St North project. Start date in early March 2022 has been approved. An on-site pre-construction meeting will be scheduled in February, 2022
4. Income survey is required for final portion of Hanover Street.

5. Clearview Excavating hopes to begin Valley Street wall collapse project in mid-December.
6. Bid documents for ARLE Grant project are being prepared.
7. No update available to video of Water Street Storm Sewer project.

Building and Property Report

1. Borough is currently obtaining quotes for Fire Alarm System at 32 Main Street property. The basement of this property has a sprinkler system but does not have fire detection system.

Public Safety Report

1. G. Arnold moved to approve Water Street closure on November 28, 5:30 – 7:30 PM for Christmas Tree Lighting, seconded by D. Young. Council discussed extending the closure until 8 PM. G. Arnold amended his motion to approve Water Street closure on November 28, 5:30 PM through 8 PM for borough Christmas Tree Lighting, seconded by D. Young. Motion carried.
2. A. Rombach moved to authorize GR Fire Police for November 28 and December 24/25, 2021 events, seconded by G. Arnold. Motion carried.

No Ordinance Report

Special Projects Report

1. V. Ribeiro said she is willing to help write grants for the Borough and suggested the borough apply for all available grant funds.

Personnel Report

1. There is not a microphone located in the GR EMS meeting room, so council may use the meeting room for executive session discussions.

Finance Report

1. President R. Apgar presented the invoices over \$500.00 for payment with the General Fund. G. Arnold moved to authorize the payment of invoices over \$500.00, using the General Fund, seconded by A. Rombach:

a. CGA Law Firm	\$ 2200.52
b. General Code	995.00
c. James R. Holley & Assoc.	1330.25
d. Prueitt Automotive Restoration	654.00
e. South Penn Code Consultants	1615.00
f. TRG, Inc.	2052.50

 Motion carried.
2. Final draft of 2022 Budget was presented.

No New Business

Finance Report continued

3. Council discussed GR EMS request of \$65,000 for their 2022 budget. Council needs more information and would like GR EMS to quantify their actual needs.

No President's Report

Executive Session

**Council recessed to Executive Session at 9:06 PM to discuss personnel raises for 2022.

**The Council meeting resumed at 9:10 PM.

Finance Report continued

4. G. Arnold moved to advertise the 2022 Budget as presented, seconded by D. Young. Motion carried.

Public Comment

1. Mark Bortner mentioned the SRPD-Town Hall Meeting may take longer than the proposed half-hour prior to February 16 meeting. Mr. Bortner also suggested building a small roof over the entrance to the Dog Park to protect the locks on fence from weather.
2. V. Ribeiro amended her previous motion about Town Hall Meeting, and moved to begin the Town Hall meeting at 6pm for discussion of Police Services and educating the public on February 16, 2022, seconded by G. Arnold. R. Apgar, G. Arnold, A. Rombach, V. Ribeiro and J. Loudermilk voted in favor; D. Young voted against. The motion carried.
3. Resident Madison Schreyer introduced herself and is interested in joining the Recreation Board.

G. Arnold moved to adjourn the meeting at 9:17 PM, seconded by A. Rombach. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer