

**GLEN ROCK BOROUGH
COUNCIL MEETING
October 20, 2021**

Present: Rollin Apgar, George Arnold, Joseph DiCandeloro, Jason Loudermilk*, Victoria Ribeiro*, Amanda Rombach and Doug Young.

Others Present: Evan Gabel, Esq.; Jason Brenneman, P. E.*; John Trout, Mayor; Ronald McCullough, Work Supervisor; Ann Merrick, Sec/Treas, two in-person visitors and four persons online via Zoom.

The meeting was Called to Order at 7:04PM by President R. Apgar with the pledge to the flag.

Amended Agenda

1. V. Ribeiro moved to amend the October 20 agenda to include the transfer of In Lieu of Land Account Funds to the General Fund and the possible closing of In Lieu of Land Account information which is part of the Finance Report, seconded by G. Arnold. Motion carried.

Public Comment

1. Richard Shiles provided a Veterans Park update. He will be working with Melinda Williams to raise funds for a fence. Mr. Shiles is planning a Veterans Memorial Park Dedication on November 11, 2021 at 11am, 13 Baltimore Street.

Persons on Agenda

1. Ed Bailey, GR EMS, Chief/John Trout, GR EMS President: introduction and explanation to accompany letter sent to Council requesting a substantial budget increase for 2022. GR EMS currently has contract with UPMC Lifeteam for EMT services which covers approximately thirty-percent of required coverage time. The remaining seventy-percent is covered by volunteers. Mr. Bailey explained due to lack of volunteers, personnel medical issues, and certification requirements, GR EMS is not able to provide required volunteer coverage.

*J. Brenneman arrived for the meeting at 7:35 PM.

Council thanked the GR EMS and GR Hose & Ladder volunteers for all of their services to GR and surrounding communities. The Finance Committee will plan to meet to discuss how this increase request would impact the current budget and will make recommendations to Council during the November meeting.

Vacancies

1. GR Zoning Hearing Board, one vacancy.
2. GR Water & Sewer Authority, one vacancy.
3. York County Storm Water Consortium, one vacancy.
4. GR Recreation Board, one vacancy as of 1/1/2022.
5. GR Planning Commission, one vacancy as of 1/1/2022.
6. V. Ribeiro moved to adopt Resolution 2021-10, re-appointing Alexandra Collier to GR Recreation Board for a one-year term ending December 31, 2022, seconded by A. Rombach. Motion carried.

Approval of Minutes

1. G. Arnold moved to approve the September 15, 2021 minutes, seconded by V. Ribeiro. Motion carried.

Police Commission

1. Budget Committee is still working on 2022 budget.
2. No IGA updates available.

Old Business

1. Utility Companies were contacted to abandon all connections to 3 Holly Lane property in preparation for demolition. Columbia gas has removed connection; Borough is still waiting for Met-Ed to remove electric connection.

Ordinance Enforcement Report

1. Complaint Form was received for 239 Hanover Street; ordinance violations will be addressed in letter from the Borough.

Recreation Board Report

1. D. Young moved to approve purchase of sixty-five yards of mulch with GR Recreation Funds, seconded by A. Rombach.
2. The Board submitted their 2022 Budget for council approval. Council discussed placement of Glen Rock Train Stop Pop Up Market funds as part of the recreation fund and needs explanation from Board. Council tabled decision on budget until their November meeting.
3. Work Supervisor mentioned that the Dog Park needs ground maintenance: more soil and to be re-seeded.

Work Supervisor's Report

1. New Pedestrian and School Bus Stop signs recently installed.
2. Leaf pickup and winter equipment being prepped for upcoming seasons.

Secretary's Report

1. V. Ribeiro moved to approve Michelle Klugh's Animal Control Officer Agreement for 2022, seconded by G. Arnold. Council discussed new portion of ACO Agreement, authorizing ACO to write citations and providing ACO with written instructions on ordinances for municipality. Motion carried.
2. G. Arnold moved to authorize the solicitor up to two hours to prepare an enforceable citation for Animal Control Officer, seconded by D. Young. Motion carried.

No Animal Control Officer's Report**Work Supervisor's Report continued**

3. Shrewsbury Township provided an estimate of \$17,000 to re-crown High Street in 2022.
4. Hanover Street paving will have to go out to bid; Shrewsbury Township is not able to pave Hanover Street.

Zoning Officer's Report

1. SPCC issued three zoning permits, three building permits, one commercial building permit, and completed twenty-seven rental inspections in September, 2021.
2. Approximately ten rental properties missed the September 30 deadline to complete rental inspections. Late Notices were issued for these rental properties.
3. SPCC has submitted a Code Administration Agreement which offers enforcement of building code (UCC) in place of current agreement with Commonwealth Code Inspection Services. Council will review and make decision during November meeting.

Mayor's Report

1. GR Carolers plan to walk route on Christmas Eve beginning at midnight: Manchester St, Hanover St, Baltimore St, Church St. Portable potty's need to be ordered.
2. GR Hose & Ladder will be holding Train Show this year.
3. Trick or Treat is scheduled on October 31, 6-8pm.
4. No one has volunteered to plan GR Christmas Tree Lighting, held in the past on Sunday after Thanksgiving. President R. Apgar said he will contact Rec Board to ask if they are willing to run Christmas Tree lighting event.

Solicitor's Report

1. E. Gabel announced that the Zorbaugh's have signed both the Operations and Maintenance Agreement and the Stormwater Facilities Agreement for Valley Street stone wall collapse.
2. E. Gabel prepared and shared a draft ordinance for small wireless facilities. This ordinance has also been shared with YCPC; their comments will be added to ordinance for further discussion during the November meeting.
3. E. Gabel reviewed and approved the Stantec Agreement for Watershed Assessment project. V. Ribeiro moved to approve the Stantec Agreement for completion of Watershed Assessment in Glen Rock Borough, seconded by G. Arnold. Motion carried.
4. The solicitor has filed Civil matter with District Justice for 20 and 22 Argyle Avenue properties and 110 Manchester Street property for ordinance violations.
5. The property owner of 35 Junior Street received an ordinance violation letter from the Borough; he requested an extension to complete cleanup of the property. Council approved an extension until November 17 for correction of ordinance violations at 35 Junior Street.
6. Shrewsbury Township is not interested to consider annexation of the park parcel or parcels of land near the park to Glen Rock Borough.

Borough Engineer's Report

1. Survey work has been completed, a rough plan has been generated and final plans are being developed for Hanover Street storm sewer project.
2. Municipal Parking Lot on Manchester Street has been surveyed; neighboring property owner, K. Bailey would like to fix the sidewalk and curb into his property, depending upon the cost. Council gave authorization to include K. Bailey's property on the HOP.
3. J. Brenneman provided the following Bid results for Hanover Street CDBG Project #45542469:

a. Farhat Excavating LLC	\$194,750.00
b. Carbaugh Concrete, Inc.	200,359.70
c. York Excavating	229,135.38
d. Kinsley Construction	231,191.00
e. Shiloh Paving & Excavating	266,123.00

D. Young moved to accept all five bids for the Hanover Street CDBG Project #45542469, seconded by G. Arnold. Motion carried. D. Young moved to award the bid for the Hanover Street CDBG Project #45542469 to Farhat Excavating LLC for a cost of \$194,750.00, seconded by G. Arnold. Motion carried.

4. 2021 – 2023 CDBG funds for top portion of Hanover Street North require completion of income surveys. This portion of Hanover Street is not part of the current CDBG Project #45542469.
5. Clear View Excavation is gathering materials to begin Valley Street wall collapse project as soon as possible.
6. Signal Maintenance Agreement has been signed for ARLE project. TRG is working on construction plans which will be included as part of bid package.
7. Jay Jenkins re-furbished and delivered four-way traffic light to the borough. A suggestion was made to swap out the re-furbished signal light with the current signal light, to upgrade current signal light. D. Young moved to swap the newly re-furbished light with the current signal light, seconded by G. Arnold. Motion carried.
8. J. Brenneman provided a proposal from Utility Services Group, Inc. for televising Water Street Storm Sewer. Day rate cost is \$2100 and half day rate is \$1600. V. Ribeiro moved to approve up to one full day and authorized assessment of conditions of Water Street Storm Sewer, seconded by G. Arnold. Motion carried.

*J. Brenneman, J. Loudermilk and V. Ribeiro left the meeting at 9PM.

No Building and Property Report/No Public Safety/No Ordinance Report

Special Projects Report

1. Brainstorm of possible projects for grant submission to PennDOT's 2022-23 Improvements Under Multimodal Transportation Fund item moved to November meeting agenda.

No Personnel Report

Finance Report

1. President R. Apgar presented the invoices over \$500.00 for payment with the General Fund. G. Arnold moved to authorize the payment of invoices over \$500.00, using the General Fund, seconded by D. Young:

a. CGA Law Firm	\$ 1872.00
b. James R. Holley & Assoc.	3319.41
c. Jay Jenkins Traffic Signal	1410.00
d. South Penn Code Consultants	2880.00
e. Southern Reg. Police Commission	79621.75

Motion carried.
2. Draft of 2022 Budget was presented.
3. Borough obtained a quote from Plasterer Equipment Company, Inc. to purchase new John Deere 444P Loader. Trade-in price for Borough's John Deere 344G is \$25,000. Total cost of the new John Deere 444P Loader is \$130,700. Additional items needed include tire chains for a cost of \$1504 and a Paladin ten-inch HYD Angle Snow Plow for a cost of \$13,658. Council discussed whether to add purchase to budget or purchase the equipment this year and whether to purchase using both General Fund and Liquid Fuel Funds. D. Young moved to purchase the John Deere

- 444P Loader, plow and chains using \$120,862 from General Funds and \$25,000 from Liquid Fuel Funds, seconded by G. Arnold. Motion carried.
4. D. Young moved to approve the transfer of \$5463.11 from In Lieu of Land Account Funds to the General Fund to pay \$4875 to Stonewall Landscaping and pay \$435.69 to York Building Products, seconded by A. Rombach. Motion carried.
 5. G. Arnold moved to approve the transfer of \$152.42 from In Lieu of Land Account Funds to the General Fund to reimburse for previous Veterans Park expenses of \$668.42 which was paid to York Building Products for mulch and river rocks for Veterans Park, seconded by J. DiCaneloro. Motion carried.
 6. D. Young moved to approve closing the In Lieu of Land Account Funds due to zero balance, seconded by G. Arnold. Motion carried.

No New Business/No President's Report/No Public Comment

J. DiCaneloro moved to cancel the October 27 Quarterly meeting, seconded by D. Young. Motion carried.

D. Young moved to adjourn the meeting at 9:16 PM, seconded by G. Arnold. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer