

**GLEN ROCK BOROUGH
COUNCIL MEETING
December 15, 2021**

Present: Rollin Apgar, George Arnold, Jason Loudermilk, Victoria Ribeiro, Amanda Rombach and Doug Young

Council Members on Zoom: Jason Loudermilk, Victoria Ribeiro

Others Present: Evan Gabel, Esq.; Jason Brenneman, P. E.*; Mayor J. Trout, Ann Merrick, Sec/Treas, BCO's Kevin Hertzog and Keith Hunnings, one in-person visitor and two people online via Zoom

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

Announcement: The Town Hall Meeting is scheduled on February 16, 2022, 6:30PM, 59 Water Street, for discussion about services and costs of regional police services.

No Public Comment

Persons on Agenda

1. Jordan Ilyes, Real Estate Developer, is requesting relief from Land Development process for a property located in the Borough. Discussion ensued about process and time line of moving project forward. Council discussed authorizing the BCO's and Borough Engineer prepare and meet with Mr. Ilyes to discuss site plan and develop list of items that could be waived. D. Young moved to authorize a meeting between BCO's, Borough Engineer and Mr. Ilyes to discuss and compare site plan and Land Development plan requirements, seconded by V. Ribeiro. Motion carried.

Borough Engineer's Report

1. J. Brenneman asked Council to submit questions, concerns for developer Jordan Ilyes' proposed project.
2. J. Brenneman is finalizing the Penn DOT permit plan for the Manchester St. Municipal Parking Lot.
3. An easement agreement is needed for 5 Hanover Street for replacement of pedestrian signal pole and for final signal permit for the ARLE Grant project. The easement agreement was provided to property owner, Salvatore Cilluffo.
4. The Valley Street wall collapse project is scheduled to begin December 16.
5. USG video of Water Street storm water is complete. V. Ribeiro moved to authorize J. Brenneman to review the structural report completed by CS Davidson for the Mill Race and develop bid specifications, seconded by G. Arnold. Motion carried.
6. D. Young moved to pay USG invoice of \$1600, seconded by G. Arnold. Motion carried.
7. No update for Hanover Street Storm Sewer project.
8. J. Brenneman asked questions about RFP for bidding the GR Park project to replace the Basketball/Tennis Courts and fencing. The Rockville Road Recreation Funds may not be used as match funds for any grants. There is no urgency to complete this project quickly. J. Brenneman will not complete RFP at this time.

Vacancies

1. GR Zoning Hearing Board, one vacancy.

2. York County Storm Water Consortium, one vacancy.
3. GR Recreation Board, one vacancy as of 1/1/2022.
4. GR Planning Commission, one vacancy as of 1/1/2022.
5. There are no vacancies on the GR Water/Sewer Authority.

Approval of Minutes

1. V. Ribeiro moved to approve the November 17, 2021 minutes, seconded by G. Arnold. Motion carried.

Solicitor's Report

1. Adoption of Ordinance 507 will not affect the Verizon cell tower because it is not within the Borough's Right of Way. V. Ribeiro moved to adopt Ordinance 507, the Glen Rock Borough's small wireless facilities and use of public right-of-way ordinance, seconded by G. Arnold. Motion carried.
2. A courtesy letter was issued to 20 Argyle Avenue but never a Notice of Violation, so the matter is not ready for District Justice action. The homeowner has contacted the Borough and wants to resolve all matters without more hearings.
3. V. Ribeiro moved to adopt Resolution 2021-13, fixing the tax rate for year 2022, seconded by G. Arnold. Motion carried.
4. Council discussed the issuance of Notice of Violation fines. The solicitor said fines cannot be issued unless someone is found guilty of a charge issued by a judge. V. Ribeiro moved to authorize the solicitor to review Fee Resolution, seconded by G. Arnold. Motion carried.
5. E. Gabel informed of possible upcoming changes to Fireworks Law.

Police Commission

1. IGA Committee to meet again in February, 2022.
2. Council discussed the fact that a detailed budget was never received from SRPC and according to the IGA, each member is supposed to vote on the budget. D. Young moved to freeze approval of the SRPC budget for thirty days, seconded by V. Ribeiro. G. Arnold, J. Loudermilk, V. Ribeiro, A. Rombach and D. Young voted in favor; R. Apgar voted against. Motion carried.

Old Business

1. D. Young moved to authorize payment of \$16,400 to Bernard Anthony for demolition of 3 Holly Lane property as bid, seconded by G. Arnold. Motion carried.
2. D. Young moved to start the process for listing the property in preparation to sell 3 Holly Lane, seconded by G. Arnold. Council discussed that sale of property must be advertised twice, maybe council should consider an auction, maybe do an appraisal of the property. D. Young amended his motion to request a land value of 3 Holly Lane from Naomi Brown, Rock Realty and begin bidding process for the sale of 3 Holly Lane, seconded by G. Arnold. Motion carried.

Ordinance Enforcement Report

1. Owner of 35 Junior Street is appealing Notice of Violation; Council will consider his Appeal at their January Council meeting.
2. Enforcement letter for 133-135 Main Street will be prepared by SPCC.
3. Owner of 110 Manchester Street finally properly served for District Justice hearing. A thirty-day collection letter has been sent to owner. D. Young moved to authorize the solicitor to begin lien process for 110 Manchester Street, seconded by G. Arnold. Motion carried.

No Recreation Board Report

Work Supervisor's Report

1. Trucks are ready for Winter Season.
2. WS repaired the cylinder on Neuhaus Building door.
3. Council complimented WS on completion of Leaf pickup.

Secretary's Report

1. D. Young moved to approve additional cost of \$468 for document processing fees from John Deere for purchase of new JD tractor using the General Funds, seconded by V. Ribeiro. Motion carried.
2. V. Ribeiro moved to approve the Amendatory Contract with YCPC for CDBG project #45542469 for Hanover Street Curb & Sidewalk Improvements, which extends completion deadline to June 30, 2022, seconded by G. Arnold. Motion carried.
3. V. Ribeiro moved to adopt Resolution 2021-14, to appoint Hamilton & Musser, P.C. as an independent auditor, seconded by G. Arnold. Motion carried.
4. G. Arnold moved to adopt Resolution 2021-15, to provide supplemental appropriations and transfers for accounts with over-expended balances, seconded by D. Young. Motion carried.
5. G. Arnold moved to authorize the treasurer to closeout 2021 fiscal year, seconded by A. Rombach. Motion carried.
6. V. Ribeiro moved to approve the transfer of \$9000 from Rental Fund to General Fund for budgeted expenses, seconded by G. Arnold. Motion carried.

Animal Control Officer's Report

1. Animal Control Officer needs ticket book from E. Gabel.

Zoning Officer's Report

1. SPCC issued three zoning permits, three building permits, and completed one rental inspection in November, 2021.

Mayor's Report

1. GR Hose & Ladder's Santa Run is scheduled for December 16.
2. Public Safety is ready for GR Caroler's event on Christmas Eve.

Building and Property Report

1. Borough will obtain one more quote for Fire Alarm System at 32 Main Street property.

Public Safety Report

1. V. Ribeiro moved to adopt Resolution 2021-12, a resolution adopting the Emergency Operations Plan, seconded by G. Arnold. Motion carried.

No Ordinance Report/No Special Projects Report

Personnel Report

1. V. Ribeiro moved to approve Christmas bonuses for the two fulltime and two parttime employees, seconded by G. Arnold. Motion carried.

Finance Report

1. President R. Apgar presented the invoices over \$500.00 for payment with the General Fund. G. Arnold moved to authorize the payment of invoices over \$500.00, using the General Fund, seconded by D. Young:

a. CGA Law Firm	\$ 2227.22
b. James R. Holley & Assoc.	3599.92
c. South Penn Code Consultants	1062.50

Motion carried.
2. D. Young moved to adopt the 2022 Budget, seconded by G. Arnold. Motion carried.

New Business

1. SR Police Commission provided a 2022 Budget projection on November 3, 2021. Council never received a detailed, finalized budget.
2. A. Merrick will contact Mick McKee regarding insurance for Without a Hook organization.

President's Report

1. Council discussed the location of the Organization Meeting; it was advertised to be held at the Municipal Office because GR EMS has a meeting on January 3. GR EMS has now moved their meeting to another night, so their location is available for the Council Meeting. V. Ribeiro moved to authorize the solicitor to re-advertise the January 3 Organizational Meeting to change the location back to GR EMS meeting room, seconded by G. Arnold. Motion carried.

Public Comment

1. New Freedom Borough Mayor K. Butcher thanked Council for use of Bucket Truck.

V. Ribeiro moved to adjourn the meeting at 9:18 PM.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer