

**GLEN ROCK BOROUGH
COUNCIL MEETING
April 27, 2022**

Present: Rollin Apgar, Jason Loudermilk, Joshua Miller, Victoria Ribeiro, and Amanda Rombach
Others Present: Evan Gabel, Esq.; Jason Brenneman, P. E.*, Mayor John Trout; Ron McCullough, Work Supervisor*; Ann Merrick, Sec/Treas; three in-person visitors.

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

Announcements/Vacancies

1. One vacancy on each of the following: GR Planning Commission and YC Storm Water Consortium.
2. V. Ribeiro moved to adopt Resolution 2022-12, appointing Tomy Lipka to Zoning Hearing Board, seconded by A. Rombach. Motion carried.
3. Executive Session was announced for the end of the meeting to discuss possible litigation.

Approval of Minutes

1. V. Ribeiro moved to approve the March 16 Council Meeting Minutes, seconded by A. Rombach. Motion carried.

Public Comment

1. Buck Buchanan of Shrewsbury Borough provided a SRPD Services and Payments Report for Glen Rock Borough for the last five years.

*J. Brenneman arrived for the meeting at 7:10 PM.

Borough Engineer's Report

1. Farhat Excavating replaced two inlets on Hanover Street. J. Loudermilk moved to authorize the payment of \$9246 to Farhat Excavating using General Fund, seconded by A. Rombach. Motion carried.
2. The curb has been replaced on Hanover Street as part of the CDBG project; the engineer requested approval of partial payment to Farhat Excavating. V. Ribeiro moved to authorize YCPC to pay an initial payment of \$69,300 to Farhat Excavation for CDBG Project #45532382, Hanover Street C/S Improvements, seconded by A. Rombach. Motion carried.
3. Council discussed whether to purchase equipment for park project through Co-Stars or Bid entire project including equipment. V. Ribeiro moved to purchase equipment needed for replacement of Tennis and Basketball Courts Park Project through Co-Stars, seconded by A. Rombach. Motion carried.
4. J. Brenneman provided an update for the Hanover Street Storm Sewer map project and requested permission to work with Work Supervisor to locate pipes. A. Rombach moved to authorize the engineer to work with Work Supervisor to continue investigating the Hanover Street Storm Sewer, seconded by V. Ribeiro. Motion carried.
5. J. Brenneman presented quotes for Structural Engineering Services in the Glen Rock Mill Race:
 1. Durst & Taylor: \$2500
 2. JL Engineering, LLC: \$8500Council discussed the quotes. V. Ribeiro moved to accept the proposal from JL Engineering, LLC for a cost of \$8500, seconded by J. Loudermilk. Motion carried.

6. V. Ribeiro moved to authorize J. Brenneman to contact Ken Bailey, owner of 12 Manchester Street to seek his agreement to pay his half of replacement of curb and sidewalk along Manchester Street, seconded by A. Rombach. Motion carried.

*J. Brenneman left the meeting at 7:45 PM.

Police Commission

1. IGA Committee will provide a draft to Commission and then send draft to each fulltime municipality.
2. The K-9 Fund collected \$41,000 in donations; the Commission approved purchase of 2022 Tahoe using the K-9 donation funds.

Old Business

1. Watershed Assessment update provided to Council.

Ordinance Enforcement Report

1. Council discussed the next steps to address the dilapidated property at 133, 135 Main Street. The owner has an expired permit for demolition/cleanup of the property, as of March 31, 2022. A. Rombach moved to authorize the solicitor to address the nuisance of 133, 135 Main Street, seconded by J. Miller. Motion carried.

Recreation Board Report

1. V. Ribeiro moved to approve the Insurance Quote/policy for the 2022 GR Arts & Brew Fest using Friends of GRB funds, seconded by A. Rombach. Motion carried.
2. V. Ribeiro moved to approve the transfer of \$198.90 from Recreation Fund to General Fund to reimburse for 2021 payroll, seconded by A. Rombach. Motion carried.
3. V. Ribeiro moved to approve hiring Isabella Frane as the seasonal GR Park Caretaker, pending completion of all clearances, seconded by A. Rombach. Motion carried.

Solicitor's Report

1. V. Ribeiro moved to adopt Ordinance 508, which renames the street between Hanover Street and Winter Avenue as Hengst Street, seconded by A. Rombach. Motion carried.
2. E. Gabel discussed the LERTA Ordinance. V. Ribeiro mover to authorize the solicitor to provide recommendations of specific zones or addresses for LERTA Ordinance, seconded by A. Rombach. Motion carried.
3. E. Gabel will provide draft for new Refuse/Recycling Contract at the May meeting.
4. Council discussed some inconsistencies in the Employee Handbook. V. Ribeiro moved to authorize E. Gabel to revise the language in Employee Handbook related to Overtime, seconded by A. Rombach. Motion carried.
5. Council discussed several areas of the Code of Ordinances including Nuisances in Chapter 10, definition of family in Chapter 13 and confusing language about parking in Chapter 15. The solicitor will prepare drafts to amend the inconsistencies.
6. V. Ribeiro moved to adopt Resolution 2022-11, electing the standard allowance of ten million dollars in revenue loss for the purpose of the American Rescue Plan Act of 2021 State and Local Fiscal Recovery Funds Use and Reporting, seconded by A. Rombach. Motion carried.
7. No bids were received for the sale of 3 Holly Lane. V. Ribeiro moved to authorize the solicitor to advertise the sale of 3 Holly Lane a second time, seconded by A. Rombach. Motion carried.
8. Potential litigation involving 5 Hanover Street to be discussed in Executive Session.

Work Supervisor's Report

1. Hanover Street should be repaved and plans for the project should be ready for bidding early in 2023.
2. R. McCullough listed the following items maintenance is currently completing:
 - Repairing broken equipment at the park
 - Painting lights in the Municipal Parking Lot
 - Cleaning out and rebuilding inlets
3. A plumber is scheduled to repair the faucets at the park later this week.
4. Street Sweeping is scheduled on May 11 and 12.

Secretary's Report

1. Office is receiving complaints about dogs off leash, running loose in the Borough. These callers should be directed to call the Animal Control Officer.
2. V. Ribeiro moved to approve Fawn Grove Borough/Fawn Grove Fire Police request for use of GR Fire Police for their 2022 non-emergency events including Kennard-Dale Graduation, Olde Tyme Days Parade and 9th Annual York PA Fire Muster event, seconded by A. Rombach. Motion carried.
3. V. Ribeiro moved to approve GR Fire Police to assist Springfield Township with Summer Quest Festival, seconded by A. Rombach. Motion carried.
4. V. Ribeiro moved to authorize the transfer of \$125,000 from General Fund to Reserve Fund to earn highest yield of interest, seconded by A. Rombach. Motion carried.
5. V. Ribeiro moved to adopt Resolution 2022-13, amending the Borough's Fee Schedule, which includes miscellaneous fees, seconded by A. Rombach. Motion carried.
6. GR EMS is requesting consistent location and visible house/property addresses. The Borough will remind residents of this requirement and then revisit the topic in 60 to 90 days.

No Animal Control Officer's Report

Zoning Officer's Report

1. SPCC issued four Zoning Permits, three Building Permits, one permit renewed and completed eight Rental Inspections in March, 2022.
2. E. Gabel will contact Dave Jones, the owner of 34-40 Main Street, to ask for his intentions for use of the building.

Mayor's Report

1. Mayor Trout informed that Chief of GR EMS, Ed Bailey, rescinded his resignation and GR EMS is considering hiring Mr. Bailey as a part-time, twenty-hour per week employee.
2. GR EMS is anticipating an increase of \$50,000 in services from Community Life Team.

Building and Property Report

1. Fire Alarm System project for 32 Main Street is scheduled to begin late April or early May.
2. The Borough received a response from Zion Church Council for the use of the church's parcel next to the creek for placement of riparian buffers. The church's main concern is increasing their liability by planting trees and shrubs on the parcel. Zion Church Council offered an alternate option and is willing to consider a reasonable offer from the Borough, for the purchase the parcel of land. V. Ribeiro moved to offer Zion Church Council \$15,000 for the purchase of the Water Street parcel, seconded by A. Rombach. Motion carried.

Public Safety Report

- 1. Council discussed who is called first when there is a dangerous dog/animal attack. If the police are called then is it also necessary to contact the Animal Control Officer. Discussion to continue.
- 2. Council discussed whether or not there are Rules posted for the Dog Park. Dog owners assume risk when entering the Dog Park; dogs are allowed to be off-leash when inside the Dog Park. V. Ribeiro moved to authorize the solicitor to review the Dog Park Rules, seconded by A. Rombach. Motion carried.

No Ordinance Report

Special Projects Report

- 1. Council discussed the purchase of and spreading mulch on May 21, 9am - noon. A. Rombach moved to purchase the same mulch order as last year, not to exceed price of \$3000, seconded by V. Ribeiro. Motion carried. Council will schedule someone from maintenance to help move mulch piles.

No Personnel Report

Finance Report

- 1. President R. Apgar presented the invoices over \$500.00 for payment with the General Fund. V. Ribeiro moved to authorize the payment of invoices over \$500.00, using the General Fund, seconded by A. Rombach:

a. CGA Law Firm	\$ 2654.00
b. James R. Holley & Assoc.	4605.20
c. South Penn Code Consultants	2268.80

 Motion carried.

*R. McCullough left the meeting at 8:35 PM.

No New Business, No President’s Report

No Public Comment

Executive Session

**Council recessed to Executive Session at 8:36 PM to discuss a possible litigation.

**The Council meeting resumed at 8:50 PM.

Solicitor’s Report continued

- 9. V. Ribeiro moved to authorize the Borough Solicitor to write letter with an offer of \$1000 to Mr. Salvatore Cilluffo, the owner of 5 Hanover Street, for his approval of an Easement Agreement for the traffic light project, providing a two-week deadline for a decision, seconded by A. Rombach. Motion carried.

V. Ribeiro moved to adjourn the meeting at 8:52 PM, seconded by J. Miller. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer