

**GLEN ROCK BOROUGH  
COUNCIL MEETING  
March 16, 2022**

**Present:** Rollin Apgar, Joe DiCandeloro, Jason Loudermilk, Sean O'Connor, Victoria Ribeiro, and Amanda Rombach

**Others Present:** Hunter Schenck, Esq.; Mayor J. Trout; Ron McCullough, Work Supervisor; Ann Merrick, Sec/Treas; four in-person visitors.

**Zoom:** Jason Brenneman, P. E. and two other visitors.

**The meeting was Called to Order** at 7:00PM by President R. Apgar with the pledge to the flag.

**Borough Engineer's Report**

1. J. Brenneman reached out to several structural engineers/architects; most declined the work due to already busy schedules. Received one proposal for \$2500 and anticipates receiving another quote before the April Council meeting for the GR Mill Race. Council opted to wait until second proposal was received.
2. J. Brenneman received two phone quotes for replacing the curb and sidewalk in front of the Manchester Street Parking Lot: \$10,000 from Bernard Anthony and \$19,000 from Farhat. V. Ribeiro moved to accept Bernard Anthony's quote of \$10,000 for Manchester Street curb and sidewalk project, seconded by J. DiCandeloro. Motion carried.
3. J. Brenneman provided update for Hanover Street CDBG project. Demolition work should be completed on March 17 and the grading and curb preparations will begin.
4. J. Brenneman presented a quote from Farhat of \$10,500 to replace three inlet tops and pour concrete for one inlet box on Hanover Street, which is outside the scope of the Hanover Street CDBG project. V. Ribeiro moved to approve Farhat's price of \$10,500 for inlet work on Hanover Street, seconded by A. Rombach. Motion carried.
5. Funding is available for the Fourth Phase of Hanover Street CDBG project as long as the properties meet the income requirements. The Borough needs to mail income surveys to the property owners.
6. Council discussed Mr. Cilluffo's request of replacing curb and sidewalk at 5 Hanover Street for his approval of Easement Agreement for placement of new pedestrian signal light. Options were discussed. V. Ribeiro moved to authorize the solicitor to coordinate with the Borough Engineer to send a response letter to Mr. Cilluffo, explaining viable options, seconded by J. DiCandeloro. Motion carried.
7. J. Brenneman and BCO Keith Hunnings met with developer Rodney Krebs and discussed/reviewed Mr. Krebs sketch plans for the subdivision of several lots on Ridge Avenue.

\*J. Brenneman left the meeting at 7:25 PM.

**Public Comment**

1. Erica Rearich introduced herself as a New Freedom Borough Council Member and Community Representative as part of the New Freedom Borough's Intergovernmental Committee.

**Announcements/Vacancies**

1. Resident Tomy Lipka, 24 Junior St, submitted his interest to serve on the Zoning Hearing Board. V. Ribeiro moved to appoint Tomy Lipka to the ZHB seconded by A. Rombach. Motion carried.

2. One vacancy on each of the following: GR Planning Commission and YC Storm Water Consortium.
3. Executive Session was announced for the end of the meeting to discuss personnel matters.

### **Approval of Minutes**

1. V. Ribeiro moved to approve the February 16 Council Meeting Minutes, seconded by A. Rombach. Motion carried.

### **Solicitor's Report**

1. H. Schenck presented draft of ordinance to rename a portion of Winter Avenue that connects the main section of Winter Avenue to Hanover Street, as Hengst Street. V. Ribeiro moved to authorize the solicitor to advertise Ordinance 508, seconded by S. O'Connor. Motion carried.
2. Ordinance 509 which provides for tax exemptions for certain improvements to deteriorated properties located in the borough, pursuant to the Pennsylvania Local Economic Revitalization Tax Assistance Act, also known as LERTA, was discussed; the Borough will have to identify a list of properties prior to advertising the ordinance.
3. V. Ribeiro moved to authorize the solicitor to draft bid specifications for new refuse/recycling contract, in preparation for advertising after the April Council meeting, seconded by S. O'Connor. Motion carried.

### **Police Commission**

1. IGA Committee did not meet in March.
2. No Health Rebate will be provided to members in 2022.

### **Old Business**

1. Watershed Assessment identified several properties along the creek that if planted, would help to slow down flooding. The Borough submitted a letter to Zion Lutheran Church requesting permission to plant riparian buffer; Borough has not received a response.
2. Council discussed possible topics for another Town Hall meeting. V. Ribeiro moved to schedule a Town Hall meeting on April 27, 7 PM at GR EMS Meeting Room, 59 Water Street to educate the tax payers about how taxes work, seconded by A. Rombach. R. Apgar, J. Loudermilk, V. Ribeiro and A. Rombach voted in favor; J. DiCandeloro voted against and S. O'Connor abstained from the vote, stating he had no opinion one way or the other. Motion carried.

### **Ordinance Enforcement Report**

1. Updates were provided for the following properties: 20 Argyle Avenue, 110 Manchester Street, 133-135 Main Street and 34-40 Main Street.

### **Recreation Board Report**

1. Secretary will follow up with the engineer about preparing RFP for replacement of tennis/basketball surfaces and fencing project at the GR Park.

### **Work Supervisor's Report**

1. WS is working with Shrewsbury Township on the High Street paving project. GR Authority may be replacing their water mains on High Street too, prior to paving project.

### **Secretary's Report**

1. V. Ribeiro moved to authorize payment of the following donations as budgeted from the General Fund: \$8000 to GR Recreation Fund, \$10,000 to GR Hose & Ladder, \$3000 to Arthur Hufnagel Public Library, and \$2000 to South Central York County Senior Center, seconded by A. Rombach. Motion carried.
2. V. Ribeiro moved to approve Springfield Township's request for use of GR Fire Police for their 2022 non-emergency events, seconded by A. Rombach. Motion carried.
3. V. Ribeiro moved to approve Handicap Parking Space for W. Cadwallader, 176 Hanover Street, seconded by S. O'Connor. Motion carried.
4. Council gave permission to library to replace the vertical blinds with window clings.
5. V. Ribeiro moved to approve GR Fire Police for 2022 Events in the Borough, seconded by J. DiCandeloro:
  - May 26 – Susquehannock High School Graduation
  - June 4 – GR Arts & Brew Fest
  - Nov 27 – GR Tree Lighting
  - Dec 24 & 25 – GR CarolersMotion carried.
6. V. Ribeiro moved to approve temporary road closure of Water Street, 8am – 6pm, June 4 for GR Arts & Brew Fest, seconded by A. Rombach. Motion carried.

### **Building and Property Report**

1. J. DiCandeloro presented three proposals for installation of fire alarm system at 32 Main Street:
  - Choice Security
  - Gettle Incorporated
  - Kleppers Security SourceS. O'Connor moved to accept the three quotes and approve the quote from Gettle Incorporated, seconded by A. Rombach. Motion carried.
2. Council discussed temporary road closure of Junior Street for a Birthday Party and placement of a Bounce House on Borough Street. A. Rombach moved to approve temporary road closure of Junior Street on April 2, noon – 7 PM as long as Certificate of Liability Insurance with Borough listed as additional insured was provided to the Borough, seconded by V. Ribeiro. Motion carried.
3. Council discussed the Park Rules & Regulations, specifically prohibiting bounce houses, trampolines, etc. V. Ribeiro moved to change the park rules to allow for bounce houses as long as Certificate of Liability Insurance is provided with the Borough listed as additional insured and expressed written permission is granted by Council, seconded by A. Rombach. Motion carried.

### **No Animal Control Officer's Report**

### **Zoning Officer's Report**

1. SPCC issued one Zoning Permit in February, 2022.

### **Mayor's Report**

1. Mayor Trout informed that Chief of GR EMS, Ed Bailey, resigned effective immediately, during the GR EMS March meeting.

\*J. DiCandeloro left the meeting at 8:15 PM.

2. Mayor Trout stated that GR EMS is in service approximately 80% of each week, 70% of the service is provided by volunteers and 30% of the service is paid EMT's. GR EMS Inc is considering hiring a part-time business manager.

### **Public Safety Report**

1. Borough received a complaint about lack of street safety on Manchester Street. Borough uses Radar Speed sign to try to slow down traffic and Borough pays for Police Enforcement of all Borough Streets.
2. Council discussed reaching out to the owner of the old bank parking lot located on Main Street, to express Borough's interest in purchasing the lot for additional Borough Parking. V. Ribeiro moved to authorize E. Gabel to send letter of interest to purchase property to owner of Main Street parking lot, seconded by A. Rombach. Motion carried.

### **No Ordinance Report, No Special Projects Report, No Personnel Report**

### **Finance Report**

1. President R. Apgar presented the invoices over \$500.00 for payment with the General Fund. V. Ribeiro moved to authorize the payment of invoices over \$500.00, using the General Fund, seconded by A. Rombach:

a. CGA Law Firm	\$ 3468.00
b. James R. Holley & Assoc.	1236.00
c. South Penn Code Consultants	868.75
d. Southern Reg Police Commission	82687.25

Motion carried.

### **No New Business, No President's Report**

### **Public Comment**

1. Mark Bortner suggested sending notifications to neighbors for temporary road closures.
2. Erica Rearich informed of Rose Fire/EMS fundraiser planned for March 20, 4-8pm at Panera in Shrewsbury.

### **Executive Session**

\*\*Council recessed to Executive Session at 8:29 PM to discuss a personnel matter.

\*\*The Council meeting resumed at 8:31 PM.

### **Solicitor's Report continued**

4. A. Rombach moved to authorize E. Gabel/CGA to advise the Borough about Employer Requirements related to the resignation of Stacy Gallegos, seconded by V. Ribeiro. Motion carried.
- V. Ribeiro moved to adjourn the meeting at 8:32 PM, seconded by A. Rombach. Motion carried.

### **Respectfully submitted,**

Ann E. Merrick  
Secretary/Treasurer