

**GLEN ROCK BOROUGH
COUNCIL MEETING
May 18, 2022**

Present: Rollin Apgar, Joe DiCandeloro, Jason Loudermilk, Joshua Miller, Victoria Ribeiro, and Amanda Rombach

Others Present: Evan Gabel, Esq.; Mayor John Trout; Ron McCullough, WS*; Ann Merrick, Sec/Treas; four visitors

Zoom: Jason Brenneman, P. E.*, and two other visitors

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

Announcements

1. Executive Session was announced for the end of the meeting to discuss possible litigation.

Borough Engineer's Report

1. J. Brenneman spoke the K. Bailey about his share of curb and sidewalk replacement along Manchester Street; Mr. Bailey is willing to pay his share of the cost of the project. Mr. Bailey is still getting water inside the rear of his property from the landscaping work at Veterans Park. The engineer suggested the following improvements: removing the stones, reworking the dirt, to slope away from the building, the installation of an impervious, rubber liner down to the bottom of the building, and then placement of stones back on top. Mr. Bailey is agreeable if this plan prevents the water from seeping inside his building. The WS said he would reach out to Stonewall Landscaping about this rework. The engineer/borough will provide a written letter to Mr. Bailey and obtain his signature on proposed work.
2. Hanover Street CDBG project #45532382 is now complete. J. Brenneman requested approval of payment of \$107055. V. Ribeiro moved to authorize YCPC to pay second payment of \$107,055 to Farhat Excavation for CDBG Project #45532382, Hanover Street C/S Improvements, seconded by A. Rombach. Motion carried.
3. J. Brenneman will be contacting YCPC to request additional payment of \$1200 over the total cost of the project.
4. J. Brenneman discussed Hanover Street repaving project. V. Ribeiro moved to authorize the engineer to begin survey and design of Hanover Street for repaving project, seconded by A. Rombach. Motion carried.
5. J. Brenneman met with Work Supervisor to complete locating current storm sewer pipes on Hanover Street. A. Rombach moved to authorize the engineer to begin design for replacement of storm sewer project on Hanover Street, seconded by V. Ribeiro. Motion carried.
6. J. Brenneman is investigating whether the labor portion of tennis/basketball court project could be paid through the Co-stars program. He hopes to have more information next month.
7. No update for GR Mill Race project.
8. When Easement Agreement is in place, then ARLE project will move forward.

*J. Brenneman left the meeting at 7:16 PM.

Persons on Agenda

1. Karen Gahs/Richard Shiles, Beautification Committee shared that the Committee is small and there are not enough members to complete mulching of the gardens in the Borough. The Beautification Committee handles planting flower pots, watering the flower pots, weeding and raking leaves from the gardens along Main Street, Water Street and the Glen Rock Sign Garden. Beautification Committee asked that Borough take care of trimming trees, cutting back burning bushes and mulching. Mayor Mike Sharkey of Shrewsbury volunteered to try to find some community members at the American Legion to help with mulching.
2. GR Arts & Brew Fest is requesting permission to sell raffle tickets on Borough property at 32 Main Street. V. Ribeiro moved to authorize the GR Arts & Brew Fest Committee to sell raffle tickets on Borough property, seconded by A. Rombach. Motion carried.

Vacancies

1. Richard Shiles is the alternate member of YC Storm Water Consortium. The Consortium discusses flood water abatement and mitigation. A. Rombach volunteered to fill the regular member vacancy for YC Storm Water Consortium.
2. One vacancy still on the GR Planning Commission.

Approval of Minutes

1. V. Ribeiro moved to approve the April 27 Council Meeting Minutes, seconded by A. Rombach. Motion carried.

Police Commission

1. IGA Committee provided a draft to each member. Mayor Mike Sharkey of Shrewsbury Borough and Chair of Police Commission presented highlights of the new IGA draft which includes but is not limited to: twenty-eight months for a member to withdraw, withdrawing member forfeits value of assets, limit points of contact with SRPD, Mayor is preferred member to the Commission, and no limit for a single incident. Council discussed and is still concerned about not having control of costs. GR's Public Safety Committee will meet to discuss the IGA draft and make a recommendation to the rest of Council members for additional discussion at the next monthly meeting.

No Old Business

Ordinance Enforcement Report

1. Council discussed the gravity of the public nuisance of the property located at 133, 135 Main Street. Property owner must be notified to clean up the property or the Borough will abate the nuisance. Suggestion was made to contact the YC Land Bank.

Recreation Board Report

1. GR Arts & Brew Fest requested Police presence and asked Mayor to reach out to the Chief for June 4th event.
2. Recreation Board is developing a list of maintenance needs for the park.
3. Bark in the Park event is being planned for Sept/October.

Solicitor's Report

1. 3 Holly Lane property received zero bids after first advertisement. Property has been advertised for sale, a second time and the bids will be shared with Council during the June meeting.
2. E. Gabel discussed the LERTA Ordinance and recommends the commercial/industrial zone or Village Center as possible zones for the LERTA Zone. ReTap – LERTA zone could include residential properties as an aggressive way to develop properties. V. Ribeiro moved to authorize the solicitor to develop ReTap Ordinance for Residential Zones, seconded by A. Rombach. Motion carried.
3. E. Gabel emailed new draft for Refuse/Recycling Contract. The bid specs include three years of service with one-year option to extend and three years of service with two-year option to extend. V. Ribeiro moved to authorize the solicitor to advertise for bids for Refuse/Recycling Contract, seconded by A. Rombach. Motion carried.
4. Council discussed revisions to Employee Handbook; A. Rombach moved to authorize solicitor to update Employee Handbook with approved changes including payment for emergency hours, seconded by V. Ribeiro. Motion carried.
5. E. Gabel provided updated language for Chapter 10 of Borough's Code of Ordinances regarding grass growth. V. Ribeiro moved to authorize the solicitor to advertise Ordinance 509, amending grass growth language in Chapter 10 of the Borough Code of Ordinances, seconded by A. Rombach. Motion carried.
6. Council discussed definitions for Family, to amend the inconsistencies of Chapter 13 in Borough Code of Ordinances. Solicitor will investigate what is used as definition in other municipalities and report back to Council in June.
7. Council discussed amendments to Chapter 15 in Borough Code of Ordinances related to public parking, specifically on Junior Street. A suggestion was made to consider Group Mailboxes at the end of the street for Junior Street residents to help eliminate mailboxes being blocked by parked vehicles. Other ideas being considered include parking permits.

*J. DiCandeloro left the meeting at 8:49pm.

V. Ribeiro moved to authorize engineer to review Junior Street parking space location with Work Supervisor, seconded by A. Rombach. Motion carried.

Work Supervisor's Report

1. New Freedom Borough did a great job with street sweeping on May 11 and 12.
2. WS is currently spraying for weeds.

*R. McCullough left the meeting at 8:51pm.

Secretary's Report

1. A. Rombach moved to approve GR Fire Police to assist the following, seconded by V. Ribeiro:
 - Stewartstown Borough/Eureka Volunteer Fire & Ambulance Company's request for non-emergency events including Stewartstown Fire Works, Eureka Carnival and Parade, and 5K Race in Stewartstown;
 - Dallastown Borough request for non-emergency events including Memorial Day, Parade, Graduation, Building Bridges for Brianna, National Night out, Carnival, gun raffle in Yoe Park and Halloween Parade;

- Shrewsbury Borough/Shrewsbury Volunteer Fire Company's request for traffic control for the Annual Firemen's Carnival, June 27 – July 2.

Motion carried.

2. A. Rombach authorized the transfer of \$175,000 from General Fund to Reserve Funds to earn highest interest on the funds, seconded by V. Ribeiro. Motion carried.
3. A. Rombach moved to authorize the solicitor to advertise Ordinance 510, approving the intergovernmental cooperative agreement for multi-municipal planning and Exhibit A, which incorporates New Freedom Borough into the SYC Regional Planning Group, seconded by V. Ribeiro. Motion carried.
4. J. Miller moved to approve the Amendatory Contract with YCPC for CDBG project #45542471 for Hanover Street Curb & Sidewalk Improvements, to extend the contract deadline to December 31, 2022, to allow for completion of the project, seconded by A. Rombach. Motion carried.

Animal Control Officer's Report

1. Council approved payment of Michelle Klugh's March-April, 2022 invoices which includes the on-going dangerous dog incident from the GR Dog Park. Council authorized the secretary to invoice the violator for all fees paid by the Borough for the dangerous dog incident.

No Zoning Officer's Report/Invoice Received

Mayor's Report

1. GR EMS, Inc. has been meeting with Community Life Team and Wellspan to discuss possible terms/cost for EMT's.
2. GR EMS, Inc. has scheduled a meeting with the Public Safety Committee.

No Building and Property Report

Public Safety Report

1. Council discussed duties of the Animal Control Officer versus using the police for dangerous dog incidents.
2. Council requested the Borough to order two signs for the Dog Park – In case of an emergency, call 911.
3. Council discussed current parking situation on Junior Street. Some vehicles are parking next to the homes, some park across the street from the homes. Further discussion is needed to evaluate the best location for parking, mailboxes, etc.

No Ordinance Report

Special Projects Report

1. V. Ribeiro provided an update from the Trail Towns meetings. Trail Towns is addressing the traffic calming issue needed for the intersection of Route 216/Main Street/Water Street.
2. Stantec is working on the Watershed Assessment; properties outside the Borough impact flooding in the Borough. Glen Rock will need to look for support from surrounding municipalities to be able to impact the Borough's flooding problem.
3. Congratulations to Simply Local at the Glen Rock Mill Inn for being named Small Business of the Year, 2022 by York County Economic Alliance.

No Personnel Report

Finance Report

1. President R. Apgar presented the invoices over \$500.00 for payment with the General Fund. A. Rombach moved to authorize the payment of invoices over \$500.00, using the General Fund, seconded by V. Ribeiro:
 - a. CGA Law Firm \$ 4536.97
 - b. James R. Holley & Assoc. 3790.25
 - c. John Scott Plumbing 765.96Motion carried.
2. Council reviewed the Audit Management Letter.

New Business

1. Council discussed reducing the size of Council from seven members to five members. V. Ribeiro moved to authorize E. Gabel to provide time line of requirements for reduction of Council Member size from seven members to five members, seconded by A. Rombach. Motion carried.
2. Council discussed the formation of a strategic planning committee for long range planning. The Committee could be made up of several council members, and citizens at large. At this time R. Apgar and Mayor Trout volunteered to be part of the committee.
3. V. Ribeiro is willing to continue submitting grant applications that benefit the Borough.

No President's Report

Public Comment

1. Resident Tomy Lipka asked who is responsible for cutting the grass between the railroad tracks and Junior Street. He is interested in improving the area by planting some wildflowers. The Borough will contact YC Dept of Parks to ask questions about who is responsible to maintain the grass area along Junior Street.
2. Resident Tomy Lipka asked where Junior Street ends; he is researching his deed for parking easement but would like the dimensions of Junior Street. Council asked secretary to contact Borough Engineer to obtain the dimensions of Junior Street.

Executive Session

**Council recessed to Executive Session at 9:26 PM to discuss a possible litigation.

**The Council meeting resumed at 9:38 PM.

V. Ribeiro moved to adjourn the meeting at 9:39 PM.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer