

**GLEN ROCK BOROUGH
COUNCIL MEETING
June 15, 2022**

Present: Rollin Apgar, Jason Loudermilk, Victoria Ribeiro, and Amanda Rombach

Others Present: Evan Gabel, Esq.; Mayor John Trout*; Ron McCullough, WS*; Ann Merrick, Sec/Treas;
six visitors

Zoom: Jason Brenneman, P. E.*, and one visitor

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

Borough Engineer's Report

1. J. Brenneman requested approval of payment by YCPC to Farhat for \$18395.00 for the Hanover Street CDBG Project #45542469. V. Ribeiro moved to authorize YCPC to pay \$18395.00 to Farhat for the Hanover Street CDBG Project #45542469, seconded by A. Rombach. Motion carried.
2. J. Brenneman explained the overage of \$1850 over initial grant amount but has spoken with YCPC and once all paperwork is complete, YCPC will be able to reimburse the Borough for the overage. V. Ribeiro moved to authorize the Borough to pay Farhat Excavating \$1850.00 from the General Fund and approved amendment to CDBG Project #45542469 to increase funding by \$1850, seconded by A. Rombach. Motion carried.
3. The engineer is working on survey and design for Hanover Street repaving project.
4. The engineer is working on the design for Hanover Street storm sewer.
5. J. Brenneman reported that both equipment and labor is available through Co-Stars program for the Tennis and Basketball Courts & Fencing project. Council would like the project completed as soon as possible.
6. The structural engineer was on site at GR Mill Race, took measurements and is working on his report.
7. No update for ARLE project until an Easement Agreement is in place.
8. J. Brenneman met Work Supervisor on Junior Street: the street is approximately 15.5 feet wide with an eleven-foot travel lane. A survey of the street and all ten properties would be required to provide exact measurements of the street and parking for an approximate cost of five to six thousand dollars.

*Mayor J. Trout arrived for the meeting at 7:11 PM.

V. Ribeiro moved to authorize J. Brenneman to research/survey the Junior Street property deeds to help determine if parking spaces are located on Borough right of way or are privately-owned, seconded by A. Rombach. Motion carried.

9. J. Brenneman suggested the possible use of rip rap to stable the bank on Glen Avenue. V. Ribeiro moved to approve emergency repairs of Glen Avenue, seconded by A. Rombach. Motion carried.

*J. Brenneman left the meeting at 7:25 PM.

Persons on Agenda

1. Jon Hofmeister, owner of 133, 135 Main Street: Mr. Hofmeister wants to build three units at his property, which was approved by the GR Zoning Hearing Board. He is requesting an extension

until the end of this year to provide drawings and obtain permits. He will immediately make the property more secure. He would like to complete one unit at a time. Council did not take an action and is willing to work with Mr. Hoffmeister as long as he secures the property and begins working on drawings.

Public Comment

1. Lucy Cadwallader, owner of 176 Hanover Street: Ms. Cadwallader informed Council that she no longer requires the ADA parking space as previously requested. Ms. Cadwallader shared some concerns with nuisance properties in the borough.

Announcements/Vacancies

1. There is one vacancy for each of the following: YC Storm Water Consortium and GR Planning Commission.
2. V. Ribeiro moved to accept the resignation from Lee McNinch from the GR Authority, seconded by A. Rombach. Motion carried.
3. Lee McNinch’s resignation now creates a vacancy on the GR Water & Sewer Authority.

Approval of Minutes

1. V. Ribeiro moved to approve the May 18 Council Meeting Minutes, seconded by A. Rombach. Motion carried.

Police Commission

1. Public Safety Committee recommends that Council consider an alternate membership or hourly rate for services with Southern Regional Police Commission, to allow GR to control and cap the cost of police expenses. Currently two school districts receive hourly services from SRPD. A. Rombach moved to authorize the Public Safety Committee to reach out to SR Police Commission to request a meeting with Chief Boddington and Commission representatives to discuss Glen Rock Borough’s transition as an hourly rate customer, seconded by V. Ribeiro. Motion carried.

Old Business

1. Stantec recently provided the Borough with a progress report and invoice for approximately forty percent completion of the Watershed Assessment Project.

Ordinance Enforcement Report

1. An update was provided for 110 Manchester Street. The property recently sold and the new owner has plans to renovate the house.

Recreation Board Report

1. Next meeting is scheduled on June 21, to be held at the GR Park.
2. V. Ribeiro moved to hire Jessica Gentry as the Summer Playground Director, seconded by A. Rombach. Motion carried.
3. V. Ribeiro moved to hire summer playground counselors pending the completion of all background checks, seconded by A. Rombach. Motion carried.
4. V. Ribeiro moved to provide advance funds of \$700 from the Recreation Funds to Jessica Gentry for purchase of program supplies, seconded by A. Rombach. Motion carried.

Solicitor's Report

1. The Refuse Bids were opened on June 13; only one responsive bid was received by Penn Waste. V. Ribeiro moved to accept Penn Waste's bid to provide refuse/recycling services to the borough, seconded by A. Rombach. Motion carried. V. Ribeiro moved to Option B with Penn Waste, which includes two refuse collections per week and one recyclable collection per week, one bulky item collection per week, for the term of three years, beginning August 1, 2022, with billing provided by the Contractor and gives the Borough the right to extend the contractor for an additional two years, seconded by A. Rombach. Motion carried.
2. No bids were received after two advertisements for the sale of 3 Holly Lane. A. Rombach moved to authorize R. Apgar to engage a realtor to list 3 Holly Lane for sale, seconded by V. Ribeiro. Motion carried.
3. Solicitor provided draft of ReTap Ordinance; ReTap is a tax abatement program for residential property owners. V. Ribeiro moved to authorize the solicitor to advertise Ordinance 511, establishing a RETAP program, seconded by A. Rombach. Motion carried.
4. V. Ribeiro moved to authorize the solicitor to advertise Ordinance 512, an ordinance establishing a tax abatement program for commercial properties, seconded by A. Rombach. Motion carried.
5. Solicitor is updating the Employee Handbook.
6. V. Ribeiro moved to adopt Ordinance 509, amending Chapter 10, Part 1, regarding nuisances and Chapter 10, Part 3, regarding grass weeds, and other vegetation, seconded by A. Rombach. Motion carried.
7. Council discussed many definitions of family as part of the rental ordinance. Council decided to amend Chapter 13 of the Code of Ordinances; all properties that are owned but not owner occupied will be considered Rental Properties, effective with 2023 Licenses. V. Ribeiro moved to authorize the solicitor to amend Chapter 13 defining that all properties that are not owner-occupied will be considered Rental Properties and authorized solicitor to advertise this amendment with Ordinance 513, seconded by A. Rombach. Motion carried.
8. V. Ribeiro moved to adopt Ordinance 510, an ordinance approving the intergovernmental cooperative agreement for multi-municipal planning, seconded by A. Rombach. Motion carried.
9. E. Gabel said in order to begin the reduction of the number of council members, ten percent of the registered voters will have to sign a petition, that will be added to the ballot as a referendum. V. Ribeiro moved to authorize the solicitor to provide a petition template for gathering signatures to reduce the number of council members, seconded by A. Rombach. Motion carried.
10. The Dog Park Rules are part of the Borough's Code of Ordinances; these rules are enforceable by the Police. New signs for the dog park are currently being designed.
11. Council discussed the lack of communication from the Animal Control Officer about the dog bite incident at the park. A. Rombach moved to authorize the solicitor to send a letter to Michelle Klugh, ACO, to inform her she is not to take action on behalf of the Borough without the Borough Council's permission, seconded by V. Ribeiro. Motion carried.

Work Supervisor's Report

1. WS will investigate the abandoned vehicles parked on Junior Street.

Secretary's Report

1. A. Rombach moved to approve the request from Penn Waste to change the start time of service by one hour earlier when temperatures are expected to exceed ninety degrees, seconded by V. Ribeiro. Motion carried.

2. A. Rombach moved to approve GR Fire Police to assist Rose Fire Company/New Freedom Borough with their Carnival Parade on July 9, seconded by V. Ribeiro. Motion carried.
3. A. Hufnagel Public Library thanked the Borough for their generous donation.
4. V. Ribeiro moved to approve The Well's request to reserve three parking spaces along Water Street each Wednesday, 9am – 12:30pm, posting the location with No Parking Signs, for as long as the program continues, seconded by A. Rombach. Motion carried.
5. Borough Office will be closed June 24 – July 4; V. Ribeiro moved to authorize PCXperts Services to assist with Out of Office Notice, as needed, seconded by A. Rombach. Motion carried.

No Animal Control Officer's Report

Zoning Officer's Report

1. SPCC issued three Zoning Permits, two Building Permits, one permit renewal and completed six Rental Inspections in April, 2022. SPCC issued one Commercial Change of Use, two Zoning Permits, two Building Permits and completed three Rental Inspections in May, 2022.

Mayor's Report

1. GR Arts & Brew Fest went well; no problems reported.
2. GR EMS, Inc. exploring options for EMT Services.

No Building and Property Report

Public Safety Report

1. WS reported the need to purchase Nox Box for 32 Main Street. V. Ribeiro moved to purchase a Nox Box for 32 Main Street, for a cost not to exceed \$750, seconded by A. Rombach. Motion carried.

No Ordinance Report/No Special Projects Report/No Personnel Report

Finance Report

1. President R. Apgar presented the invoices over \$500.00 for payment with the General Fund. V. Ribeiro moved to authorize the payment of invoices over \$500.00, using the General Fund, seconded by A. Rombach:

a. CGA Law Firm	\$ 5861.73
b. Gettle Incorporated	8750.00
c. James R. Holley & Assoc.	1787.75
d. South Penn Code Consultants April	1375.00
May	1303.75
e. Stantec Consulting Services Inc.	19840.67

 Motion carried.
2. A. Rombach moved to amend the Finance Report during May 18 meeting to reflect the payment of John Scott invoice of \$765.96 using GR Recreation Funds, seconded by V. Ribeiro. Motion carried.

No New Business

No President's Report

Public Comment

1. Sarah Frane, Chair of the Arts & Brew Fest thanked the Borough Council for assistance.
2. Kim Butcher, Mayor of New Freedom Borough shared a copy of a blanket resolution for fire police assistance with non-emergency events.
3. Erica Rearich, New Freedom Borough Council, asked for clarification about the current IGA and/or expiration of the IGA.
4. Beautification Committee's next cleanup is June 18. Council said the committee should not dump weeds/branches in the municipal parking lot.

*R. McCullough left the meeting at 9:03 PM.

Executive Session

**Council recessed to Executive Session at 9:04 PM to discuss a possible litigation.

**The Council meeting resumed at 9:12 PM.

5. V. Ribeiro moved to accept the Snyder's Agreement with the condition that all of the Borough's costs related to the enforcement by the Animal Control Officer for the dog bite incident, be paid, seconded by A. Rombach. Motion carried.

A. Rombach moved to adjourn the meeting at 9:15 PM.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer