

GLEN ROCK BOROUGH COUNCIL MEETING
November 16, 2022

Present: Rollin Apgar, Jason Loudermilk, Joshua Miller, Sean O'Connor and Amanda Rombach*

Others Present: Evan Gabel, Esq.; Mayor John Trout; Isabella Frane, Junior Council Member; Ann Merrick, Sec/Treas; one visitor

Zoom: Not connected

Phone Connection: Borough Engineer Jason Brenneman, P. E.

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

Amended Agenda

1. J. Miller moved to approve an amended November Agenda to include the approval of the Rec Board's 2023 budget and approval of the new DCED Articles of Agreement for the Peer-to-Peer Study for EMS and Fire, seconded by S. O'Connor. Motion carried.

No Public Comment

Borough Engineer's Report

1. GR Mill Inn has not provided a response to the Agreement for GR Mill Race project. S. O'Connor moved to send a letter with thirty-day deadline, seconded by J. Miller. Motion carried.
2. E. Gabel is preparing the three Easement Agreements required for the Hanover Street Storm Sewer project.
3. Survey of 3 Holly Lane will be completed by November 21.

*J. Brenneman disconnected phone call at 7:08 PM.

Announcements/Vacancies

1. There is one vacancy for each of the following: YC Storm Water Consortium and GR Planning Commission. James R. Holley & Associates represents at least two other municipalities for YC Storm Water Consortium meetings and may be willing and able to represent GRB. Approximate cost will be provided for a decision at the next Council meeting.

Approval of Minutes

1. S. O'Connor moved to approve the October 19 Minutes, seconded by J. Miller. Motion carried.

No New Business

Recreation Board Report

1. S. O'Connor moved to approve the Rec Board's 2023 Budget, seconded by J. Miller. Motion carried.

Solicitor's Report

1. E. Gabel provided a sample petition for the first step to reduce the number of Council members. Five-percent of registered electors must sign the petition. Council should review the petition for further discussion during December meeting.
2. E. Gabel has received no response from J. Hoffmeister regarding plans for 133-135 Main Street.
3. Ordinance 517, an ordinance regulating the use of consumer fireworks and display fireworks within the Borough and providing for permits in certain cases, was advertised. S. O'Connor moved to adopt Ordinance 517, seconded by J. Miller. Motion carried.

*A. Rombach arrived for the meeting at 7:15 PM.

Recreation Board Report continued

2. Recreation Board is requesting a commitment for a Council member to attend their meetings.
A. Rombach said she is committed to continue as the Council's representative for the Rec Board.

Solicitor's Report continued

4. Settlement with Zion Lutheran Church will be scheduled as soon as possible.
5. The solicitor is finalizing all documents for the December 7 settlement with PeoplesBank.
6. E. Gabel discussed Resolution 2022-18, which implements Act 57 of 2022, property tax penalty waiver provisions. S. O'Connor moved to adopt Resolution 2022-18, seconded by A. Rombach. Motion carried.
7. Revisions to Zoning Ordinance require two advertisements and review from York County Planning Commission. Council discussed an amendment to Chapter 27, regarding non-attached structures.
8. Amendments for municipal parking lots project still on hold.

Work Supervisor's Report

1. Borough is still working on obtaining quotes to fill-in the pool at 138 Park Avenue.

Secretary's Report

1. J. Miller moved to approve a handicapped parking space for Warren Cadwallader, 176 Hanover Street, seconded by S. O'Connor. Motion carried.
2. Council discussed missing surveys for final CDBG project on Hanover Street. J. Miller moved to authorize E. Gabel to mail certified letters with explanation about the funding, seconded by S. O'Connor. Motion carried.
3. S. O'Connor moved to adopt Resolution 2022-19, authorizing the request of grant funds from PA Small Water and Sewer Program from the Commonwealth Financing Authority, seconded by A. Rombach. Motion carried.
4. The owner of 201 Ridge Avenue requested an Appeal to Rental Ordinance violation. J. Miller moved to grant a one-time waiver for Rental Ordinance violation, seconded by A. Rombach. Motion carried.
5. J. Miller moved to approve the DCED Articles of Agreement for the Peer-to-Peer Study for EMS and Fire, seconded by A. Rombach. Motion carried.
6. Council discussed another Rental Ordinance violation at 43 Baltimore Street and asked the solicitor to respond to owner with certified letter.

No Animal Control Officer's Report

No Zoning Officer's Report

Mayor's Report

1. Extra police/Sheriffs are scheduled to work Dec 24/25.
2. Fire Police have been contacted for Tree Lighting on November 27.
3. GR Hose & Ladder has scheduled the Santa Run on December 22.
4. The Rotary Club has invited Borough Council members to attend Breakfast meetings, Friday's at 7 AM. A. Rombach is willing to attend once or twice a year.

Secretary's Report continued

7. Penn Waste received a notice of \$2.00 increase of tipping fee for waste disposal. Penn Waste is increasing the semi-annual rate for the Borough to \$194.28 effective February 1, 2023.

Building/Property Report

1. Council discussed a formal ceremony for PeoplesBank dedication; President R. Apgar to coordinate. More information to follow.
2. Council discussed obtaining flood insurance for 1 Manchester Street and will begin obtaining quotes.

Public Safety Report

1. S. O'Connor moved to approve Water Street closure on November 27, 5:30 – 8pm for Tree Lighting events, seconded by J. Miller. Motion carried.

Ordinance Report

1. J. Miller moved to approve temporary hold of refuse service at 52 Edgehill, for up to twenty-months for military family, seconded by A. Rombach. Motion carried.

No Special Project's Report

Personnel Report

1. President R. Apgar discussed winter work hours of one to two days per week for the part-time employee until the Work Supervisor returns to work and then all part-time employees will be on-call, as needed by the Borough.

No Strategic Planning Report

Beautification Committee Report

1. There is a retaining wall collapsing below the parking lot for CS Convenience Store; the Borough will investigate.

Finance Report

1. President R. Apgar presented the invoices over \$1000.00 for payment with the General Fund. S. O'Connor moved to authorize the payment of invoices over \$1000.00, using the General Fund, seconded by J. Miller:

a. CGA Law Firm	\$ 5430.00
b. Gettle Inc.	1101.00

c. James R. Holley & Assoc. 2430.00

Motion carried.

2. J. Miller moved to authorize the payment of \$1280.00 to New Freedom Borough for 2022 Street Sweeping, seconded by S. O'Connor. Motion carried.
3. S. O'Connor moved to advertise the 2023 Budget, seconded by J. Miller. Motion carried.

No Old Business

President's Report

1. R. Apgar discussed leaf pickup and asked the Ordinance Committee to review ordinance and mandatory requirements for recycling in Pennsylvania.
2. J. Miller moved to adopt Ordinance 516, to acquire a portion of 5 Hanover Street through eminent domain, needed for new traffic signal and offer \$1000 to property owner if an agreement is reached prior to finalizing requirements of Ordinance 516, seconded by A. Rombach. Motion carried.

Police Commission Report

1. SRPD has been involved in two major incidents two weeks prior to the meeting.
2. The Commission discussed GR's proposal. Commission members were asked to share the letter with all councils and then provide feedback during the Commission's December meeting.

No Public Comment

J. Miller moved to adjourn the meeting at 8:37PM.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer