

GLEN ROCK BOROUGH COUNCIL MEETING
February 15, 2023

Present: Rollin Apgar, Joe DiCandeloro, Jason Loudermilk, Sean O'Connor, Victoria Ribeiro and Amanda Rombach

Others Present: Evan Gabel, Esq.; Mayor John Trout; Ron McCullough, Work Supervisor; Isabella Frane, Junior Council Member, Ann Merrick, Sec/Treas; nine visitors

Zoom: Borough Engineer Jason Brenneman, P.E. and four visitors

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

No Public Comment

Persons on Agenda

1. Jake Hebel, SIT for Gordon L. Brown & Associates, Inc. presented a minor subdivision of one lot for 253 Hanover Street. The Borough Engineer stated that council must approve plan scale and cartway width waivers, collect recreation fees, plan must receive DEP's approval and could require existing property and new property to install sidewalks. S. O'Connor moved to approve the following waivers found in Borough's Code of Ordinances, seconded by J. DiCandeloro:
 - Plan scale, Chapter 22, Section 302.2.A.(2) and
 - Cartway width, Chapter 22, Section 701.3.R. Apgar abstained from the vote; motion carried.
2. S. O'Connor moved to conditionally approve the plans when the Borough receives DEP approval for 253 Hanover Street minor subdivision, seconded by J. DiCandeloro. R. Apgar abstained from the vote; motion carried.
3. Borough will issue recreation fees invoice to property owner.
4. Jillian Cole, Water Resources Engineer from Stantec, provided final presentation for watershed assessment. Stantec's recommendations include installation of storm water management and restoration to several sites identified upstream from the Borough.

Borough Engineer's Report

1. J. Brenneman is finalizing bid documents for Hanover St CDBG project. Bids will be ready for review and awarding during March meeting.
2. J. Brenneman discussed the GR Mill Race project with owner of GR Mill Inn. Owner of GR Mill Inn will pay for electricity for GR Mill Race project. At a later date, the operation agreement will need to be discussed prior to finalizing.
3. Easement Agreements for Hanover Street Storm Sewer project were finalized and provided to the Borough Office to obtain necessary signatures.
4. Legal description for easement on 5 Hanover Street property was provided to Barley Snyder.
5. J. Brenneman discussed downspout project for 135-137-139 Hanover Street properties with Housing Authority for the City of York. Street Cut permits are necessary for the project.
6. Field work survey has been completed for the Borough's new property located on Water Street.

*J. Brenneman left the meeting at 7:39 PM.

Executive Session

**Council recessed to Executive Session at 7:40 PM to discuss a possible litigation.

**The Council meeting resumed at 7:55 PM.

Vacancies

1. GR Planning Commission, GR Authority, and GR Zoning Hearing Board each have one vacancy.

Approval of Minutes

1. V. Ribeiro moved to approve the January 18 Minutes, seconded by A. Rombach. Motion carried.

New Business

1. Veterans Park has been updated with YC Assessment office and is now listed as a park.
2. A. Rombach attended a recent Rotary Club meeting and suggested the Beautification Community clean ups and GR Park Community Garden as possible projects for interested Rotary Club members.
3. A representative from the GR Church of Christ asked Council for permission to hold a drive thru prayer service in front of the library. The solicitor advised that when making decisions, Council must allow all religious organizations or none to use Borough property. Council did not approve the request from GR Church of Christ. Mayor Trout said the Ambulance Club has approved a car wash event by GR Church of Christ and the Ambulance Club may consider the drive thru prayer service.

Recreation Board Report

1. Recreation Board is looking for volunteers to help with installation of the Community Garden.
2. Next Board meeting is February 21.

Solicitor's Report

1. The solicitor is filing District Justice action for the dangerous structure located at 133-135 Main Street.
2. All paperwork should be finalized soon for sale of 1 Manchester Street property.
3. Solicitor still waiting for YCPC comments for Zoning Ordinance amendments.
4. Certified letters have been mailed property owner of 167 Hanover Street.
5. E. Gabel discussed amendments to parking regulations.
6. S. O'Connor moved to authorize the solicitor to advertise an ordinance amending Chapter 15, Part 4, regarding general parking regulations, seconded by J. DiCandeloro. Motion carried.
7. J. DiCandeloro moved to authorize the solicitor to advertise an ordinance amending Chapter 15, Part 7, regarding off-street, unmetered parking regulations, seconded by S. O'Connor. Motion carried.

Work Supervisor's Report

1. S. O'Connor moved to approve Sentry Fire Protection's quote totaling \$3550 for conversion to wet pipe system for alarm in the basement of the Neuhaus Building, seconded by J. DiCandeloro. Motion carried.
2. Maintenance has started caulking the windows at 1 Manchester Street.

Secretary's Report

1. J. DiCaneloro moved to authorize the GR Fire Police to assist with 2023 events in Fawn Grove Borough, seconded by A. Rombach. Motion carried.
2. Reminder that Statement of Financial Interest Forms are due by May 1; must be submitted annually.
3. S. O'Connor moved to authorize the reimbursement of 2022 RE Municipal taxes to certified emergency service volunteers, total amount to be refunded is \$7089.71, seconded by J. DiCaneloro. Motion carried.

No Animal Control Officer's Report

Zoning Officer's Report

1. SPCC has been notified and will post 133-135 Main Street as a dangerous structure.

No Mayor's Report

Building/Property Report

1. Council discussed use of the municipal meeting room by organizations other than the Borough or the Historical Preservation Society. Currently there are no guidelines in place for use of municipal building. Borough Council plans to allow use of the rear room of the Neuhaus Building for community meetings and events.
2. V. Ribeiro moved to designate the Borough owned Water Street parcels as parks, seconded by A. Rombach. Motion carried.
3. Council discussed naming a park parcel in honor of Rodney Krebs for his generous donations and service to the Glen Rock Community. S. O'Connor moved to designate the largest Water Street parcel as Krebs' Park, seconded by A. Rombach. Motion carried

Public Safety Report

1. S. O'Connor moved for Council to grant authority to the Public Safety Committee to represent the borough to negotiate hourly services with the SR Police Commission beginning on January 1, 2024, seconded by J. DiCaneloro. Motion carried.

No Reports for Ordinance, Special Projects, Personnel, or Strategic Planning

Beautification Committee Report

1. Flyer with information about Green in the Glen was shared for posting online.
2. Work Supervisor committed to working on April 22 for Earth Day cleanup.
3. Earth Day Event has been registered with Keep PA Beautiful.
4. Borough will contact Penn Waste to rent a dumpster for yard waste.

Finance Report

1. President R. Apgar presented the invoices over \$1000.00 for payment with the General Fund. J. DiCaneloro moved to authorize the payment of invoices over \$1000.00, using the General Fund, seconded by S. O'Connor:
 - a. Hamilton & Musser, PC \$ 1550.00
 - b. James R. Holley & Assoc. 1544.00

c. South Penn Code Consultants LLC		
	December, 2022	1892.50
	January, 2023	2964.55

Motion carried.

No Old Business

President's Report

1. R. Apgar announced there is a potential buyer of 3 Holly Lane property. V. Ribeiro moved to authorize the Council President to negotiate a selling price within twenty percent of the current list price, seconded by A. Rombach. Motion carried.
2. V. Ribeiro moved to authorize the Council President to sign/execute documents for condemnation of a portion of the 5 Hanover Street property, seconded by A. Rombach. Motion carried.

Police Commission Report

1. Commission discussed financial reports and Glen Rock Borough's proposal during last meeting.
2. V. Ribeiro moved to remove J. Miller as a representative and appoint S. O'Connor as the representative and R. Apgar as the alternate representative, seconded by A. Rombach. Motion carried. Mayor J. Trout will continue as one of the borough's representatives.

Public Comment

1. Jon Nicklow, GR Historical Preservation Society is renting a dumpster to clear out unwanted items and offered use to the borough if they want to clean out the basement of 1 Manchester Street. A possible date for building clean out is March 11.
2. Council asked WS to obtain a quote to replace the exterior door for the building located at 1 Manchester Street that leads directly to the basement.

S. O'Connor moved to adjourn the meeting at 8:53PM.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer