

GLEN ROCK BOROUGH COUNCIL MEETING
June 21, 2023

Present: Rollin Apgar, Joe DiCandeloro, Jason Loudermilk, Joshua Miller, Sean O'Connor, Victoria Ribeiro and Amanda Rombach

Others Present: Evan Gabel, Esq.; John Trout, Jr., Mayor; Ronald McCullough, Work Supervisor; Ann Merrick, Sec/Treas; ten visitors

Zoom: Borough Engineer Jason Brenneman, P.E. and two visitors

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

No Public Comment

Borough Engineer's Report

1. GR Mill Race project scheduled to begin end of September/early October.
2. Costars contractor meets DCED bidding requirements for the LSA grant; proposal must include wage rates.
3. Multi-Modal Grant application due in July; a resolution must be adopted as part of grant requirements. The Multi-Modal Grant usually requires twenty-percent matching funds but Borough could request a waiver. J. Brenneman recommends no matching funds and Council agreed.
4. Easement Agreement must be official before ARLE project goes to bid. Traffic Engineer collecting new signatures and finalizing documents.
5. Updates provided for the Main Street inlet replacement project.

Persons on Agenda

1. Abigail Lipka, owner of the Historic Glen Theatre, announced her first community event as owner of 37 Manchester Street, scheduled on August 5, 9 AM – 4 PM, to demo/clean out the property.
A. Lipka requested permission for a temporary road closure from the intersection of Manchester Street and Pleasant Street to the rear of 37 Pleasant Street. V. Ribeiro moved to approve temporary road closure from the intersection of Manchester Street and Pleasant Street to the rear of 37 Pleasant Street from 9 AM – 4 PM on August 5, seconded by A. Rombach. Motion carried. The Borough will post a Road Closed Sign and provide several cones.

Vacancies

1. GR Planning Commission, GR Authority, and GR Zoning Hearing Board each have one vacancy. David Wooden submitted letter of interest for GR Authority and attended one meeting. V. Ribeiro moved to adopt Resolution 2023-11, appointing David Wooden to a five-year term on the Glen Rock Water & Sewer Authorities Board, seconded by S. O'Connor. Motion carried.
2. There are four vacancies on Council at the end of 2023.

Police Commission Report

1. Council discussed terms of SR Police Commission letter dated June 21, 2023 for Glen Rock Borough's proposal for services in 2024. S. O'Connor moved to accept the counter offer made by the Southern Regional Police Commission, letter from Attorney Peter Ruth, dated June 21, 2023 with one exception to the wording in item #7 on page 2, changing the word "**conclusion**" to

“**commencement**”, seconded by J. Miller. After additional discussion, S. O’Connor moved to amend his motion to include accepting the counter offer made by the Southern Regional Police Commission, letter from Attorney Peter Ruth, dated June 21, 2023 with one exception to the wording in item #7 on page 2, changing the word “**conclusion**” to “**commencement**”, upon legal review of an Agreement of Services, seconded by J. Miller. Council members in favor of the motion are R. Apgar, J. DiCandeloro, J. Miller, S. O’Connor and A. Rombach; Council members against the motion are J. Loudermilk and V. Ribeiro. Motion passed.

2. Council discussed Disruptive Conduct Reports with Chief Boddington and decided to have the Ordinance Committee review and suggest updates for the Form. Current tenants in violation of this portion of the Rental Ordinance must still comply with current regulations. The solicitor will proceed with District Justice action as previously decided by Council for properties with more than three Disruptive Conduct Reports within a year.

Approval of Minutes

1. A. Rombach moved to approve the May 17 Council Meeting Minutes, seconded by J. Miller. Motion carried.

New Business

1. Council discussed unincorporating the Borough. The townships surrounding the Borough provide less services to their residents.
2. Council discussed the display of flags along portions of Main, Manchester and Church Streets. In the past, military flags were purchased through donations and then displayed. Council discussed contacting the Historical/Preservation Society to gauge interest in displaying/purchasing Veteran Flags or Historical Flags in place of the military flags. Sarah Frane suggested the Hometown Heroes Banner Program as a way to honor past and present heroes.
3. Council President shared details from his initial contact with Trinity UCC cemetery association to discuss the possibility of real property purchase.

Recreation Board Report

1. A. Rombach moved to hire a Director for Summer Playground Program, \$16.00/hour with forty hours of planning time and Counselors to be paid \$9.00/hour, pending the completion of all background checks, seconded by J. Miller. Motion carried.
2. A. Rombach moved to authorize the GR Recreation Board to spend up to \$3000 for repairs/maintenance on park buildings, seconded by J. Miller. Motion carried.
3. A. Rombach moved to provide advance funds of \$1000 from the Recreation Funds to Jessica Gentry for the purchase of program supplies for Summer Playground Program, seconded by J. Miller. Motion carried.

Solicitor’s Report

1. As part of the judgement against the owner of 133-135 Main Street, the Borough agreed not to execute for ninety-days, to allow the owner to apply for permits and begin construction. The deadline to submit permit applications is June 26. If the deadline is not met, the Borough will immediately begin to execute on the judgement.
2. Action has been filed with District Justice for Rental Ordinance violations at 167 Hanover Street; still waiting for service on the out-of-state defendants.
3. Dependable Codes is addressing possible code violations at 35 Junior Street.

Work Supervisor’s Report

- 1. WS has negotiated a one-year deal for dumping leaves with a local farmer.
- 2. Maintenance is working with Sewer Authority to clean out inlets.
- 3. Paint has been purchased to begin curb painting.
- 4. New trash can was purchased and placed at Veterans Park.

Secretary’s Report

- 1. A. Rombach moved to approve a temporary road closure of Meadowsweet Lane, on July 22 from 1-4 PM for a neighborhood block party, seconded by J. DiCandeloro. Motion carried.
- 2. S. O’Connor moved to execute the amendatory contract with YCPC for the Hanover Street Curb/Sidewalk Improvements project, Phase 3, CDBG Project #45552532, to extend the time period to complete project until June 30, 2024 if needed, seconded by J. DiCandeloro. Motion carried.
- 3. Borough received notice from Comcast regarding renewal of the Cable TV Franchise Agreement. The Agreement automatically renews unless either party notifies of intent to terminate the Agreement. Three years notice is required to terminate the Agreement. The current Agreement has automatically renewed for an additional five years, December 20, 2026 until December 20, 2031.

No Animal Control

Zoning Officer Report

- 1. V. Ribeiro moved to approve an addition to the Zoning Ordinance to allow for a one-time renewal of Zoning Permits, seconded by A. Rombach. Motion carried.

No Mayor’s Report/Building/Property Report/Public Safety Report

Ordinance Committee Report

- 1. Council discussed process for follow up on Ordinance violations. No changes were made to the process.

No Special Projects/Strategic Planning/Personnel//Beautification

Finance Report

- 1. President R. Apgar presented the invoices over \$1000.00 for payment with the General Fund. V. Ribeiro moved to authorize the payment of invoices over \$1000.00, using the General Fund, seconded by A. Rombach:

a. Barley Snyder	\$ 1290.50
b. CGA Law Firm	3672.00
c. General Code	1443.00
d. James R. Holley & Associates, Inc.	3109.94
e. South Penn Code Consultants LLC	2453.25

 Motion carried.

Old Business

1. An updated was requested for the 138 Park Avenue project. The Borough still needs to send a final letter and schedule an in-person meeting with the owner.
2. Council discussed whether any areas of concern regarding safety will be submitted to YCPC as follow up to their 2025 Transportation Improvement Program presentation during the May Council meeting. President R. Apgar reported to YCPC that the biggest problem area for the Borough is Church Street and more specifically, the intersection of Church Street and the Susquehanna Trail.
3. Council discussed weight limits and truck sizes driving on Church Street.

No President's Report**No Public Comment**

V. Ribeiro moved to adjourn the meeting at 8:37 PM.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer