

**GLEN ROCK BOROUGH COUNCIL MEETING**  
**December 20, 2023**

**Present:** Rollin Apgar, S. O'Connor, V. Ribeiro and Amanda Rombach

**Others Present:** Evan Gabel, Esq.; Ronald McCullough, Work Supervisor; Mayor John Trout, Ann Merrick, Sec/Treas; three visitors

**Zoom:** Two visitors

**The meeting was Called to Order** at 7:00PM by President R. Apgar with the pledge to the flag.

**Announcements**

1. Executive Session is scheduled for the end of the meeting to discuss Personnel matter.

**No Public Comment**

**Borough Engineer's Report**

1. V. Ribeiro moved to authorize JRH to submit the following projects for the CDBG 2024-2027 Grant Cycle, seconded by A. Rombach:
  - Priority One – Baltimore Street Curb & Sidewalk
  - Priority Two – Hanover Street paving project
  - Priority Three – Lester Court paving projectMotion carried.
2. A. Rombach moved to approve a possible change order with Keystone to include an increase of approximately \$690 to paint the pickleball lines and a credit to the project for removal of underdrain and stone that was not used as per the contract with Keystone for GR Park LSA Grant project, seconded by V. Ribeiro. Motion carried.

**Persons on Agenda**

1. Mindy Lochner, property owner and resident of 213 Hanover Street informed that since the Hanover Street Curb & Sidewalk project, she has water in her basement. Further investigation by the Borough is necessary.
2. Tim Snyder was not present for the meeting.
3. Jerome Litz was not present for the meeting. He accesses his property from High Rock Road onto Terrace Heights and is concerned about the placement of large rocks and fence posts that prevent large vehicles from turning off of High Rock Road onto Terrace Heights. Further investigation by the Borough is necessary. V. Ribeiro moved to authorize the engineer to investigate Borough setbacks for these roads, seconded by S. O'Connor. Motion carried.
4. Louie Davidson was not present for the meeting.
5. Kenneth Cox, owner and resident of 173 Hanover Street informed that since the new sidewalks were installed, he has water backing up into his house. The WS/Engineer will investigate this matter further. Mr. Cox also reported there are trees growing from his neighbor's property over the alley behind his house and onto his garage. The Alley is not an adopted road and is not maintained by the Borough. The Borough does not get involved in civil matters between neighboring properties.

### **Vacancies**

1. One vacancy on GR Planning Commission as of January 1, 2024. V. Ribeiro moved to adopt Resolution 2023-18, re-appointing Jeremy Dixon to the GR Planning Commission, seconded by A. Rombach. Motion carried.
2. One vacancy on GR Water & Sewer Authority as of January 1, 2024. V. Ribeiro moved to adopt Resolution 2023-19, Resolution 2023-20 and Resolution 2023-21, re-appointing Larry Flemmens, William Mabon and L. James Merrick to the GR Authority, seconded by S. O'Connor. Motion carried.
3. One vacancy on GR Recreation Board as of January 1, 2024. V. Ribeiro moved to adopt Resolution 2023-22, re-appointing Saray Frane to the GR Recreation Board, seconded by A. Rombach. Motion carried.

### **New Business**

1. A. Rombach moved to authorize R. Apgar to draft a letter to PennDOT and Senator Kristin Phillips-Hill requesting improvements for the traffic flow issues at the intersections of Church Street and the Susquehanna Trail and Seaks Run Road and the Susquehanna Trail, seconded by S. O'Connor. Motion carried.

### **Approval of Minutes**

1. V. Ribeiro moved to approve the November 15 Council Meeting Minutes, seconded by S. O'Connor. Motion carried.

### **Recreation Board Report**

1. The Borough Council will purchase a shed for placement at the GR Park for storage of all recreation/park supplies and equipment.

### **Solicitor's Report**

1. E. Gabel provided an update for filing judgement for owners of the rental property located at 167 Hanover Street.
2. Amendments to the Zoning Ordinance for Zoning Permits has been completed and re-submitted to YCPC for their review.
3. V. Ribeiro moved to adopt Ordinance 524, an ordinance amending the grass and weed provisions of the Borough's Code of Ordinances, seconded by S. O'Connor. Motion carried.
4. Amendments to the Zoning Ordinance for zoning determinations was re-submitted to YCPC for another review.
5. Council is still discussing an amendment to the Borough's Code of Ordinances related to disruptive conduct offenses.
7. CGA Law Firm submitted a collection letter to the owner of 138 Park Avenue for demolition of the swimming pool due to code violations. The Borough may only file a municipal lien or a personal judgement but not both.

### **Work Supervisor's Report**

1. WS is cleaning the 2003 truck frame and will treat with a rust inhibitor.
2. Maintenance has posted the Municipal Parking Lot sign for Hanover Street parking lot.
3. Maintenance has been helping to clean out the Neuhaus'es Building.

### **Secretary's Report**

1. S. O'Connor moved to authorize the transfer of \$8873.27 from Recreation Funds to General Fund for reimbursement of Seasonal Employees payroll wages and employer taxes, seconded by A. Rombach. Motion carried.
2. A. Rombach moved to authorize the transfer of \$1830.80 from Covid 19 ARPA Funds to General Fund for payment of engineering invoices for the GR Mill Race project, seconded by S. O'Connor. Motion carried.
3. S. O'Connor moved to adopt Resolution 2023-23, the appropriations resolution, seconded by A. Rombach. Motion carried.
4. A. Rombach moved to adopt Resolution 2023-24, appointing Hamilton & Musser, PC as the Independent Auditor for the 2023 audit, seconded by S O'Connor. Motion carried.
5. A. Rombach moved to authorize the transfer of \$5000 from the Rental Fund to the General Fund for budgeted expenses, seconded by S. O'Connor. Motion carried.

### **No Animal Control/Zoning Officer Reports**

#### **Mayor Report**

1. All personnel are ready for GR Eve.

#### **Building and Property Report**

1. WS suggested the Borough installs a light outside the side/rear of the Neuhaus'es building.

### **No Public Safety/No Ordinance/No Special Projects/No Personnel**

#### **Strategic Planning Report**

1. President R. Apgar is working on document to provide the framework for on-going and new projects.

### **No Beautification Committee**

#### **Finance Report**

1. S. O'Connor moved to authorize the payment of invoices over \$1000.00 using the General Fund, seconded by A. Rombach:

a. James R. Holley & Associates, Inc.	5548.30
b. HRG, Inc	4972.64
c. Ream, Carr, Markey, etc.	1180.00

Motion carried.
2. S. O'Connor moved to adopt the 2024 Budget, seconded by A. Rombach. Motion carried.
3. S. O'Connor moved to adopt Resolution 2023-25, fixing the tax rate for 2024, seconded by A. Rombach. Motion carried.

### **Old Business**

1. Atlantic Stormwater is progressing with the GR Mill Race project.

### **Executive Session**

\*\*Council recessed to Executive Session at 7:39 PM to discuss personnel.

\*\*The Council meeting resumed at 7:43PM.

S. O'Connor moved to authorize Christmas Bonuses for S. Bowers, R. McCullough and A. Merrick, seconded by A. Rombach. Motion carried.

**Police Commission Report**

1. A copy of signed Police Services Agreement was provided for Borough records.

**No Public Comment**

Next Council Meeting is scheduled on January 2, 2024, 7PM.

S. O'Connor moved to adjourn the meeting at 7:46PM.

**Respectfully submitted,**

Ann E. Merrick  
Secretary/Treasurer