

**GLEN ROCK BOROUGH
COUNCIL MEETING
February 21, 2024**

Present: Rollin Apgar, John Locke, Chad McCullough, and Amanda Rombach

Visitors: One on Zoom and two in person.

Others Present: Evan Gabel, Esq., Mayor John Trout, Ronald McCullough, Work Supervisor, Ann Merrick, Sec/Treas.

Telephone: Jason Brenneman, P.E.

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

No Public Comment

Borough Engineer's Report

1. J. Brenneman provided an update for the GR Mill Race project. Additional structural support was recommended for repairs to the Mill Race. C. McCullough moved to approve change order #1 for payment of \$5360 to Atlantic Stormwater for additional structural support to the GR Mill Race project, seconded by A. Rombach. Motion carried.
2. C. McCullough moved to approve payment #1, \$35424 to Atlantic Stormwater for the GR Mill Race project, seconded by A. Rombach. Motion carried.
3. J. Brenneman discussed his thoughts about water in the basement of Hanover Street properties. The property was observed during a heavy rain; no water was coming out of the pipe into the trench drain at the sidewalk, determining that the pipe is clogged closer to the house. The engineer said the work performed by the Borough project did not cause the clogged pipes.
4. J. Brenneman provided an update for possible solutions to include reprofiling Glen Avenue and bank stabilization for the Glen Avenue water runoff over the curb. A. Rombach moved to authorize the engineer to prepare an estimate for curb repair, bank stabilization and reprofiling of Glen Avenue, seconded by C. McCullough. Motion carried.
5. Council discussed a complaint received about a fence causing interference on High Rock Road. Both the engineer and Zoning Officer have determined that the ornamental fence does not interfere with sight distance or turning movement of vehicles.
6. Dollar General has withdrawn their project for 139 Manchester Street property.
7. A. Rombach moved to authorize the engineer to prepare bid documents for the Hanover Street storm sewer project, seconded by C. McCullough. Motion carried.
8. A. Rombach moved to designate all remaining Covid 19 ARPA Funds for the Hanover Street storm sewer project, seconded by C. McCulough. Motion carried.

Persons on Agenda

1. Charles Delany, First Vice-Commander of Post # 403 responded to receipt of the Borough's November, 2023 letter regarding complaints about noise, specifically the manner in which patrons vacate the American Legion at close of business. The Legion posted a sign on the door reminding patrons to exit parking lot quietly. The Legion received an extension of premises from the Liquor Control Board, to hold outdoor events and must meet their guidelines.

2. Sarah Anderson of 83 Pine Street was not present for the meeting to discuss her concerns about storm drains, dogs on leashes, cameras on neighboring property pointed at her home, and the plowing of Wren Drive. Council discussed the subject of Wren Drive. According to the Borough's and Shrewsbury Township's Liquid Fuel maps, Wren Drive is not an adopted road. The Borough does not have any responsibility to plow this road. The Borough will plow Wren Drive for the rest of 2023-2024 Snow Season but will notify all property owners, coordinating with Shrewsbury Township, to inform of discontinued snow plowing service beginning with 2024-2025 Snow Season.
3. Dale Dubbs, the president of Trinity UCC Trustees offered 4.5-acres of land to the Borough for a cost of \$160,000. The land is located on Fair School Road, in Glen Rock Borough. Council discussed reasons to purchase this parcel. A decision will be made during the next Council meeting when a full Council is available to discuss the purchase.
4. Mike LaGrange of 10 Church Street was not present for the meeting to discuss his concerns about damage to his vehicle parked on New Street.
5. Andrew Stewart of 5 Church Street shared his vision for 57-59 Main Street, previous location of GR State Bank. The building currently has no heat or water service; there is no one living at this property. Mr. Stewart requested that the parking sign be removed at this location, since there is no longer a bank with business hours. C. McCullough moved to authorize the solicitor to amend the Zoning Ordinance with regard to parking in front of 57-59 Main Street, seconded by A. Rombach. Motion carried.
6. Steve Canning, the owner of 35 Junior Street was not present for the meeting but has an approved permit to remove roofing and install temporary exterior wall for security to 35 Junior Street.

Announcements/Vacancies

1. Planning Commission has two vacancies and Sewer/Water Authority has one vacancy.

Approval of Minutes

1. C. McCullough moved to approve the January 17, 2024 Meeting Minutes, seconded by A. Rombach. Motion carried.

No New Business

Recreation Board

1. The board members have been appointed to the following positions for 2024: Sarah Frane, Chair; Michelle Siesko, Vice-Chair; Stacy Guess, Secretary; Nick Hundertmark, Treasurer, and Madison Schreyer, Borough Member.
2. The Borough purchased a shed and has been preparing the site for installation.
3. New mulch will be ordered in late spring.
4. Board has questions about background checks for Summer Playground program.

Solicitor's Report

1. Judgement was awarded to the Borough for 167 Hanover Street violations of Rental Ordinance for 2021 and 2022. Council discussed the process of revoking the rental license for the property. A. Rombach moved to authorize E. Gabel to write letter to property owner and copy tenant, to revoke rental license for failing to follow the rental ordinance, granting sixty days to resolve all outstanding violations, seconded by C. McCullough. Motion carried.
2. Owner of 208 Hanover Street will be served notice of DJ Action by the Borough.

3. Council discussed overtime for fulltime employees and will consider paid time off as hours earned/worked. Non-emergency overtime will still be approved by the Council President.
A. Rombach moved to authorize the solicitor to review the employee handbook and edit the language as discussed, for final review next month, seconded by C. McCullough. Motion carried.

Work Supervisor's Report

1. Maintenance is repairing equipment as needed.
2. Transmission is still being rebuilt on the 2003 dump truck.

Secretary's Report

1. C. McCullough moved to execute the York County Open Space Grant Agreement for Krebs Park, Site Development Master Plan, seconded by A. Rombach. Motion carried.
2. A. Rombach moved to approve tax credits for the certified lists from GR Hose & Ladder and GR EMS, Inc. volunteers, seconded by C. McCullough. Motion carried.
3. C. McCullough moved to authorize the GR Fire Police to assist with 2024 events in Fawn Grove Borough and Shrewsbury Borough, seconded by A. Rombach. Motion carried.
4. A. Rombach moved to approve the transfer of \$35,742 from Covid 19 ARPA Funds to the General Fund to reimburse for recent engineering and work on the GR Mill Race project, seconded by C. McCullough. Motion carried.
5. C. McCullough moved to approve use of the parking spaces in front of 32 Main Street on April 20 by a Maryland Boy Scout Troop for their hike along the YC Rail Trail, from noon to 2pm, seconded by J. Locke. Motion carried.
6. The Borough has received some community concerns with the lack of line painting at the traffic signal in GR. Council will ask Jason Brenneman to reach out to Penn DOT to ask what options are available for line painting in this area.
7. York County Economic Alliance applied for an EPA Brownfields Grant in November, 2023. YCEA identified two possible sites in the Borough and will start to develop an inventory of properties to include evaluations of phase one and two environmental assessments.

No Zoning or Animal Control Officer's Reports

No Mayor's Report

Beautification Report

1. First cleanup day is scheduled on March 16 for cleanup of the rain garden.
2. Karen Gahs announced that a dumpster is not needed for the April 20 Earth Day celebration.
3. Karen Gahs wants to know what gardens the committee should be maintaining.
4. The electricity is not working at Veterans Park.
5. R. Shiles announced that Stonewall Landscaping will be completing the new bricks installation at Veterans Park by late spring.

Building & Property Report

1. Council discussed the estimates received for mitigation of water damages at 32 Main Street property. All plumbing repairs have been completed. C. McCullough moved to approve the ServPro quote for mitigation of water damages at 32 Main Street, seconded by A. Rombach. Motion carried.
2. Council briefly discussed security options for 32 Main Street property. President R. Apgar will gather some quotes.

No Ordinance or Personnel Reports

Public Safety Report

1. GR Authority is taking responsibility for painting the fire hydrants.

Special Project Report

1. Current special projects in the Borough include the Main Street curb and sidewalk replacement and Krebs Park.

Strategic Planning

1. President R. Apgar is updating a five-year list of projects planned for the borough. Details for the list of projects will be provided soon.

Finance Report

1. A. Rombach moved to authorize the payment of invoices over \$1000.00 using the General Fund, seconded by C. McCullough:

a. Ben Druck Door Co.	\$ 2100.00
b. CGA Law Firm	\$ 3351.50
c. Hamilton & Musser, PC	\$ 3100.00
d. James R. Holley & Assoc.	\$ 2403.00
e. Poseidon Drain Services LLC	\$ 993.56
f. South Penn Code Consultants LLC	\$ 1005.00
g. Spangler & Boyer Mechanical Inc.	\$ 2261.50

Motion carried.
2. The Borough's Auditor has recommended that Council review and approve a monthly report of Journal Entries and Check List as best practices. C. McCullough moved to approve the Journal Entries and Check List for January 1 through February 21, 2024, seconded by A. Rombach. Motion carried.

No Old Business

President Report

1. Resolution for Junior Council Member will be prepared for adoption during the March meeting.
2. Abigail Apgar introduced herself to council and is requesting an appointment as a Junior Council person with Glen Rock Borough.

No Public Comment

- A. Rombach moved to adjourn the meeting at 9:09 PM.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer