

GLEN ROCK BOROUGH
Council Meeting
March 19, 2025

Present: Rollin Apgar, Amanda Rombach, John Locke, Chad McCullough, Mike Shaver.

Others Present: Evan Gabel, Esq., Becky Magnani, Secretary, Ann Merrick, Treasurer

Zoom: Sarah Frane, Kim Butcher, Jason Siesko, Karen Gahs

Visitors: Five in person.

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

Amended agenda – Not applicable

Public Comment

Library fundraising to date was presented - \$109,000 to date

Engineer's Report

1. Update on Krebs Park – requested additional proposals and will be up for discussion in April
2. Update on TASA & Multi-modal Grant – awaiting design proposal from HRG
3. High Street – the Water & Sewer Authority's contractor is waiting for completion of the Borough's inlet project to be finished; paving will then be completed; M Shaver requested notification and signage for residents
4. ARLE Grant – JRH is working on bid documents
5. Cemetery Subdivision – the plan is finalized and a copy will be provided to the Borough Secretary to present to council; JRH will prepare legal descriptions for the Borough Solicitor

Persons on Agenda – Not applicable

Announcements/Vacancies

A Rombach made a motion to fill the borough council vacancy with Jason Siesko; the motion was seconded by M Shaver and it carried unanimously.

A Rombach made a motion to approve February 19, 2025 Meeting minutes; the motion was seconded by M Shaver and it carried unanimously.

Complaints

A request was made to consider continuation of temporary waiver for Refuse/Recycling billing for 52 Edgehill Road. M Shaver made a motion to not continue the temporary waiver which was seconded by C McCullough and carried unanimously.

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New Business

A request was made to investigate costs associated with mailing newsletters to residents of the borough. M Shaver made a motion to not send newsletters which was seconded by C McCullough and carried unanimously.

GR Recreation Board

M Shaver made a motion to make a donation of \$1934.40 for a new scoreboard and \$2756.00 for a new sign for the baseball field. C McCullough seconded the motion which carried unanimously.

Summer Playground Program

1. S Frane reported that summer employees will be required to obtain clearances as follows:

If under the age of 18 – State Police & DPW

If over the age of 18 – State Police, DPW, and FBI

Solicitor's Report

1. The Ordinance to enforce beyond municipal boundaries was adopted at Shrewsbury Township's March 5 meeting.
2. 7 Pleasant Street. A hearing has been scheduled in this matter April 9, 2025
3. 10 Junior. A hearing has been scheduled in this matter for April 23, 2025
4. 207 Hanover Street. An action has been filed with District Justice and we are awaiting service on the owner of 207 Hanover Street
5. 209 Hanover Street. An action has been filed with District Justice and we are awaiting service on the owner of 209 Hanover Street

Work Supervisor's Report

1. Looking to compile a priority paving list
2. Will obtain pricing from Shrewsbury Township to subcontract paving for Lester Court

Secretary's Report

1. M Shaver made a motion to approve the Handicap Parking Application for 138 Hanover Street. C McCullough seconded the motion which carried unanimously.
2. C McCullough made a motion to approve the Hazard Mitigation Plan Resolution 2025-15. A Rombach seconded the motion which carried unanimously.
3. Southern York County Regional Planning Commission Comprehensive Plan meeting dates were announced – March 27 for regional planning commissioners, April 24 for regional elected officials, and May 1 for residents. All meetings are at 6pm at the Shrewsbury Township building.
4. PennDOT Retaining Wall Replacement – representatives from PennDOT have contacted the borough anticipating the project starting in summer of 2027.
5. The PUC notified the borough that PA1Call tickets were not responded to in an appropriate time frame in October 2024. R McCullough, A Merrick, and

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B Magnani met with A Rugh, a damage prevention liaison, to determine next steps. Staff will seek and attend appropriate training sessions and attend the hearing scheduled in April 2025.

6. M Shaver made a motion to adopt Resolution 2025-16 modifying the Intergovernmental Cooperation Agreement by and among the County of York, Pennsylvania and numerous municipalities located therein, by adjusting the criteria applicable to Members of the County Board under York County Ordinance 2004-4. C McCullough seconded the motion which carried unanimously.
7. M Shaver made a motion to sign the Amendment to the Intergovernmental Cooperation Agreement Creating a County Board of Appeals. C McCullough seconded the motion which carried unanimously.
8. M Shaver made a motion to approve the quote from New Freedom Borough Street Sweeping at \$110 per hour for approximately 20 hours (\$2200) using Liquid Fuels funds. C McCullough seconded the motion which carried unanimously.

Treasurer's Report

1. A Rombach made a motion to release of escrow funds for 75 West Center Street; final U&O issued on March 17, 2025. C McCullough seconded the motion which carried unanimously.
2. J Locke made a motion to confirm payment of \$6275 from General Fund to Hamilton & Musser, PC for progress on 2024 Audit, 2025 payroll software and QuickBooks Online Technology Fees. M Shaver seconded the motion which carried unanimously.
3. A Rombach made a motion to approve the 2024 Audit. J Locke seconded the motion which carried unanimously.
4. M Shaver made a motion to approve the payment of 2025 MMO for Municipal Pension as budgeted. C McCullough seconded the motion which carried unanimously.

Michellée Klugh, ACO Report – no report

Zoning Officer's Report – no report

Mayor – John Trout – no report

Committee Reports

- a. Beautification – did not meet on March 22. Earth Day Clean-up is April 19 and the borough secretary is obtaining a dumpster and coordinating with public works with mulch purchases and placement through the community.
- b. Building and Property – Rollin Apgar – no report.
- c. Ordinance
 - i. M Shaver is following up on complaint letter sent and will get pictures for record keeping purposes.
 - ii. M Shaver reported that SRPD is pleased with the new DCR Ordinance.
- d. Public Safety – a request was made to move the flashing sign further up

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Church Street; this will be coordinated with R McCullough.

- e. Special Projects – Rollin Apgar
- f. Strategic Planning – Rollin Apgar – no report
- g. Personnel – Rollin Apgar
- h. C McCullough made a motion to appoint Ann Merrick as Treasurer and Assistant Secretary. A Rombach seconded the motion which carried unanimously.
- i. Finance – Rollin Apgar
A Rombach made a motion to approve payment of invoices (J Locke seconded the motion which carried unanimously) over \$1000 using General Fund as follows:
 - i. Hamilton & Musser - \$3150.00
 - ii. CGA Law (December 2024 through February 2025) - \$8150.26
- j. M Shaver made a motion to approve monthly Journal Entries and check lists. C McCullough seconded the motion which carried unanimously.

Old Business – not applicable

President's Report

Main Street Bridge Sidewalk – President Apgar requested a letter be drafted to PennDOT to speak of council's request to not lose sidewalks on either side of Main Street.

Public Comment – not applicable

Executive Session – Council adjourned to Executive Session at 8:24PM and returned to the public meeting at 8:31PM when C McCullough made a motion to adjourn.

Respectfully submitted,

Rebecca Magnani, Secretary